



STUDENT PLACEMENT POLICY

We recognize that the quality and variety of work which goes on in a pre-school makes it an ideal place for students on school work experience and on placement child care courses such as those on the Introduction in Pre-school Practice, the Diploma in Pre-school Practice or National Vocational Qualification courses. Students are welcomed into Stawley Under Fives Pre-School and Swallows Pre-school on the following conditions:

- All students must meet the "suitable person" requirements of OFSTED
- The needs of the children are paramount.
- Students will not be admitted in numbers, which hinder the essential work of the Pre-School.
- Students required to conduct child studies will obtain written permission from the parents of the child to be studied.
- Any information gained by the students about the children, families or other adults in the Pre-School must remain confidential, Students must be confirmed by their tutor as being engaged in a bona fide childcare course which provides necessary background understanding of children's development and activities.
- Those students under sixteen will be classed as a child and supervised by a member of staff at all times.
- Students on long term placement and aged 17 or over may be included in ratio if the manager is satisfied that they are competent and responsible