

TEXAS *Fleece & Fiber* FESTIVAL

TEACHER CONTRACT 2025 FESTIVAL

General Guidelines:

Workshop Instructor Guidelines

- Workshops must be focused on styles, theories or techniques related to natural fibers, fiber production & the fiber arts.
- Instructors may promote their kits but are advised not to promote one brand over another during workshops.
- Materials for each workshop will be provided by the instructor and paid for by the students unless otherwise stated in advance. Please make sure you have kits available at your classroom or booth.
- TFF welcomes workshops in a wide variety of topics and at all skill levels.
- We ask that you teach, but respectfully honor your needs, regardless of the number of students because that one student was brave enough to try something new.

Compensation:

- A. Pay rate is based on total number of student signatures collected at the time of class.
- B. Teachers are provided with student sign in sheets. Student signatures are required for proper teacher payouts. Teachers must turn in each class sign in sheet to the Workshop Coordinator at the end of their class(es) or before the end of the festival.
- C. TFF will set the final price of your class but you will have the choice to add on the 15% or subtract the festival 15% fee. We always consult our teachers if we aren't sure what price is comfortable for the teacher.
- D. TFF retains 15% of the overall teacher fee. A \$60 class less 15% equals \$51 take for the teacher.
- E. All teachers must fill out a w9 form ahead of the festival to ensure timely payouts.
- F. Payouts will be made within 30 days of the event.

Human Factor:

If any issues arise before, during or after your class, please find a Director or coordinator. We want you to enjoy teaching. Water will be available at the General Store.

In order to be compensated, instructors must sign and return the following:

- Copy of signed workshop contract
- W-9 form - Completed and signed.
- Attendance sheets for each class. (See Item B above)

TEACHER: _____

SIGNATURE: _____

DATE: _____

TELEPHONE: _____