

# CDC Process

## Stage 1: Confirming Requirements

- Our team reviews your project's requirements, providing a quote covering CDC Approval, required inspections, and an occupation certificate (OC).
- Upon quote acceptance, your Certifier will provide you with a checklist of all documentation required to issue your approval.
- Future Cert can approve a CDC quickly, provided your proposal aligns with the minimum standards set by State Environmental Planning Policies (SEPP) and all checklist documentation is complete and suitable.
- For those seeking added assurance, we also provide the option of a CDC Pre-Assessment for further SEPP compliance review before initiating the application process.

## Stage 2: Meeting Requirements

- Once we receive all the necessary documentation, your application is promptly submitted to the NSW Planning Portal.
- Our certifiers conduct a thorough assessment considering SEPP and the Building Code of Australia (BCA) and perform a site inspection.
- If necessary, a Request for Information (RFI) outlines additional documentation or information required.
- Once the requirements are met, your certifier can issue the Approval.

## Stage 3: Construction & Occupation Certificate

- After receiving your Approval, you may need to fulfill prior-to-commencement items listed.
- Once these are provided, we issue a notice of commencement, allowing construction to begin in two days.
- Our team conducts inspections at critical stages to ensure compliance with BCA requirements and consent conditions.
- Upon completion, we issue your Occupation Certificate.

