

Gate Keeper Communicator

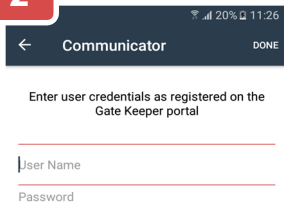
Registration

- 1 Go to the App Store or Play Store, download and install the Gate Keeper Communicator App



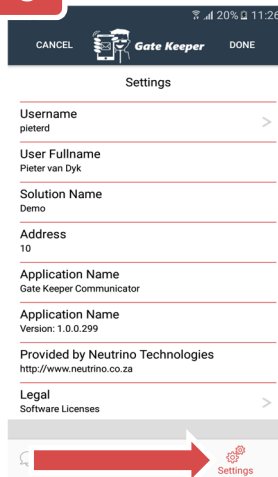
- Only for iOS and Android smartphones – No official support for tablets
- When installing, please allow all requested permissions

2



- Open the app
- Enter your registration credentials
- Click the Done button

3



Alternatively

- Click the Settings tab
- Click Username
- Enter your registration credentials
- Click the Done button

Notifications

Receive any notifications from the Gate Keeper



- Click the Notifications tab
- Get a list of the last 20 notifications
- Click the Refresh icon to refresh the list
- The type of notifications includes Arrival, Appointment, Incident and System messages



Ensure push notifications are allowed

Requests

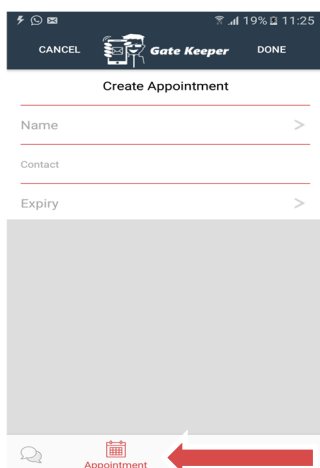
Whenever someone signs in for your address, you will receive an Allowance Request



- Open the Allowance Request
- Click on the first Allowance Request entry
- Only requests that has not expired, will be clickable
- Grant, Deny or Dismiss the request
- A request can only be Granted or Denied once. All subsequent actions are ignored.
- Click the Refresh icon to get the last 20 requests for your address

Appointment

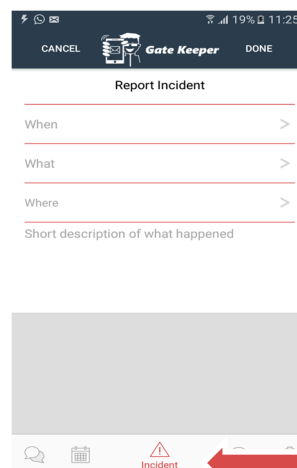
Appointments simplifies the sign-in process and eliminate the need for allowance. Your contact is SMSed an OTP to present on arrival.



- Click the Appointment tab
- Complete the form
- Click the Done button
- The native SMS app will appear for you to send.

Incident

Report any incidents to your Gate Keeper Administrator



- Click the Incident tab
- Complete the form
- Click the Done button