



Trustees Annual Report and Accounts

Year ending 31 December 2022



Baby Necessities Southampton
Registered Charity No. 1193806
www.babynecessities.co.uk

ORGANISATIONAL DETAILS

Baby Necessities is a registered charity (Charitable Incorporated Organisation) in England and Wales (1193806) with the following object:

- ◇ To relieve poverty among parents and families of babies and young children in Southampton and the surrounding area of Hampshire, England, in particular but not exclusively by providing donated children's clothes and basic essential items.



Registered Address: Unit C1 The Premier Centre, Premier Way, Romsey, SO51 9DG

Insurance: Aviva Insurance Ltd.

Banking: NatWest

Staff

Hayleigh Jarvis—Operations Manager

Lauren Denham—Fundraising and Communications Manager

Gillian Wilkins—Fundraising and Communications Manager

Claire Dines—Project Worker

SOCIAL

Facebook:

@baby necessities1

Instagram:

@baby_necessities_babybank

Twitter:

@NecessitiesBaby

Linkedin:

@baby-necessities-southampton

Trustees

Marianne Harris-Bridge (Appointed 05 August 2022)

Chris Hey (Appointed 11 February 2022)

Imogen Hooton (Appointed 21 September 2022)

Gary Essery (Appointed 29 July 2023)

Jade Thomas (Appointed 12 May 2021, Resigned 21 Nov 2022)

Chloe Jarvis (Appointed 04 Dec 2020, Resigned 03 June 2023)

Grace Kuczynski (Appointed 04 June 2021, Resigned 05 June 2023)

ABOUT US

Supporting Families

We are a non-profit organisation started by a couple of local mums during the pandemic of 2020. The creation of Baby Necessities came from a motivation to help alleviate child poverty after watching a documentary on the growing need for baby banks in the UK.

Our vision was to support families during hardship, as well as see the baby items our children no longer needed, re-used to protect the environment and reduce unnecessary waste.

What we do

We collect good quality, pre-loved items such as clothes, toys and equipment, and distribute them to families in need across Southampton and surrounding areas. All items are cleaned and, where necessary, safety checked. We take care in the presentation of our bundles and every one of them is lovingly prepared by one of our volunteers.

Who we help

Access to Baby Necessities is via third-party referral by professionals such as community midwives, health visitors, GP's, family support workers, social workers, educator or teacher, food bank volunteer, religious leaders etc.

We aim to meet each request with our stock of donated items and help individuals and families from all backgrounds, regardless of their personal situation, by providing their little ones (up to the age of 5 years old) with the basic supplies they need.

So far we have helped cases of financial difficulty, domestic abuse, homelessness, refugee/asylum seekers, single parents, young parents, and women who have been trafficked.

Our aims

- To help alleviate child poverty across Hampshire by providing new and good quality pre-owned items to families experiencing hardship.
- To promote recycling of second hand items in order to protect the environment and reduce unnecessary waste.
- To promote safe sleeping by providing a moses basket with a brand new mattress.





Our Impact

A summery in figures

Below is just a small indication of the number of items and bundles we gifted between Jan 2022 and Dec 2022.

377

Total Referrals

111

Pushchairs

104

Mum-to-be
Hospital Packs

412

Muslins

43

Feeding
Accessory
Bundles

348

Blankets

227

Clothing
Bundles

85

Moses Basket
'Starter Kits'

133

Toiletry Packs

60

Sterilisers

240

Packs of Nappies

83

Changing Mats

36

Cots/Cotbeds/
Cribs

144

Brand New
Mattresses

58

Safety Gates

274

Bottles

49

Slings/Baby
Carriers

66

Toy Bundles

269

Sleeping Bags /
Swaddles

49

Breast Pumps

24

Weaning Bundles

70

Baby Baths/
Bath Seats

45

Tubs of Formula

98

Play Mats/Bouncy
Chairs

WELCOME



“Welcome to our second Annual Review from Baby Necessities. It has been a very busy year and a lot has been achieved to support our aims. I hope you enjoy reading about what we have accomplished.”
Hayleigh Jarvis, Operations Manager.

A note from the Chair:

“What a privilege it has been to join the board of Baby Necessities and become the Chair!

I am continuously impressed by the vision, determination and altruistic outlook of the Baby Necessities team. A second year of growth and success is down to the hard work and efforts of staff and volunteers alike. In a world where demand for our support is constantly growing, it’s wonderful to recognise the contribution we make and the role we play in helping to make life for parents and their children a little easier.



And with our fantastic funders, donations from a wide range of organisations and friends, and referrals from so many directions, I see the support from Baby Necessities helping many more families in the future.

Together with the other trustees, I look forward to supporting Baby Necessities in its good works in 2023.”

Marianne Harris-Bridge, Chair of Trustees.

WELCOME

Funding and Communications Manager:

My name is Gillian and I work as Funding and Communication Manager for Baby Necessities. I joined the Baby Necessities team in August 2022, and it was a real eye opener to see just how many families were experiencing extreme hardship. Then the cost of living crisis hit, and things got so much worse. Those who were managing before, were now no longer able to provide the basic necessities for their families and our referral rates started to soar. Sadly, this trend has continued month on month - by the end of 2022 our referral rates had more than doubled from when the charity started 2 years ago.



Baby Necessities give these families some hope. We provide the basic items needed ranging from clothes to toiletries, pushchairs to cots, formula to food, and more. Our moses basket starter kits are beautiful - lovingly prepared; a gift we would be proud to give to our friends. We don't often meet the beneficiaries, but get frequent feedback from the referral partners who deliver the items. They say how much they love doing it and comment on how the recipient's faces light up. Not only have we provided those families with the practical help they need, but we have also shown them that someone cares which gives their mental wellbeing a massive boost.

It makes me so proud working for Baby Necessities. Just before Christmas we received a phone call from a social worker. A mother had fled a domestic abuse situation with her 3 very young children with nothing but the clothes on their backs. In two hours we were able to provide a huge bundle of clothes and toys. We helped make a truly awful situation just that little bit better, and give that mother one less thing to worry about. This is just one story of so many. We will never know what journey this family followed moving forward, but I am so grateful that we were there to make a difference.

I love my job. I don't love that our charity is so necessary; that there are so many families out there struggling and experiencing such hardship. Unfortunately, it is now more needed than ever, so we will continue to do our bit to strive to give the families, whatever their circumstances, the help they need and hopefully make their lives a little bit better.

FUNDRAISING AND CAMPAIGNS

MOTHER'S DAY APPEAL

Every year we want to be able to do something special for the Mother's that we support. That is why we decided to do the Mother's Day appeal where we collect brand new pamper items, chocolates, smellies and gift sets that we can then distribute throughout March.

This is our first year doing this appeal and we managed to hand out 45 pamper bags filled with goodies! We are thrilled to be able to celebrate these women and hopefully put a smile on their face.



EASTER RAFFLE AND CHRISTMAS RAFFLE



In April we held a raffle to win a hamper of Easter goodies. The hamper included chocolates, cupcakes and a tray bake lovingly made by our Funding and Communications Manager. Thank you to everyone who took part and helped us to raise **£115**.

In December we drew our Christmas raffle which raised a whopping **£785!** Thank you to the businesses that supplied the prizes and the supporters that purchased tickets.

CHRISTMAS PRESENT APPEAL

We teamed up with other local organisations to be a collection point for brand new Christmas presents that would then be passed onto the charity SCRATCH. SCRATCH are a fantastic charity that provides Christmas gifts to children experiencing poverty and hardship. Their aims align with ours, which is why we were so passionate about helping them with their Christmas appeal.

We were delighted to be able to fill up a van full of goodies. This is all thanks to our supporters.



FEEDBACK

FEEDBACK

Just to say a massive thank you on behalf of 'parent's name' for the fantastic bundle of equipment I took round yesterday, they were so pleased.

We are all so grateful 😊❤️

~ Midwife



FEEDBACK

"Just delivered the highchair to Dad. He said thank you so much! Really pleased with the mega blocks table and said his son will love it and it's all perfect."

~ Health Visitor



FEEDBACK

"I wanted to take the time to say a heartfelt thanks to you all from a refugee family you have set up with pretty much everything needed to welcome a new baby. The parents were overwhelmed by the generosity and kindness you have shown and appreciated the extra thought for the older siblings with items included for them. The mother is struggling to adjust to life in the UK without family support around her, and your kindness is so important for making her feel valued and cared for in the UK."

~ Community Support Worker



Dear Hayleigh + Lauren,

Thankyou both so much for all your continued support over the last several months. Without this many of the families I work with especially the babies would have gone without. Nothing is ever too much trouble for you and you have always been welcoming to my never ending requests!

YOU'RE THE BEST

From the bottom of my heart

Thankyou both

xxx

Assessment Team
Children's Social Care



NATIONAL LOTTERY FUNDING

In June 2022, we received the very exciting news that we had been awarded another grant. Thanks to the players of The National Lottery and The National Lottery Community Fund, we were awarded £204,704 to cover the next 3 years of operational costs.

This grant has so far helped us to move premises, employ a new member of staff and continue to ensure running costs are covered. As part of the agreed grant we opened up our service to 5 days a week, increased the number of donation mornings and increased the number of volunteer sessions we run.

We continue to be very grateful for this funding that helps us to meet our charity objectives and ensure that we serve as many families as we can.



WE'VE MOVED!

Our new address is:

Unit C1 The Premier Centre, Premier Way, Romsey. SO51 9DG

On the 2nd May 2022 we collected the keys to our new home. This premise is twice as big as our previous unit and has space for us to hold more donations, a community area to run training sessions and a much needed office space.

With our new funding and bigger premises , we have been able to increase our donation mornings to two days a week. Now taking pre-loved goods on Tuesday and Friday mornings.

From the 1st October we were able to open our service to 5 days a week Mon-Fri, allowing more opportunity for bundles to be collected and volunteers to join us.

This move has been just what we needed to allow our charity to grow!



CHARITY PARTNERS

SOUTH WESTERN RAILWAY

We were thrilled to be chosen as the charity partner for South Western Railway for the next two years.

A big thank you to one of their employees for nominating our charity and to the rest of the workforce there for voting for us!

South Western Railway gave us **£1000** as a Welcome donation and are keen to help us in any way they can with fundraising and promoting our charity. It's looking to be a very exciting two years ahead.



SOUTHERN CO-OP



Our other charity partner The Co-Operative Food Romsey, Abbotswood donated 10 boxes of mince pies for our Festive Coffee Morning. They also raised **£250** for us by hosting a raffle to win a festive hamper.

Co-Op also supply us with cleaning products for our premises and tasty treats for our trustee meetings and networking events. Thank you Co-Op!



ROTARY IN ROMSEY

We are very lucky to be one of the charity partners of the Rotary in Romsey. Throughout the year they put on fundraising events and we are fortunate enough to get a split of the money.

As a thank you, we invited the members to a breakfast morning to show them around and talk about how their money would be used to support our charity. It was a lovely morning and we were presented with a cheque for **£342.54** as a donation from a concert that they held.



GIVE A GIFT

Update on our Give a Gift campaign

So far our supporters have bought hundreds of pounds worth of presents to make sure children don't go without on their birthday. We have had toys, crafts, pjs, clothes, puzzles, books and more, all purchased brand new to help make the act of receiving a gift as special as possible.

We are also lucky enough to be working alongside Free Cakes for Kids Southampton who have a fantastic group of volunteers that make the most amazing birthday cakes!



“Just like with the baby bank, Baby Necessities take third party referrals from health professionals, charities and other organisations across Southampton and the surrounding areas. These bundles are then collected by the referrer and delivered to the family in time to celebrate the child's big day. This year we have distributed over £3,543 worth of birthday gifts!

We hope to make all the children we help smile and give them the special day they deserve.” -
Operations Manager.



ROMSEY RELAY MARATHON

On the 1st May we gathered a team to represent Baby Necessities in the Romsey Relay. Despite the rain we had a fantastic day which was superbly organised by the Rotary in Romsey.

Thank you so much to our dedicated team of 10 runners who made great time round the course, and even our mini runners who managed 1.3 miles in the kids race!

This fantastic event raised a total of £345.



WALK THE TEST WAY FUNDRAISER

This year, team Baby Necessities joined the Romsey Rotary Club for a second year, at their annual fundraiser 'Walk the Test Way'. On the 25th September 2022 we completed a range of miles including 5 miles, 11 miles and 16 miles and managed to raise over £700.

This is a fundraiser we would love to be a part of every year and are always on the look out for more volunteers to join our team! Get in touch if you would like to join us in this fun and rewarding challenge.



VOLUNTEER PROGRAMME



Our volunteers continue to amaze us with their hard work, dedication and constant enthusiasm with each and every task. We have been very lucky to have a pool of regular volunteers who either come on site or take home clothes for washing and sorting.

We also have a few occasional volunteers who come once a month as and when they can. Each one being just as important and beneficial to the team.



Our most recent addition to the volunteer programme is our corporate volunteers who use company dedicated time to do charity work. *Why not ask your workplace if they offer volunteer hours and consider using them to help us and support local families in need?*

Becoming a volunteer for us is easy! Head to our website at:

www.babynecessities.co.uk/volunteering

THANK YOU

Baby Necessities wishes to pass its sincere thanks to the following individuals, funding sources, charities and organisations that have supported us this year. Your support and belief in us is truly inspirational and we wouldn't be where we are today without your help.

Arnold Clark
Asda Eastleigh
B-Fit Fitness
Beauty Banks
Bella Vita & The Ox Bar
Bombay Sapphire Distillery
Bradbeers
Buy a Gift
Cocky Anchor
Cork and Bean
Colette Youth Club
Co-Op Botley Road, N.Baddesley
DEK Graphics
Dunelm
Ecclesiastical Insurance
Experience Days
Frankie's Fun Factory
Free Cakes for Kids Southampton
Hampshire County Council
Hampshire & Isle of White Community Fund
Kitchen Witch Mallows
Lemon & Jinja
Local Giving
Longdown Dairy Farm
Lush, UK
Luxury Family Hotels

Magic Little Grants
Marwell Zoo
Morrisons Totton
Paulton's Park
People's Postcode Lottery
Personal Best
Romsey, Chandler's Ford and District
Round Table
Rotary in Romsey
Rownhams St John's CE Primary School
Southern Co-Operative, Abbotswood
Southampton City Mission
Southampton Football Club
South Western Railway
Sylvan School of Dance
That Little Tea Shop
The Duke on the Test
The Gilded Bird
The Mortgage Stop
The National Lottery Community Fund
The Olive Tree
The Plaza Theatre
The White Horse Hotel
Waitrose & Partners, Chandlers Ford
Wave 105
Youth and Families Matter

STATEMENT FROM THE BOARD OF TRUSTEES'

Trustees' Report

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including income and expenditure, of the charity for that period.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees of Baby Necessities Southampton are pleased to present their approved report and the financial statement for the period ended 31 December 2022.

Signed on behalf of the Board by:

DocuSigned by:
[Redacted]
Marianne Harris-Bridge
45F93F9847EC415...

Marianne Harris-Bridge

10/16/2023

STATEMENT FROM THE BOARD OF TRUSTEES'

Statement of Public Benefit

Our service benefits children of families who, for various reasons, do not have access to the basic essentials that every child deserves. We provide bundles to our referral partners in and around Southampton. In providing our services we further benefit the public, as follows:

- ◇ **Families:** Providing the essentials helps to ensure that infants and young children have a safe place to sleep, are clean and are suitably clothed. This helps to relieve both financial pressure and emotional stress by having Baby Necessities providing the basics.
- ◇ **Referral Partners:** Professionals now have a service within the local community that they can reach out to when a family that they are working with are in need of basic and essential supplies.
- ◇ **Wider Community:** We offer a volunteering opportunity where members of the community can learn new skills and meet new people.
- ◇ **Environment:** Through the redistribution of second hand items we are reducing unnecessary waste. The general public can donate their pre-used baby items which will go to good use, help families in need and also have a positive impact on the environment.

Under Section 17 of the Charities Act 2011, the Trustees have given serious consideration to the Charity Commission's general guidance on public benefit when planning the charity's activities and in particular to the relief and prevention of poverty in children.

Methods used to recruit and appoint new trustees

New Trustees are recruited by the board and in line with Baby Necessities Southampton's Trustee Recruitment Policy. Positions are advertised across our social media channels, on our website and using platforms such as Reach Volunteering. Interviews take place with a trustee and a senior member of staff. Prior to appointment, Trustees are DBS checked and are required to sign our Trustee Declaration. Newly appointed Trustees will receive a formal induction which will outline the work of the charity and a set of key documents (such as policies and the constitution), to enable them to gain the required information to fulfil their role.

Where a skills gap is identified on the board, we aim to seek Trustees suitable to fill this gap.

Future Plans

Baby Necessities are looking to continue the essential service that we have provided over the last two years, and plan to meet the ever increasing demands for our service. We plan to meet these demands by recruiting new members of staff and hosting more volunteer sessions over the coming years.

We also plan to further our impact in the local community by providing free training and well-being sessions for the public to access, as well as broaden our range of information on local charities and organisations to improve our signposting service.

STATEMENT FROM THE BOARD OF TRUSTEES'

Financial Review and Reserves Policy

Baby Necessities has had a successful second year, generating an income of £69,795 (a combination of restricted and unrestricted funds) via grants, donations and fundraising activities. Our total expenditure for the year (net of asset disposal proceeds) was £66,985 and a sum of £2,810 was carried over. Within this surplus was utilisation of restricted funds brought forward from the previous year. Our restricted funds at the end of the financial year totalled £10,563 across several funding providers including National Lottery and Hendy. Across various grants expenditure is restricted for certain expenses including premises, salaries and certain types of equipment.

Donations-in-kind are not reflected in the income or expenditure within our financial statements but represent a significant additional donation stream and source of sustainability. Brand new items (from our Amazon wish list and handed in on donation mornings) are valued using the recommended retail price (RRP) when they are received. The charity received approximately £5,493 worth of donated brand-new items in 2022.

The Trustees agree that the charity should maintain unrestricted funds which are the free reserves of the charity, at a level which equates to approximately three to six months worth of running costs. This provides sufficient funds to cover management, administration, support costs and to respond to emergencies.

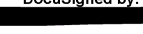
The trustees actively review the major risks which the charity faces on a regular basis and a formal reserves policy is being put in place. The trustees are mindful of the requirement to build up sufficient reserves but recognise that this could take 3 to 5 years.

The board has no concerns about the charity's ability to continue operating.

Declaration

The Trustees declare that they have approved the Trustees' report above. Signed on behalf of the charity's Trustees:

Signature (s)

DocuSigned by:

 M.Harris-Br...
 45F93F9847EC415...

Full Name (s) Marianne Harris-Bridge

Position

Chair of Trustees

Date

10/16/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Baby Necessities	No (if any) 1193806
---	-------------------------------

CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2022	To	Period end date 31/12/2022
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	2,000	56,267	-	58,267	42,828
Donations	10,621	-	-	10,621	8,933
Fundraising events	787	-	-	787	3,070
Other	121	-	-	121	8
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	13,528	56,267	-	69,795	54,840
A2 Asset and investment sales, (see table).					
Disposal of Fridge	30	-	-	30	-
	-	-	-	-	-
Sub total	30	-	-	30	-
Total receipts	13,558	56,267	-	69,825	54,840

A3 Payments

Fundraising Expenses	480	-	-	480	211
Supplies for service users	3,276	3,050	-	6,326	4,632
Volunteer Costs	84	-	-	84	84
Advertising & Marketing	814	-	-	814	1,018
Accountancy	-	894	-	894	-
Cleaning	19	253	-	272	71

Insurance	434	-	-	434	247
Interest paid	1	-	-	1	-
IT Software and Consumables	266	541	-	807	285
Light, Power and Heat	157	616	-	773	-
Motor Expenses	200	-	-	200	190
Office Expenses	142	109	-	251	1,545
Pension Costs	-	-	-	-	10
Postage, Freight & Courier	48	-	-	48	-
Printing & Stationery	280	26	-	307	591
Rates	(418)	-	-	(418)	464
Rent	1,902	19,815	-	21,717	10,228
Repairs & Maintenance	130	-	-	130	-
Salaries	(1,390)	22,487	-	21,097	11,587
Staff Training	-	25	-	25	227
Subscriptions	295	151	-	446	34
Sundry Expenses	45	-	-	45	51
Telephone & Internet	208	356	-	564	-
Sub total	6,973	48,323	-	55,297	31,475

A4 Asset and investment purchases, (see table)

Rent Deposit	-	8,000	-	8,000	2,075
Computer Equipment	-	2,129	-	2,129	1,245
Office Equipment	-	1,589	-	1,589	485
Plant and Machinery	-	-	-	-	201
Sub total	-	11,718	-	11,718	4,006

Total payments	6,973	60,042	-	67,015	35,481
-----------------------	--------------	---------------	----------	---------------	---------------

Net of receipts/ (payments)	6,585	(3,775)	-	2,810	19,359
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,021	14,338	-	19,359	-
Cash funds this year end	11,606	10,563	-	22,169	19,359

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	11,396	10,563	-
	Petty Cash	210	-	-
		-	-	-
	Total cash funds	11,606	10,563	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
	Rent deposit	2,075	8,000	-
	Wages overpaid	6	-	-
	Other Debtors	-	206	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer Equipment	Unrestricted	3,374	2,227
	Office Equipment	Unrestricted	2,074	1,566
	Plant and Machinery	Unrestricted	201	122
			-	-
			-	-
			-	-
			-	-
			-	-

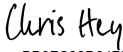
B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
PAYE/NIC Payable	Restricted	565	
Pension Payable	Restricted	173	
Accounts Payable	Restricted	214	
Accountancy	Restricted	954	
		-	

Related Party Transactions

During the year ended 31 December 2022 the remuneration of key personnel was £13,835 (2021: £11,574).

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<small>DocuSigned by:</small>  <small>DB0FC32D0479450...</small>	Chris Hey	10/18/2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

Year ended 31 December 2022

I report to the trustees on my examination of the accounts of Baby Necessities CIO (the Charity) for the period ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

DocuSigned by:

B485195DE3C84B8...

Name: Mrs Lucy A Parry ACA

Address: Langdowns DFK Limited, Fleming Court, Leigh Road, Eastleigh, Southampton, SO50 9PD

Date: 10/17/2023