

**OAKWOOD HOMEOWNERS' ASSOCIATION
USE OF COMMON PROPERTY PARKS – EVENT APPLICATION, RULES AND
INDEMNITY**

This document sets out the conditions applicable to any resident wishing to make use of the Homeowners' Association ("HOA") common property parks for a private function, gathering, party, or event.

Completion and signature of this document constitutes acceptance of the rules and indemnities contained herein.

1. APPLICANT DETAILS

Name of Resident: _____

Erf / Unit Number: _____

Contact Number: _____

Email Address: _____

Type of Event: _____

Date of Event: _____

Start Time: _____

End Time: _____

Estimated No of Guests: _____

2. GENERAL CONDITIONS OF USE

The HOA grants permission to use the common property park subject to the following conditions:

- 2.1. The park remains common property and may still be accessed by other residents during the event.
- 2.2. The resident making the booking will be considered the responsible host for the duration of the event.
- 2.3. The event must comply with all HOA conduct rules, municipal by-laws, and South African laws.
- 2.4. The HOA reserves the right to withdraw permission should any of the rules be breached.
- 2.5. Events must end by _____ (time determined by HOA).

3. DO'S

Residents using the park must:

- 3.1. Ensure the park and surrounding area are cleaned immediately after the event.

- 3.2. Remove all decorations, equipment, and personal items after the event.
- 3.3. Dispose of all refuse in the appropriate bins or remove it from the estate.
- 3.4. Supervise children and guests at all times.
- 3.5. Ensure that noise levels remain reasonable and respectful to surrounding residents.
- 3.6. Ensure guests comply with estate security procedures.
- 3.7. Ensure the event does not damage lawns, trees, play equipment, irrigation, or other infrastructure.
- 3.8. Take reasonable steps to prevent disturbance or nuisance to other residents.

4. DON'TS

The following are strictly prohibited unless expressly authorised by the HOA:

- 4.1. No fires, braais, or open flames where not designated.
- 4.2. No fireworks or explosive devices.
- 4.3. No damage to landscaping, structures, or park equipment.
- 4.4. No excessive noise, loud music, or disturbance, particularly during quiet hours.
- 4.5. No unauthorised structures, stages, tents, or inflatables without HOA approval.
- 4.6. No illegal activities or behaviour that may endanger others.
- 4.7. No blocking of access roads, walkways, or emergency routes.
- 4.8. No leaving refuse, food, decorations, or equipment behind.

5. DAMAGE

The resident accepts responsibility for:

- 5.1. Any damage caused to the common property, landscaping, irrigation, or park equipment.
- 5.2. Any cleaning or repair costs resulting from the event.
- 5.3. Any contractors or suppliers brought onto the property.

The HOA reserves the right to recover the full cost of repairs or cleaning from the resident.

6. INDEMNITY

The resident acknowledges that the use of common property for private events is entirely at their own risk.

The resident hereby:

- 6.1. Indemnifies and holds harmless the HOA, its committee members, trustees, managing agents, employees and contractors from any claims, damages, loss, injury, death, or liability arising from or connected with the event
- 6.2. Accepts responsibility for the conduct and safety of all guests, invitees, contractors, and members of the public attending the event.
- 6.3. Indemnifies the HOA against any claims arising from accidents, injuries, property damage, theft, or loss occurring during or as a result of the event.
- 6.4. Confirms that the HOA accepts no responsibility for any injury, damage, or loss suffered by any person attending the event.

7. SECURITY AND ACCESS

The resident must ensure that:

- 7.1. Security is informed of the event in advance.
- 7.2. Guests comply with estate access control procedures.
- 7.3. Guests park only in/on the residents property or designated areas.

8. HOA APPROVAL

This event is approved subject to compliance with this document and the HOA conduct rules.

HOA Representative: _____

Signature: _____

Date: _____

9. RESIDENT ACCEPTANCE

I confirm that I have read and understood the above rules and indemnity and agree to comply with them.

Resident Name: _____

Signature: _____

Date: _____

COMPLETED FORM TO BE SENT TO – oakwood@inpg.co.za FOR PROCESSING.