



Coral Cove Elementary School-Level Parent and Family Engagement Plan (PFEP) 2025-2026

Mission Statement

When schools, families, and communities work together to support learning, children tend to do better in school, stay in school longer and enjoy school more. Title I, Part A provides for substantive family engagement at every level of the program, such as development and implementation of the district and school plan, and in carrying out the district, and school improvement provisions.

Coral Cove Elementary School's mission will be to provide positive communication between the school and our students' homes that will strengthen the school, family, and community partnership. Additionally, we will strive to increase parental involvement and participation through school activities, and functions which will promote academic achievement and success of our current and future students. Our guiding principles of: Be Kind, Be Respectful, Be Inclusive, Be Responsible and Be Safe are reinforced and taught through instruction, modeling and parent nights.

Engagement of Parents and Families

Coral Cove Elementary will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Quarterly, the Title I Liaison will conduct meetings where the focus is to share information regarding the federal requirements of the district as a recipient of Title I, Part A funds. The Liaison will also provide information to parents about Title I processes and procedures. Parent Literacy Workshops will be provided by the schools to support parents and the community in understanding the curriculum and grade level expectations/ programs. During these events, trainings will be conducted to assist families in how to access internal and external resources needed for their child(ren) to succeed. Through monthly PTA/SAC meetings, parents and families will be involved in determining how the funds reserved for parent and family engagement will be used.

Coordination and Integration

Coral Cove Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].

Count	Program	Coordination
1	<i>Title III ELL Parent Workshop</i>	The Liaison will coordinate with ESOL coordinator a parent meeting to involve parents and staff to discuss upcoming school learning expectations and instructional delivery utilizing ELL strategies to ensure student success.
2	<i>Curriculum Family Night</i>	The Liaison will coordinate a curriculum event where the teachers will be hosting informational sessions pertaining to the curriculum. Parents, community members, and stakeholders will be invited to attend this event. The event will consist of four sessions for ELA, Math/Science, Resources for Struggling Readers and Social/ Emotional Strategies where you can explore and learn about the upcoming assessment requirements and resources available to assist your child at home.
3	<i>iReady Technology Night</i>	The Liaison will coordinate a curriculum event where the teachers will be hosting informational sessions pertaining to the iReady, diagnostic assessments and individualized learning paths. Parents, community members, and stakeholders will be invited to attend this event.
4	<i>STEM Night</i>	The Liaison will coordinate an event where STEM is showcased and students, parents, community members, and stakeholders can participate in experiments. STEM is the academic disciplines of Science, Technology, Engineering, and Mathematics. This term is typically used when addressing education policy and curriculum choices. It is also used to improve competences in Science and Technology development.

Annual Parent Meeting

Coral Cove Elementary will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Coral Cove Annual Parent Meeting/ Open House	Yearly/ 1-hour/ 2 sessions	All Learning is Social and Emotional: Helping Students Develop Essential Skills for the Classroom and Beyond (2019) by Nancy Frey, Douglas Fisher and Dominique Smith What We Say and How We Say It Matters: Teacher Talk that Improves Student Learning and Behavior (2019) by Mike Anderson	Parent sign-in sheets, parent workshop evaluation; debriefing agenda and minutes/notes and sign-in sheets
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Flexible Parent Meetings

Coral Cove Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Coral Cove Elementary School will offer a flexible number of engagement meetings at convenient times for families, such as meetings in the morning or evening for which the school may use Title, I funds to provide supported services, programs, and/or materials. Flexible meetings will include, but not be limited to, School Advisory Council Meetings, Coffee with the Principal, Curriculum Nights and School-Wide Shows/Holiday Activities.
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Building Capacity

Coral Cove Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>SAC Meeting</i>	Every 3 rd Wednesday/ Monthly	What We Say and How We Say It Matters: Teacher Talk that Improves Student Learning and Behavior (2019) by Mike Anderson	Sign-In Sheets, Agendas and Minutes
<i>Curriculum Night</i>	Quarterly	The Annie E. Casey Foundation (2023). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Non- profits and Schools. Retrieved from http://www.ecf.org/m/resource/doc/AECF-EngagingParentsDevelopingLeaders-2023.pdf .	Sign-In Sheets, Agendas and Minutes
<i>ASD/ESE Support Groups</i>	Monthly	What We Say and How We Say It Matters: Teacher Talk that Improves Student Learning and Behavior (2019) by Mike Anderson	Sign-In Sheets, Agendas and Minutes

Staff Training

Coral Cove Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Effective Parent Communication Phone Calls/ TEAMS</i>	Weekly	Strengthening Families, Center for the Study of Social Policy (2023). Retrieved from http://www.pa-strengtheningfamilies.org/wpcontent/uploads/sites/25/2023/12Strong-Families-Brochure_ADA.pdf .	Student Data

<i>RTI/CPST Training</i>	Biweekly (Every other Tuesday)	All Learning is Social and Emotional: Helping Students Develop Essential Skills for the Classroom and Beyond (2019) by Nancy Frey, Douglas Fisher and Dominique Smith	Intervention Strategies/Student Data
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Other Activities

Coral Cove Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Coral Cove will provide parents with opportunities to participate in programs to educate their child through the use of a parent resource room, monthly virtual support meetings and ongoing two-way communication.

Communication

Coral Cove Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Coral Cove Elementary will provide parents of participating children timely information about programs under Title I, including:

- a. A description and explanation of the curriculum in use,
- b. Forms of academic assessments used to measure student progress,
- c. Achievement levels of the challenging state academic standards, and
- d. If requested by parents, opportunities for regular meetings to formulate suggestions and

participate, as appropriate, in decisions relating to the education of their children and respond to any suggestions as soon as practicably possible.

Information related to the school and parent programs, meetings, and other activities, will be sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

Accessibility

Coral Cove Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Coral Cove Elementary School, to the extent practicable, shall provide full opportunities, for the participation of parents and families members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family of migratory children), including providing information and school reports and required under section 1111 in a format, and to the extent practicable, in a language such parents understand.

Parent Volunteers will be asked to work within the community to garner support for events such as Field Day, Family Nights, PTA Meetings, SAC/SAF Meetings, and various other parent events. Surveys will be sent out to parents to gather input from parents regarding topics of need and to identify barriers to parent participation. Staff will be available, to the extent possible, to assist with non-English speaking parents and/or parents with disabilities, to encourage parental involvement in academics.

School-Parent Compact

Coral Cove Elementary will take the following actions to jointly develop with parents of participating children, a school-parent compact that outlines how families, school, staff, and students will share the responsibility for improved student academic achievement and develop a partnership to help children achieve the state's high standard and how the plan is used, reviewed, and updated.

Coral Cove Elementary will hold an annual parent meeting to review and discuss any needed changes to the jointly developed school compact. This compact will outline how the entire school staff, parents, and students will share the responsibility for improved student academic achievement. The compact will describe not only the school's responsibilities for meeting and supporting the learning processes. The compact will address how parents have reasonable access to staff, receive frequent reports on their progress, and could volunteer and observe in the classroom.

Provide the LEA electronically the School Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 3/5/25 and will be in effect during the 2025-2026 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.

Stephanie Saban

3/5/25

Signature of Principal/ Stephanie Saban

Date

Michele Arguelles

3/5/25

SAC Chairperson/ Michele Arguelles

Date