

Candidate completes the Online Level 1 Health and Safety in a Construction Environment course.



If a pass is achieved the candidate is issued with an approved certificate.
The candidate is given the option to upgrade to the fully accredited certificate.



We will assign a link to the candidate. Here they are asked to fill out an exam registration form and a 2-week window for when they can sit the exam.

The system will not allow them to choose a date sooner than 72 hours.



Instructions are then emailed to the candidate to set up the online recording system.

Requirements:

- Google Chrome
- Web camera and microphone.
- A stable internet connection.

The email will come from **proctor exam**. Do not forget to check the junk folder.

Still not received the email? Contact HS-ELearn directly.



Once the system has been set up, another email will be sent to the candidate to log into the exam.

When the candidate clicks the link a final check of their system is carried out and recording will begin.

Instructions are displayed along with a link to begin the exam.

The candidate needs to use the same login ID and password they used to access the course.



Once the candidate has completed the exam, they can then close the exam tab and recording tab.

The recording is then sent to be invigilated and marked.



If the candidate fails, Smart Safety Services will be notified by either email or telephone and a new exam can be issued if necessary.

If a pass is achieved the record is uploaded to ETA awards. ETA awards will then email a certificate to the candidate.

If a certificate is not received after 2 working weeks, please contact HS-ELearn directly.



The candidate can then apply for the Green Card (CSCS Touch screen test is also required).