



Trustees Annual Report and Accounts

Year 1: period ending 31 December 2021



Baby Necessities Southampton
Registered Charity No. 1193806
www.babynecessities.co.uk

ORGANISATIONAL DETAILS

Baby Necessities is a registered charity (Charitable Incorporated Organisation) in England and Wales (1193806) with the following object:

- ◇ To relieve poverty among parents and families of babies and young children in Southampton and the surrounding area of Hampshire, England, in particular but not exclusively by providing donated children's clothes and basic essential items.



Registered Address: Unit C1 The Premier Centre, Premier Way, Romsey, SO51 9DG

Insurance: Aviva Insurance Ltd

Banking: NatWest

SOCIAL

Facebook:

@babynecessities1

Instagram:

@baby_necessities_babybank

Twitter:

@NecessitiesBaby

Linkedin:

@baby-necessities-southampton

Trustees

Grace Kuczynski (appointed 04 June 2021)

Jade Thomas (appointed 12 May 2021)

Chloe Jarvis (appointed 04 Dec 2020)

Christopher Hey (appointed 11 Feb 2022)

Marianne Harris-Bridge (appointed 05 Aug 2022)

Diane Bachofer (appointed 21 May 2021, resigned 02 Nov 2021)

Hayleigh Jarvis (appointed 04 Dec 2020, resigned 31 Aug 2021)

Lauren Denham (appointed 04 Dec 2020, resigned 31 Aug 2021)

Robyn Tomat (appointed 17 May 2021, resigned 29 Apr 2022)

Kate Burrans (appointed 21 May 2021, resigned 02 May 2022)

ABOUT US

Supporting Families

We are a non-profit organisation started by a couple of local mums during the pandemic of 2020. The creation of Baby Necessities came from a motivation to help alleviate child poverty after watching a documentary on the growing need for baby banks in the UK.

Our vision was to support families during hardship, as well as see the baby items our children no longer needed, re-used to protect the environment and reduce unnecessary waste.

What we do

We collect good quality, pre-loved items such as clothes, toys and equipment, and distribute them to families in need across Southampton and surrounding areas. All items are cleaned and, where necessary, safety checked. We take care in the presentation of our bundles and every one of them is lovingly prepared by one of our volunteers.

Who we help

Access to Baby Necessities is via third-party referral by professionals such as community midwives, health visitors, GP's, family support workers, social workers, educator or teacher, food bank volunteer, religious leader etc.

We aim to meet each request with our stock of donated items and help individuals and families from all backgrounds, regardless of their personal situation, by providing their little ones (up to the age of 5 years old) with the basic supplies they need.

So far we have helped cases of financial difficulty, domestic abuse, homelessness, refugee/asylum seekers, single parents, young parents, and women who have been trafficked.

Our aims

- To help alleviate child poverty across Hampshire by providing new and good quality pre-owned items to families experiencing hardship.
- To promote recycling of second hand items in order to protect the environment and reduce unnecessary waste.
- To promote safe sleeping by providing a Moses basket with a brand new mattress.





Our Impact

A summery in figures

Below is just a small indication of the number of items and bundles we gifted between Dec 2020 and Dec 2021.

*Excludes the Afghanistan appeal.

213

Total Referrals

49

Pushchairs

51

**Mum-to-be
Hospital Packs**

100

Muslins

28

**Feeding
Accessory
Bundles**

200

Blankets

96

**Clothing
Bundles**

48

**Moses Basket
'Starter Kits'**

81

Toiletry Packs

27

Sterilisers

140

Packs of Nappies

35

Changing Mats

22

Cots/Cotbeds

76

**Brand New
Mattresses**

28

Safety Gates

134

Bottles

31

**Slings/Baby
Carriers**

21

Toy Bundles

76

Sleeping Bags

29

Breast Pumps

12

Weaning Bundles

30

**Baby Baths/
Bath Seats**

12

**Brand New Car
Seats**

49

**Play Mats/Bouncy
Chairs**

STATEMENT FROM THE BOARD OF TRUSTEES'

Trustees' Report:

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including income and expenditure, of the charity for that period.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees of Baby Necessities Southampton are pleased to present their approved report and the financial statement for the period ended 31 December 2021.

Signed on behalf of the Board by: Grace Kuczynski

14/10/2022



"We are delighted to be trustees of an enterprising and much needed charity that is Baby Necessities.

It is a sad fact that there are struggling young families who needed the support that our visionary founders established with Baby Necessities but the strength of demand for help and contributions from staff, volunteers and local agencies and communities has contributed to our success in our first year.

Thank you to everyone involved and we look forward to continuing the support, efforts and positive impact of our charity." - Chair of the Board

WELCOME



Operations Manager:

My name is Hayleigh, I am one of the Founders of Baby Necessities and I hold the role of Operations Manager within the charity. I cannot believe we are now a year old and have moved from operating out of my loft to having our own premises. This has allowed us to fully establish ourselves within the local community. Growing our trustee board and becoming a registered charity has also helped to strengthen our organisation.

Since setting up Baby Necessities we have discovered that there is a real need for this service in our local area. We never imagined helping as many families as we have in our first year and it gives me an overwhelming feeling of pride for all that we have achieved. This is both positive in that we

are getting the help to where it needs to go and devastating that in 2021 there can still be so much poverty amongst families with young children. In 2020/21 Southampton alone had around 33 per cent of children living in poverty.

As demand for the service grows it is clear that we need to find a bigger premises and increase our team of staff and volunteers. This will allow us to take the service even further and put in motion some very exciting plans we have set for the future.

Working together with our staff, referral partners, volunteers, donors and other organisations in the local area has shown the true value of community spirit and highlighted the wonderful impact we can make as a team.

“My pride and joy is the way in which we present our Moses basket starter kits. Each one is fitted with a new mattress and packed with lots of essentials such as clothing, muslins, bottles and toiletries. A beautifully presented gift that anyone would be happy to receive.” Founder and Operations Manager.



FUNDRAISING AND AWARDS

ONLINE BINGO FUNDRAISER

In February we hosted our first online charity event and raised £125! We had great fun interacting with our supporters while playing a classic game of bingo. This money was raised to go towards purchasing items that cannot be supplied second hand, such as breast pumps and mattresses.

Baby Necessities Bingo				
30th January 8pm				
3	28	45	55	67
2	17	43	50	70
12	22		48	63
9	24	32	57	55
5	13	44	52	72

LITTLE ANKLE BITERS AWARDS 2021

We won....



Little Ankle Biter Awards 2021



In March we tuned into Little Ankle Biter Hampshire for their 2021 awards.... We were beyond words when Baby Necessities was announced as the winners of the 'Best Charity' category. Thank you to everyone who voted for us and for Little Ankle Biter for hosting the awards.

SPRING RAFFLE

In April, our spring raffle raised us a huge sum of money, far more than we could ever have imagined. Thanks to the Grovesenor Stockbridge for donating an overnight stay with breakfast for two at their stunning hotel which was our top prize and helped to attract lots of ticket sales.



Spring Raffle
total raised.....
£1000!!

Thank you for all your donations!
We are now closed to entries.
Please tune in at 7pm for the live draw!

FEEDBACK

“Many thanks for all the baby items.. She was thrilled to bits with all the items. Her face lit up! She now has everything she needs to get started and it is such a great support for her

The whole process was so organised and thoughtful and really helped me to ensure she had essential items

A very big thank you”



SWVG Volunteer

“Just to say a massive thank you for what I collected today. It was amazing and I felt like Father Christmas! The women were overwhelmed! I cannot express enough how lovely it was to give them such lovely things. They really were so very thrilled.”

Local Midwife



“Thanks a lot baby necessities to make my baby birthday so special. I couldn’t do this myself. Thanks to all kind hearted people who contribute gifts for my baby. God bless them all. It was not possible to celebrate this way without you.”



Beneficiary ‘Mum’

“I had some lovely feedback from the mum who needed the baby snow suit, she nearly cried when she saw it was new and said it was the exact one she was admiring in the shop and she was so surprised and pleased to get it! Thank you!”



Family Nurse Partnership

“Client picked up her goodies today. A very happy lady, thank you again!”



Citizens Advice
Foodbank Caseworker

“A massive thank you to Baby Necessities Southampton for kindly donating a huge amount of baby essentials to one of our Southampton community today - you have made a world of difference to two young children’s lives. The kindness of Hayleigh and her team has generated many smiles this afternoon.”

Southampton Coronavirus
Mutual Aid Group



NATIONAL LOTTERY FUNDING

June 2021 was hugely exciting for us as we got our first big funder on board. Thanks to the players of The National Lottery and The National Lottery Community Fund, we were awarded a phenomenal grant of £34,911.

This grant helped us to secure our new home at Basepoint in Romsey Abbey Park Industrial Estate, as well as creating two part time staff roles which will ensure the day to day operations of the baby bank continues to run smoothly. We use our new 'hub' to hold volunteering sessions with members of the local community, host networking meetings to grow our relationships with other charities and organisations and can offer support to the public by providing access and information on a range of local support groups.



OPEN DAY

Our bake sale and open day saw the launch of our new Give a Gift campaign and helped us raise some vital funds.

On the 17th July 2021, to celebrate the move to our new premises, we held an open day and bake sale to give our supporters the chance to come and look around at where we are based and hear about what we do. We also used the opportunity to launch our new Give a Gift campaign which has been set up to provide birthday gifts and a cake to disadvantaged children. Nothing seemed more fitting than to get baking and sell cakes to help spread the word of our new project.

Thank you to the Mayor of Romsey and Caroline Noakes for stopping by and showing their support.

We also managed to raise £163 from our bake sale.



GIVE A GIFT

The launch of our new Give a Gift campaign

The aim of our new project is to give underprivileged children up to the age of 11 a gift on their birthday. Gifts are tailored to the child's interests and age and can either be pre-wrapped to help remove some of the stress of preparing for the day, or given alongside wrapping paper and sellotape for the family to wrap the gifts themselves. Our birthday bundles can also include a banner, balloons, birthday card and an optional birthday cake.



Just like with the baby bank, we take third party referrals from health professionals, charities and other organisations across Southampton and the surrounding areas. These bundles are then collected by the referrer and delivered to the family in time to celebrate the big day. So far, we have distributed a whopping **47** birthday gifts.

We hope to make all the children we help smile and give them the special day they deserve.



AFGHANISTAN APPEAL



In August 2021 we were all devastated to hear the news of the goings on in Afghanistan and how in a heartbeat thousands had fled their homes to find refuge. As soon as we learnt of these evacuees being temporarily housed in Hampshire, we took immediate action by teaming up with Community First to collect and distribute donations of essential items which could be passed on to these families.

Our Afghanistan appeal was a huge success! And the support we received from the local community was awe-inspiring. In just two hours, the volume of donations we received meant that we were able to fill two cars and a van. It meant we were able to pass on a total of 64 packs of nappies, 37 activity packs, 32 'wardrobes in a bag', 21 shoe box parcels, 7 pushchairs, a further 32 bags full of clothing sorted into age and gender, plus blankets, toiletries, hats, scarfs, coats and much more.

It has been truly heart-warming working alongside other groups, organisations and charities, and with our incredible volunteers, to show support to the families evacuated from Afghanistan.

We continue to provide for families who are being housed in our local area through our normal referral processes.

WALK THE TEST WAY FUNDRAISER

This year, team Baby Necessities decided to join the Romsey Rotary Club's annual fundraiser and Walk the Test Way to raise money for our charity. On the 26th September 2021 we completed 12 miles in just over 4 hours and managed to raise a whopping £1500.

Two out of the eighteen team members completed the whole 25.5 miles! Our team were made up of staff, trustees and supporters. We want to say a big thank you to everyone who participated and who sponsored us to help make this a huge success.



THANK YOU

Baby Necessities wishes to pass its sincere thanks to the following individuals, funding sources, charities and organisations that have supported us this year. Your support and belief in us is truly inspirational and we wouldn't be where we are today without your help.

Abri

Alpine Snowsports Centre

April Woodnutt Sports Massage

Arnold Clark

Asda Eastleigh Community

Basepoint Romsey

Beauty Banks

B-Fit Fitness

Blowup South

British Baby Box

Cat's Creations

CoastalTreatz

Community Life Centre

Co-op

Dish. Deli and Kitchen

Doorstep Cocktails

Ford Britain Trust

Frankies Fun Factory

Granny Mo

Grüum

Hampshire and Isle of White Communi-
ty Foundation

I Wanna Be... role play village

Kimmy Cakes and Bakes

Lemon & Jinja

Lush UK

Magic Little Grants

MAM

Milton

Missy Cupcakes

Morrisons

Mottisfont National Trust

Murrays Health & Beauty

North Baddesley Infant School

Petite Glaze Macarons & Cakes

Pomp & Petals

Pop & Grow

Radio Solent

RCS Services

Rhinefield House Hotel

Romsey Advertiser

Romsey Town Council

Rosie's Chocolate Factory

Rotary in Romsey

Sal's Shoes

Smalls For All

Soho Soap Company

South Central Ambulance Service

Sovereign Housing Association

Suzy Blake Cake Atelier

Swaythling and Mansbridge Baby Bank

Team Sport Gokarting

TenaciousG

Titchfield Festival Theatre

Trenza

Test Valley Borough Council

Testwood Baptist Church

The Albert Hunt Trust

The Big Difference

The Glowing Candle Company

The Grosvenor Hotel

The National Lottery

The SO SO Show

Waitrose & Partners

Woodlands Lodge New Forest Hotel

Woodmill

Statement of Public Benefit

Our service benefits children of families who, for various reasons, do not have access to the basic essentials that every child deserves. We provide bundles to our referral partners in and around Southampton. In providing our services we further benefit the public, as follows:

- ◇ **Families:** Providing the essentials helps to ensure that infants and young children have a safe place to sleep, are clean and are suitably clothed. This helps to relieve both financial pressure and emotional stress by having Baby Necessities providing the basics.
- ◇ **Referral Partners:** Professionals now have a service within the local community that they can reach out to when a family that they are working with are in need of basic and essential supplies.
- ◇ **Wider Community:** We offer a volunteering opportunity where members of the community can learn new skills and meet new people. Members of the community can also donate their pre-used items which they know will go to good use, help families in need and also have a positive impact on the environment.

Under Section 17 of the Charities Act 2011, the Trustees have given serious consideration to the Charity Commission's general guidance on public benefit when planning the charity's activities and in particular to the relief and prevention of poverty in children.

Methods used to recruit and appoint new trustees

New Trustees are recruited by the board and in line with Baby Necessities Southampton's Trustee Recruitment Policy. Positions are advertised across our social media channels, on our website and using platforms such as Reach Volunteering. Interviews take place with a trustee and a senior member of staff. Prior to appointment, Trustees are DBS checked and are required to sign our Trustee Declaration. Newly appointed Trustees will receive a formal induction which will outline the work of the charity and a set of key documents (such as policies and the constitution), to enable them to gain the required information to fulfil their role.

Where a skills gap is identified on the board, we aim to seek Trustees suitable to fill this gap.

Future Plans

Baby Necessities plans to meet the ever increasing demands for our service. We plan to meet these demands by recruiting new members of staff and hosting more volunteer sessions over the coming years.

We also plan to further our impact in the local community by providing free training and well-being sessions for the public to access, as well as broaden our range of information on local charities and organisations to improve our signposting service.

Financial Review and Reserves Policy

Baby Necessities has had a successful first year, generating an income of over £54k (a combination of restricted and unrestricted funds) via grants, donations and fundraising activities. Our total expenditure for the year was £35, 479 and a sum of £19, 359 was carried over. Of this surplus £14, 338 is restricted, primarily in relation to National Lottery funding. Expenditure is restricted to premises and salary costs.

Donations-in-kind are not reflected in the income or expenditure within our financial statements but represent a significant additional donation stream and source of sustainability. During the new financial year the tracking of the value of these has commenced.

The Trustees agree that Baby Necessities should hold a minimum sum of £5,000 in unrestricted reserves. This is to ensure rent, utilities and wages can be funded for 1 month. A reserves policy will be put in place and the trustees are mindful of the requirement to build up this reserve amount. We endeavor to hold a sum of 4 months worth of running costs in reserve.

The board is satisfied about the charity's ability to continue operating.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees:

Signature (s)



Full Name (s) Jade Thomas

Chloe Jarvis

Position Trustee

Trustee

Date 17.10.2022



Receipts and payments accounts

For the period from	Period start date 15/03/2021	To	Period end date 31/12/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	1,300	41,528	-	42,828	-
Donations	8,933	-	-	8,933	-
Fundraising events	3,070	-	-	3,070	-
Other	8	-	-	8	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	13,312	41,528	-	54,840	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	13,312	41,528	-	54,840	-

A3 Payments

Fundraising Expenses	211	-	-	211	-
Supplies for service users	2,166	2,466	-	4,632	-
Volunteer Costs	-	84	-	84	-
Advertising & Marketing	362	657	-	1,018	-
Cleaning	71	-	-	71	-
Insurance	149	98	-	247	-
IT Software and Consumables	52	233	-	285	-
Motor Expenses	190	-	-	190	-
Office Expenses	612	933	-	1,545	-
Pension Costs	10	-	-	10	-
Printing & Stationery	278	314	-	591	-

Rates	464		-	464	-
Rent	1,245	8,983	-	10,228	-
Salaries	13	11,574	-	11,587	-
Subscriptions	191	36	-	227	-
Sundry Expenses	34		-	34	-
Telephone & Internet	30	21	-	51	-
			-		-
Sub total	6,076	25,398		31,475	

A4 Asset and investment purchases, (see table)					
Rent Deposit	2,075	-	-	2,075	-
Computer Equipment	0	1,245	-	1,245	-
Office Equipment	140	345	-	485	-
Plant and Machinery	0	201	-	201	-
Sub total	2,214	1,792		4,006	

Total payments	8,291	27,190	-	35,481	
Net of receipts/(payments)	5,021	14,338	-	19,359	
A5 Transfers between					
A6 Cash funds last year					
Cash funds this year end	5,021	14,338	-	19,359	

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	5,021	14,338	-
	Petty Cash	-	-	-
		-	-	-
	Total cash funds	5,021	14,338	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
Details			
Rent deposit	2,075	-	-
Wages overpaid	11	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			
Details			
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
Details			
Computer Equipment	Unrestricted	1,245	932
Office Equipment	Unrestricted	485	410
Plant and Machinery	Unrestricted	201	172
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
Details			
PAYE/NIC Payable	Restricted	172	
		-	
		-	
		-	

Related Party Transactions During the period ended 31 December 2021 the remuneration of key personnel was £11,574.

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

Period ended 31 December 2021

I report to the trustees on my examination of the accounts of Baby Necessities CIO (the Charity) for the period ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: [\(see scanned copy for hand written signature\)](#)

Name: Mrs Lucy A Parry ACA

Address: Parry Hancock, Webb House, 20 Bridge Road, Park Gate, Southampton SO31 7GE

Date: [18/10/2022](#)