

2023 OAKWOOD ESTATE HOME IMPROVEMENT PLANNING APPLICATION FORM:



APPLICANT'S DETAILS (HOME OWNER):

Erf number: _____

Street Address of property: _____

Name of person / company
the invoice should be made out to: _____

Name of person on invoice: _____

Contact number (property owner): _____

Email address (property owner): _____

REGISTERED PROFESSIONAL'S DETAILS (BUILDING PLANS):

Name of registered professional: _____

Contact number (registered person): _____

SACAP Registration no. : _____

Email address (registered person): _____

SCOPE OF WORKS (TO BE COMPLETED BY THE REGISTERED PROFESSIONAL):

**Classification of works in terms of the Oakwood HOA
Application Guide** (Form A applications provided by IPG
(oakwood@inpg.co.za):

Form B:
R 960 + R495
(R1455)

Form C:
R 1455 + R495
(R1950)

**Detailed Scope
of works:** _____

I/we as registered owners of Erf _____ in Oakwood Estate, agree that I am / we are bound by the OHOA Constitution, Rules, and Home Improvement Guide and that I / we have read and am / are familiar with contents and my / our obligations as set out in the OHOA Constitution, Rules, and Home Improvement Guide. By signing hereto, I / we acknowledge and accept the conditions of approval by the OHOA Executive Committee as:

- 1) the approved application and plans being in full compliance with the OHOA Constitution, Rules of Conduct, and Home Improvement Guide; and
- 2) that the application and plans are to be re-submitted for approval should any changes or deviations from the approved plans be required during the process of Local Authority approval or construction; and
- 3) that the approval is subject to, and does not guarantee, Local Authority approval; and
- 4) that the Supervising Architect is appointed by the OHOA and is not my/our representative;
- 5) and that I/we herewith give consent in terms of section 11 of the Protection of Personal Information Act 4 of 2013 (Hereinafter referred to as "POPIA"), that the Home Owners' Association may collect and process all data I have furnished them in terms of this application for the purpose the HOA deems fit and is reasonably required for any administration process in terms of the Companies Act 71 of 2008 (as amended) to comply with the HOA's Constitution and relevant rules adopted in terms of this Constitution.

Applicant/s Signature (property owner/s) & date : _____