



# PENRYN FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS

## MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Neifer and Shields

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### MINUTES OF THE REGULAR MEETING November 18, 2024

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.

Directors in attendance: Cheryl Hotaling, Danielle Hardesty, Susan Mahoney, Randy Neifer and Larry Shields.

Directors absent: None

Staff in attendance: Fire Chief Gow, Fire Marshal D'Ambrogi, District Manager Armstrong, Battalion Chief Nelson and Battalion Chief Williamson.

2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Neifer moved to approve the agenda. Director Mahoney seconded the motion that passed unanimously.
4. **Approval of Minutes:** Director Neifer moved to approve the minutes for the meeting on October 21, 2024. Director Mahoney seconded the motion that passed unanimously.
5. **Financial Report & Bill Approval:** Director Mahoney moved to approve the financial report and expenses. Director Neifer seconded the motion that passed unanimously.
6. **Correspondence:** N/A
7. **Public Comment:** A member of the public shared that the Oktoberfest was a great event, lots of good feedback from the community.
8. **Informational/Non-Action Items:**

A. **Nevada County Professional Firefighters, Local 3800 (Local 3800):** Captain Gordon shared that Truckee Fire Protection District has joined the Local 3800.

B. **Fire Chief Gow's Report:**

1. The Placer County Fire Chiefs have formally asked for SSV to ensure compliance with AMR's current contract and to not extend their contract for longer than a year to allow for other agencies that may be interested to bid on Placer County. Waiting for a response from SSV.
2. Election update; Local Supervisor has still not been determined, Foresthill Fire Districts measure, to remove their sunset clause on Measure B, did not pass
3. Been working on our physical exams with the staff, have been dissatisfied with our current company. Looking into a mobile company and will present additional details at a future meeting.
4. Reminder dates; LAFCO meeting on December 11<sup>th</sup>, Awards Luncheon on November 22<sup>nd</sup>, Placer Hills Association Christmas Party on December 13<sup>th</sup>
5. Staff have been acquiring bids for a new brush and will present at a future meeting
6. MSR came out in draft form and shared with local Fire Chiefs. Received information that the county fire chiefs have shared dissatisfaction and the Executive Director made the decision to push off the MSR presentation until their December LAFCO meeting. The Executive Director is planning to meet with the fire chiefs at an upcoming meeting, anticipate having more details after that meeting.
7. Board previously approved the purchase of new SCBA's and have since learned that South Placer may be able to surplus 6 of their barely used SCBA's. Anticipate this option would amount to a significant cost savings.

**Fire Marshal D'Ambrogi's Report:**

1. Completed 1 single family dwelling plan, 2 propane line inspections and 1 single family dwelling hydro/rough.

2. Been working as a mediator over neighbor disputes on vegetation issues
3. 1 lot split proposed on English Colony Way, changing from 1 to 3 lots
4. A new batting cage business is proposed on Enterprise Court
5. Mitigation Fee Resolution was submitted to the county after last month's meeting

**Battalion Chief Nelson report:**

1. 50 calls for service in October, including 3 fires. Gave and received mutual aid twice.
2. Had a major incident in the district for an individual that was trapped in a well. Individual fell approx. 40 feet into a well, used a significant amount of mutual aid for the incident. Crews did a great job and had a successful outcome.

**Battalion Chief Williamson report:** No report

**C. Director Committee Reports**

1. **Personnel Committee:** No report
2. **Administrative Contract & Finance Oversight Committee:** Director Mahoney suggested that on the balance sheet report that we break out the ending fund balance.
3. **Ad hoc committee for future cooperation with other fire departments.** No report

**9. Action Items**

**A. Consider and adopt Resolution No 2024-11 approving a transfer of \$598,412.07 from mitigation reserves to general operating committed reserves**

Chair Hotaling reported that the board previously chose to commit funds from the operational budget for equipment replacement. The funds were moved into mitigation to restrict them but have since learned it would be best to keep the funds in general operating. This transfer is to move the funds back from mitigation to general operating and into committed reserves.

Motion made by Chair Hotaling to adopt Resolution 2024-11 approving a transfer of \$598,412.07 from mitigation reserves to general operating committed reserves. Director Neifer seconded the motion, the motion passed unanimously.

**B. Consider and approve contributing \$500 for a joint fire district awards luncheon**

Motion made by Chair Hotaling to approve contributing \$500 to the awards luncheon. Director Neifer seconded the motion, the motion passed unanimously.

**C. Consider and approve the second reading of the Physical Fitness Policy**

Motion made by Director Neifer to approve the Physical Fitness Policy. Director Mahoney seconded the motion, the motion passed unanimously.

**The meeting was adjourned at 7:14pm.**

**Next Board Meeting: Monday, December 16, 2024 6:30 PM - 8:00 PM (PST)**

Respectfully submitted,



District Manager