

### OTHER DEDUCTIONS

Day	Code	Description	Amount

Codes	Re-Cap
(1) Transportation	\$ _____
(2) Lodging	_____
(3) Meals (away from home)	_____
(4) Parking & Tolls	_____
(5) Cabs, Bus, Taxi	_____
(6) Entertainment & Gifts	_____
(7) _____	_____
(8) _____	_____



### AUTOMOBILE BUSINESS USE RECORD

Name \_\_\_\_\_

Period Ending      /      /  
\_\_\_\_\_

This form has been specifically designed to fulfill tax requirements for justifying business use of vehicles not used exclusively for business. It provides a contemporaneous format to EASILY record business miles driven and percent of business use.

**Failure to keep proper records can result in loss of deductions.**

