



## **RISK ASSESSMENT POLICY**

***A risk assessment is an examination of what could cause children and staff harm at work and the precautions that need to be taken.***

A risk assessment, which includes the garden area and any new equipment, is carried out each morning prior to opening.

Hazards are identified, the risk, the risk rate, who may be harmed, and the action to be taken. If a pattern emerges from the risk assessments then the area/equipment will be reviewed and any necessary changes made.

All findings will be recorded.

The Pre-school Manager and Staff are responsible for carrying out the risk assessments and reviewing the evidence.

Every year the Risk Assessments will be reviewed by the Preschool Manager to see if any changes are required and the controls are still adequate.