



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Neifer and Shields

MINUTES OF THE REGULAR MEETING December 16, 2024

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.

Directors in attendance: Cheryl Hotaling, Danielle Hardesty, Susan Mahoney, Randy Neifer, and Larry Shields.

Directors absent: None

Staff in attendance: Fire Chief Gow, Fire Marshal D'Ambrogi, District Manager Armstrong, and Battalion Chief Williamson.

2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Neifer moved to approve the agenda. Director Mahoney seconded the motion that passed unanimously.
4. **Approval of Minutes:** Director Neifer moved to approve the minutes for the meeting on November 18, 2024. Director Mahoney seconded the motion that passed unanimously.
5. **Financial Report & Bill Approval:** Director Mahoney moved to approve the financial report and expenses. Director Neifer seconded the motion that passed unanimously.
6. **Correspondence:** N/A
7. **Public Comment:** N/A
8. **Informational/Non-Action Items:**

A. **Nevada County Professional Firefighters, Local 3800 (Local 3800):** N/A

B. **Fire Chief Gow's Report:**

1. Current projects; SCBA purchase and new medical exam provider
2. Working on the Type III Wildland engine replacement options, should be completed in the next 4-8 weeks
3. Update on the reorganization of Placer Hills and Newcastle Fire Protection Districts; MSR has been completed and LAFCO opened a public comment period. At the LAFCO meeting on January 8th there will be a presentation on the MSR.
4. LAFCO is working with South Placer to add their ambulance services in the Loomis area. South Placer Fire asked for my support on these efforts, provided a comment of support at the recent LAFCO meeting. SSV spoke in opposition against the change in ambulance service.

Fire Marshal D'Ambrogi's Report:

1. Completed 1 single family dwelling plan, 1 single family dwelling hydro/rough and 1 propane.
2. A residence on Peach Tree Ln. is going through the process of getting a permit to hold 4 events annually
3. 1 variance set back for a property on Butler Circle
4. Met with the Hope Way project manager, a positive relationship building meeting
5. Placer County is in the process of updating their codes. There are only a few items that may have an impact on the fire districts. They are considering making the process for a variance an administrative task. ADU's are limited on the size of their decks, they are considering increasing the square footage.
6. AB937 is a bill related to how impact/mitigation fees are collected, after receiving guidance from legal we will continue to collect fees as we always have.
7. County looking to change to a digital plan review system, more updates to follow.

Battalion Chief Williamson report:

1. Station hot water tank failed, was replaced last month.
2. 525 calls year to date; 55 fires, 229 EMS calls

C. Director Committee Reports

1. **Personnel Committee:** No report
2. **Administrative Contract & Finance Oversight Committee:** No report
3. **Ad hoc committee for future cooperation with other fire departments.** No report

9. Action Items

A. Oath of office for Directors Diego Heimlich and Robert Verdugo

Chair Hotaling administered the Oath of Office for Directors Diego Heimlich and Robert Verdugo. Directors Neifer and Mahoney vacated their seats on the Board and Director Heimlich and Verdugo took their places.

B. Consider and approve meeting dates for 2025

Chair Hotaling confirmed with the board that the 3rd Monday of the month at 6:30pm still works for everyone. Motion made by Director Hardesty to approve the meeting dates for 2025.

Director Shields seconded the motion, the motion passed unanimously.

C. Elect board officers and review committee assignments for calendar year 2025

Chair: Director Hardesty nominated Chair Hotaling. Director Shields seconded the motion that was passed unanimously.

Vice-Chair: Chair Hotaling nominated Director Hardesty. Director Shields seconded the motion that was passed unanimously.

Secretary: Chair Hotaling nominated Director Shields. Director Hardesty seconded the motion that was passed unanimously.

Committee Assignments:

Personnel: Chair Hotaling and Director Hardesty volunteered to remain on the committee.

Motion made by Chair Hotaling to approve the committee assignments. Director Shields seconded the motion that passed unanimously.

Finance and Contract Oversight: Director Hardesty and Director Shields volunteered to be on the committee. Motion made by Chair Hotaling to approve the committee assignments. Director Verdugo seconded the motion that passed unanimously.

Ad Hoc for Future Cooperation: Director Hardesty and Director Shields volunteered to be on the committee. Motion made by Chair Hotaling to approve the committee assignments. Director Heimlich seconded the motion that passed unanimously.

D. Consider and approve to surplus 12 Scott Self-Contained Breathing Apparatus

Chief Gow reported that we anticipate receiving approval from South Placer Fire to purchase their surplus SCBA's, once approved by their board of directors. This would create a savings of approximately \$50-60,000. If the Penryn Fire SCBA's are surplus we approximate being able to sell them for \$20,000.

Motion made by Director Hardesty to approve surplus 12 Scott Self-Contained Breathing Apparatus. Director Heimlich seconded the motion that passed unanimously.

E. Presentation to Susan Mahoney and Randy Neifer for appreciation of their services to the people of Penryn

Chair Hotaling presented a certificate of appreciation to Director Neifer and Director Mahoney for their services to the fire district and the community of Penryn

The meeting was adjourned at 7:15pm.

Next Board Meeting: Monday, January 20, 2025 6:30 PM - 8:00 PM (PST)

Respectfully submitted,



District Manager