



# PENRYN FIRE PROTECTION DISTRICT

## NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

**Monday, April 20, 2026**

**Fire Station 38, 7206 Church Street, Penryn, CA 95663**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact [marmstrong@placerhillsfire.org](mailto:marmstrong@placerhillsfire.org) at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

### **MEETING AGENDA @ 6:30 P.M.**

1. **CALL MEETING TO ORDER / ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES:** March 16, 2026 Meeting Minutes
5. **FINANCIAL REPORT & BILL APPROVAL**
6. **CORRESPONDENCE**
7. **PUBLIC COMMENT**

(The Penryn Fire Protection District Board of Directors has provided this period for members of the public to be given the opportunity to address the board on items of interest to the public, which are applicable to the district and within its jurisdiction. No action may be taken on any matter, which is not already on the agenda for consideration. The reasonable time frame for public comment will be limited to three (3) minutes per person, unless specifically authorized otherwise by the Chair. Items from the public will be considered without discussion by the Board and may be referred to staff.)

8. **INFORMATIONAL / NON-ACTION ITEMS:**
  - A. Sierra Nevada Firefighters, Local 3800 Report
  - B. Administrative Staff Monthly Reports:
    - 1) Fire Chief
    - 2) Operations
    - 3) Prevention
  - C. Director Committee Reports
    - 1) Personnel Committee
    - 2) Finance and Administrative Contract Oversight
    - 3) Ad hoc Committee for future cooperation with other fire departments
    - 4) Ad hoc Strategic Plan
  - D. Status on Placer County Local Hazard Mitigation Plan update for 2026 & CWPP Community Wildfire Prevention Plan

### **ACTION ITEMS**

9. Consider and approve a budget increase of \$3,500 to 52030 Clothing and Personal, \$1,500 to 52180 Building Materials, Improve, and \$2,000 to 52560 Fire Rescue
10. Consider and vote for the Special District Representative on the Placer County Local Agency Formation Commission
11. Closed Session: Pursuant to California Govt. Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Hotaling and Hardesty. Reconvene and report any action taken in closed session

### **MEETING ADJOURNMENT**

**Next meeting:** Monday, May 18, 2026 6:30 PM - 8:00 PM (PST)



# PENRYN FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS

## MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Shields, Directors Heimlich and Verdugo

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### MINUTES OF THE REGULAR MEETING March 16, 2026

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.  
Directors in attendance: Danielle Hardesty, Cheryl Hotaling, Larry Shields, Diego Heimlich, and Robert Verdugo  
Directors absent: N/A  
Staff in attendance: Chief Gow, Division Chief Williamson, and District Manager Armstrong
2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Vice-Chair Hardesty moved to approve the agenda. Director Heimlich seconded the motion which passed unanimously.
4. **Approval of Minutes:** Vice-Chair Hardesty moved to approve the minutes from the February 16, 2026 meeting. Director Verdugo seconded the motion which passed unanimously.
5. **Financial Report & Bill Approval:** Vice-Chair Hardesty moved to approve the financial report and expenses. Director Shields seconded the motion that passed unanimously.
6. **Correspondence:** N/A
7. **Public Comment:**  
Public Member – Welcome back Chief
8. **Informational/Non-Action Items:**
  - A. **Sierra Nevada Firefighters, Local 3800 (Local 3800):** N/A
  - B. **Fire Chiefs Report: Chief Gow**
    1. Holding frequent command staff meetings, meeting on the cooperation with City of Auburn. While most everything is going smooth, working on some challenges with the two dispatch centers.
    2. Fire Chiefs working on a few issues; Communications – discussing improvements to the system, Ambulance – reviewing potential solutions
    3. Placer Hills holding an Engineer/Paramedic hiring process
    4. Happy to report a 7-0 vote at the LAFCO meeting, for the Newcastle/Placer Hills reorganization. In the protest hearing period, ends next week.
  - Operations report:**
    1. No report
  - Fire Prevention report: Division Chief Williamson**
    1. Completed 1 plan review, 2 rough/hydro, 1 final, 1 propane line.
    2. Winery 8 project will be starting roads, Penryn townhomes starting to pull permits and building. In Newcastle; lot split in Twin Oaks Orchard, expansion of Gold Hill Cemetery, Ridgeview Facility for substance abuse.
  - C. **Director Committee Reports**
    1. **Personnel Committee:** Chair Hotaling reported updated draft budget numbers have been provided to the labor negotiation team.
    2. **Administrative Contract & Finance Oversight Committee:** N/A
    3. **Ad hoc committee for future cooperation with other fire departments:** N/A
    4. **Ad hoc strategic plan:** Chair Hotaling reported the committee is having the first meeting on Thursday, expect to come back to the board with a timeline draft.

**D. Status on Placer County Local Hazard Mitigation Plan update for 2026**

Division Chief Williamson shared that March 23<sup>rd</sup> is going to start the community review, open until April 21<sup>st</sup>. The information will be shared on our websites. CWPP starting the community survey, which will also be found on our websites.

**9. Action Items:**

**A. Consider and approve the second reading of an amended Wellness and Fitness Program Policy**

Motion made by Director Verdugo to approve the second reading of an amended Wellness and Fitness Program Policy. Director Shields seconded the motion, the motion passed unanimously.

**B. Consider and accept a proposal for the renewal of the District's insurance policy with CalMutuals JPRIMA for April 1, 2026 to April 1, 2027**

Motion made by Vice-Chair Hardesty to approve the insurance renewal with CalMutuals JPRIMA for April 1, 2026 to April 1, 2027. Director Shields seconded the motion, the motion passed unanimously.

**C. Consider and approve the audit for Fiscal Year 2024-2025, prepared by Smith & Newell CPA's**

Motion made by Vice-Chair Hardesty to approve the audit for Fiscal Year 2024-2025. Director Shields seconded the motion, the motion passed unanimously.

**The meeting was adjourned at 6:54pm**

**Next Board Meeting: Monday, April 20, 2026 6:30 PM - 8:00 PM (PST)**

Respectfully submitted,



District Manager

**Penryn Fire Protection District  
FY 2025-2026 through March 2026  
OPERATING FUND**

<b>ASSETS</b>		
Cash		1,946,545.42
Total Assets		1,946,545.42
 <b>LIABILITIES</b>		
Other payables		(5,522.34)
Payroll payables		26,331.42
Compensated Absences		
Total Liabilities		20,809.08
 <b>FUND BALANCE</b>		
Beginning Balance		1,328,496.92
Beginning Balance - Committed		679,178.30
Revenues		845,323.67
Expenses		(927,262.55)
Ending Balance		1,246,558.04
Ending Balance - Committed		679,178.30
Total Liabilities and Fund Balance		1,946,545.42

**Penryn Fire Protection District  
FY 2025-2026 through March 2026  
MITIGATION FUND**

<b>ASSETS</b>		
Cash		496,660.51
Total Assets		496,660.51
 <b>LIABILITIES</b>		
Payables		-
Total Liabilities		-
 <b>FUND BALANCE</b>		
Beginning Balance - Unrestricted		452,650.33
Beginning Balance - Capital		-
Revenues		95,230.28
Expenses		51,220.10
Ending Balance - Unrestricted		496,660.51
Ending Balance - Capital		-
Total Liabilities and Fund Balance		496,660.51

Trial Balance - Composite

Company: CO500 Penryn Fire  
 Ledger: Actuals  
 Time Period: Current Period  
 Period: FY2026 - Mar  
 Translation Currency: USD  
 Account Translation Rule Set: Placer Translation Rule Set  
 Worktags: Fund: FD32807 Penryn Fire  
 Perform Intercompany Eliminations: No  
 Perform Interworktag Eliminations: No

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
10010:Cash in Treasury - Unrestricted	2,037,363.24	101,967.78	192,785.60	1,946,545.42
10099:Cash - Conversion	0.00	17,650.21	17,650.21	0.00
10120:Claim on Cash	0.00	0.00	0.00	0.00
10290:Other Accounts Receivable	0.00	0.00	0.00	0.00
10330:Investment Interest Receivable	0.00	0.00	0.00	0.00
10441:Due from Other Governments - External System	0.00	0.00	0.00	0.00
20020:Vouchers Payable	3,661.71	12,443.19	10,582.56	5,522.34
20030:Vouchers DD Payable	0.00	0.00	0.00	0.00
20060:Sales Tax Payable	0.00	0.00	0.00	0.00
20180:Salaries & Benefits Payable	(29,476.45)	60,352.47	56,270.04	(25,394.02)
20240:Payroll Liabilities	(983.48)	600.00	553.92	(937.40)
20410:Deferred Inflows Related to Unavailability	0.00	0.00	0.00	0.00
20640:Compensated Leave Balance - Long-Term	0.00	0.00	0.00	0.00
30120:Unassigned Fund Balance	0.00	0.00	0.00	0.00
30121:Fiduciary Net Position	(1,328,496.92)	0.00	0.00	(1,328,496.92)
30310:Committed Fund Balance	(679,178.30)	0.00	0.00	(679,178.30)
40010:Taxes - Current Secured Property	(345,902.01)	0.00	0.00	(345,902.01)
40040:Taxes - Railroad Unitary Property	(393.44)	0.00	0.00	(393.44)
40050:Taxes - Unitary and Op Non-Unitary Property	(7,960.49)	0.00	0.00	(7,960.49)
40060:Taxes - Current Unsecured Property	(13,217.76)	0.00	194.46	(13,412.22)
40090:Taxes - Delinquent Unsecured Property	(171.55)	0.00	55.79	(227.34)
40100:Taxes - Current Supplemental Property	(6,486.12)	0.00	0.00	(6,486.12)
40110:Taxes - Delinquent Supplemental Property	(12.27)	0.00	15.64	(27.91)
40180:Other Taxes	(64,266.63)	0.00	0.00	(64,266.63)
42010:Investment Income	(48,299.79)	2.19	6,334.66	(54,632.26)
44350:State Homeowners Property Tax Relief	(1,530.30)	0.00	0.00	(1,530.30)
46030:Direct Charges	(286,890.06)	0.00	0.00	(286,890.06)
46090:Planning and Engineering Services	(5,750.00)	0.00	2,250.00	(8,000.00)
46350:Fire Services	(0.10)	0.10	0.00	0.00
46360:Other Fees and Charges	(24,119.00)	0.00	17,203.88	(41,322.88)
47010:Donations	(350.00)	0.00	0.00	(350.00)
48030:Miscellaneous	(422.01)	0.00	0.00	(422.01)
49030:Proceeds from Sale of Capital Assets	(13,500.00)	0.00	0.00	(13,500.00)
51010:Salaries and Wages	331,853.06	39,586.96	0.00	371,440.02
51030:Extra Help - Salaries and Wages	0.00	0.00	0.00	0.00
51040:Overtime and Call Back	145,778.73	9,787.90	0.00	155,566.63
51110:Other Payroll	2,750.00	0.00	0.00	2,750.00
51210:Retirement	47,528.16	5,703.77	0.00	53,231.93
51220:Payroll Tax	7,381.33	695.63	0.00	8,076.96
51270:PERS Pension Expense	10.34	0.00	39.96	(29.62)
51310:Employee Group Insurance	50,019.61	7,767.48	1,399.32	56,387.77

Trial Balance - Composite

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
51360:Workers Comp Insurance	53,506.50	0.00	0.00	53,506.50
52030:Clothing, Uniforms, and Personal Hygiene	19,952.52	0.00	0.00	19,952.52
52040:Communication Services Expense	2,780.11	322.57	0.00	3,102.68
52080:Insurance	9,948.50	0.00	0.00	9,948.50
52160:Maintenance	10,111.53	306.00	0.00	10,417.53
52170:Fuels & Lubricants	2,254.71	0.00	0.00	2,254.71
52180:Materials - Buildings & Improvements	5,247.18	332.43	0.00	5,579.61
52240:Professional / Membership Dues	1,200.00	0.00	0.00	1,200.00
52260:Misc Expense	6,498.59	0.00	0.00	6,498.59
52310:Subrogation Costs	0.00	0.00	0.00	0.00
52320:Printing	118.99	0.00	0.00	118.99
52330:Other Supplies	11,212.61	442.26	0.00	11,654.87
52360:Professional and Special Services - General	66,976.18	46,067.50	0.00	113,043.68
52370:Professional and Special Services - Legal	36.12	0.00	0.00	36.12
52390:Professional and Special Services - County	7,128.43	0.00	0.00	7,128.43
52510:Commissioner's Fees	1,650.00	450.00	0.00	2,100.00
52580:Special Department Expense	20,400.92	0.00	0.00	20,400.92
52785:Training / Education	108.64	0.00	0.00	108.64
52800:Utilities	11,861.89	857.60	0.00	12,719.49
53190:Taxes and Assessments	67.08	0.00	0.00	67.08
59998:Labor Hours Debit	14,934.67	1,614.50	0.00	16,549.17
59999:Labor Hours Credit	(14,934.67)	(1,614.50)	0.00	(16,549.17)
<b>Total</b>	<b>0.00</b>	<b>305,336.04</b>	<b>305,336.04</b>	<b>0.00</b>

Placer Special Districts Budget to Actuals

Company: CO500 Penryn Fire  
 Budget Structure: Special District Budget - Detail Level  
 Period: FY2026 - Mar  
 Time Period: Current Period YTD  
 Cost Center(s): CC81000 Penryn Fire District  
 Ignore Commitments: No  
 Fund(s): FD32807 Penryn Fire  
 Program: PG810000 Penryn Fire

Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
Total Revenue	(1,363,095.00)	0	0	(558,433.61)	(\$804,661.39)	40.97%
40010:Taxes - Current Secured Property	(629,094.00)	0	0	(345,902.01)	(\$283,191.99)	54.98%
40040:Taxes - Railroad Unitary Property	(715.00)	0	0	(393.44)	(\$321.56)	55.03%
40050:Taxes - Unitary and Op Non-Unitary Property	(14,474.00)	0	0	(7,960.49)	(\$6,513.51)	55.00%
40060:Taxes - Current Unsecured Property	(13,789.00)	0	0	(13,412.22)	(\$376.78)	97.27%
40090:Taxes - Delinquent Unsecured Property	0	0	0	(227.34)	\$227.34	0.00%
40100:Taxes - Current Supplemental Property	(13,724.00)	0	0	(6,486.12)	(\$7,237.88)	47.26%
40110:Taxes - Delinquent Supplemental Property	0	0	0	(27.91)	\$27.91	0.00%
40180:Other Taxes	(114,768.00)	0	0	(64,266.63)	(\$50,501.37)	56.00%
42010:Investment Income	(55,000.00)	0	0	(54,632.26)	(\$367.74)	99.33%
44350:State Homeowners Property Tax Relief	(3,001.00)	0	0	(1,530.30)	(\$1,470.70)	50.99%
46030:Direct Charges	(513,530.00)	0	0	0	(\$513,530.00)	0.00%
46090:Planning and Engineering Services	(3,000.00)	0	0	(8,000.00)	\$5,000.00	266.67%
46350:Fire Services	0	0	0	0.00	\$0.00	0.00%
46360:Other Fees and Charges	0	0	0	(41,322.88)	\$41,322.88	0.00%
47010:Donations	0	0	0	(350.00)	\$350.00	0.00%
48030:Miscellaneous	(2,000.00)	0	0	(422.01)	(\$1,577.99)	21.10%
49030:Proceeds from Sale of Capital Assets	0	0	0	(13,500.00)	\$13,500.00	0.00%
Total Expenses	1,426,163.00	0	0	922,086.77	\$504,076.23	64.66%
Total Capital Assets	88,000.00	0	0	0	\$88,000.00	0.00%
54460:Capital Assets - Other Agencies - Equipment	88,000.00	0	0	0	\$88,000.00	0.00%
Total Expenses ( Non Capital Assets )	1,338,163.00	0	0	922,086.77	\$416,076.23	68.91%
51010:Salaries and Wages	551,291.00	0	0	371,440.02	\$179,850.98	67.38%

Placer Special Districts Budget to Actuals

Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
51030:Extra Help - Salaries and Wages	0	0	0	0.00	\$0.00	0.00%
51040:Overtime and Call Back	96,863.00	0	0	155,566.63	(\$58,703.63)	160.60%
51110:Other Payroll	4,000.00	0	0	2,750.00	\$1,250.00	68.75%
51210:Retirement	77,181.00	0	0	53,231.93	\$23,949.07	68.97%
51220:Payroll Tax	16,814.00	0	0	8,076.96	\$8,737.04	48.04%
51270:PERS Pension Expense	850.00	0	0	(29.62)	\$879.62	(3.48%)
51310:Employee Group Insurance	101,197.00	0	0	56,387.77	\$44,809.23	55.72%
51360:Workers Comp Insurance	71,273.00	0	0	53,506.50	\$17,766.50	75.07%
52030:Clothing, Uniforms, and Personal Hygiene	39,600.00	0	0	19,952.52	\$19,647.48	50.39%
52040:Communication Services Expense	6,500.00	0	0	3,102.68	\$3,397.32	47.73%
52080:Insurance	21,989.00	0	0	9,948.50	\$12,040.50	45.24%
52160:Maintenance	22,000.00	0	0	10,417.53	\$11,582.47	47.35%
52170:Fuels & Lubricants	15,000.00	0	0	2,254.71	\$12,745.29	15.03%
52180:Materials - Buildings & Improvements	5,700.00	0	0	5,579.61	\$120.39	97.89%
52240:Professional / Membership Dues	0	0	0	1,200.00	(\$1,200.00)	0.00%
52260:Misc Expense	3,000.00	0	0	6,498.59	(\$3,498.59)	216.62%
52310:Subrogation Costs	0	0	0	0.00	\$0.00	0.00%
52320:Printing	500.00	0	0	118.99	\$381.01	23.80%
52330:Other Supplies	29,700.00	0	0	11,654.87	\$18,045.13	39.24%
52360:Professional and Special Services - General	218,507.00	0	0	107,917.29	\$110,589.71	49.39%
52370:Professional and Special Services - Legal	10,000.00	0	0	36.12	\$9,963.88	0.36%
52390:Professional and Special Services - County	7,128.00	0	0	7,128.43	(\$0.43)	100.01%
52510:Commissioner's Fees	0	0	0	2,100.00	(\$2,100.00)	0.00%
52560:Small Equipment	8,500.00	0	0	0	\$8,500.00	0.00%
52580:Special Department Expense	4,500.00	0	0	20,400.92	(\$15,900.92)	453.35%
52785:Training / Education	4,000.00	0	0	108.64	\$3,891.36	2.72%
52800:Utilities	22,000.00	0	0	12,719.49	\$9,280.51	57.82%
53190:Taxes and Assessments	70.00	0	0	17.69	\$52.31	25.27%
Facilities and Administration Cost Revenue and Expense	0	0	0	0	0.00	0.00%
42840:Facilities and Administration Cost Revenue	0	0	0	0	0.00	0.00%
52840:Facilities and Administrative Costs Expense	0	0	0	0	0.00	0.00%

Placer Special Districts Budget to Actuals

Company: CO500 Penryn Fire  
 Budget Structure: Special District Budget - Detail Level  
 Period: FY2026 - Mar  
 Time Period: Current Period YTD  
 Cost Center(s): CC81000 Penryn Fire District  
 Ignore Commitments: No  
 Fund(s): FD32807 Penryn Fire  
 Program: PG810002 Penryn Fire Measure A

Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
Total Revenue	0	0	0	(286,890.06)	\$286,890.06	0.00%
46030:Direct Charges	0	0	0	(286,890.06)	\$286,890.06	0.00%
Total Expenses	0	0	0	5,175.78	(\$5,175.78)	0.00%
Total Capital Assets	0	0	0	0	0.00	0.00%
Total Expenses ( Non Capital Assets )	0	0	0	5,175.78	(\$5,175.78)	0.00%
52360:Professional and Special Services - General	0	0	0	5,126.39	(\$5,126.39)	0.00%
53190:Taxes and Assessments	0	0	0	49.39	(\$49.39)	0.00%
Facilities and Administration Cost Revenue and Expense	0	0	0	0	0.00	0.00%
42840:Facilities and Administration Cost Revenue	0	0	0	0	0.00	0.00%
52840:Facilities and Administrative Costs Expense	0	0	0	0	0.00	0.00%

Placer Income Statement

Company: CO500 Penryn Fire  
 Ledger: Actuals  
 Period: FY2026 - Mar  
 Translation Currency: USD  
 Account Translation Rule Set: Placer Translation Rule Set  
 Worktags: FD32807 Penryn Fire

	Current Period Actuals	YTD Actuals	Prior YTD Actuals	Variance	% Variance
		2026-03	2025-03		
<b>Income</b>					
Charges for Services	19,454	336,213	353,911	(334,457.16)	(94.5%)
Taxes	266	438,676	420,056	(419,789.61)	(99.9%)
Intergovernmental Revenue	0	1,530	1,553	(1,553.18)	(100.0%)
Licenses, Permits & Franchises	0	0	0	0.00	0.0%
Miscellaneous Revenues	0	422	1,008	(1,007.82)	(100.0%)
Revenue from Use of Money & Property	0	0	0	0.00	0.0%
Other Financing Sources	0	13,500	0	0.00	0.0%
Donations	0	350	350	(350.00)	(100.0%)
Fines, Forfeits & Penalties	0	0	0	0.00	0.0%
Non-Operating Revenue	6,332	54,632	43,073	(36,740.87)	(85.3%)
<b>Total Revenue</b>	<b>26,052</b>	<b>845,324</b>	<b>819,951</b>	<b>793,898.64</b>	<b>(96.8%)</b>
<b>Expenses</b>					
Salaries & Employee Benefits	62,102	700,930	689,926	(627,823.77)	(91.0%)
Services and Supplies	48,778	226,265	343,323	(294,544.68)	(85.8%)
Capital Asset Expenses	0	0	0	0.00	0.0%
Other Charges	0	67	65	(65.18)	(100.0%)
Capital Asset Transfer (Out)	0	0	0	0.00	0.0%
Other Financing Uses	0	0	0	0.00	0.0%
Imprest Cash Clearing Category	0	0	0	0.00	0.0%
Appropriation for Contingencies Category	0	0	0	0.00	0.0%
Cost Allocation Category	0	0	0	0.00	0.0%
<b>Total Operating Expenses</b>	<b>110,881</b>	<b>927,263</b>	<b>1,033,314</b>	<b>(922,433.63)</b>	<b>(89.3%)</b>
Intra Fund Transfers	0	0	0	0.00	0.0%
<b>Total Other Income/Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>84,829</b>	<b>81,939</b>	<b>213,364</b>	<b>(128,534.99)</b>	<b>(60.2%)</b>



Trial Balance - Composite

Company: CO500 Penryn Fire  
 Ledger: Actuals  
 Time Period: Current Period  
 Period: FY2026 - Mar  
 Translation Currency: USD  
 Account Translation Rule Set: Placer Translation Rule Set  
 Worktags: Fund: FD32808 Penryn Fire Development Fees  
 Perform Intercompany Eliminations: No  
 Perform Interworktag Eliminations: No

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
10010:Cash in Treasury - Unrestricted	495,057.46	1,603.05	0.00	496,660.51
10030:Cash in Bank	0.00	0.00	0.00	0.00
10099:Cash - Conversion	0.00	0.00	0.00	0.00
10120:Claim on Cash	0.00	0.00	0.00	0.00
10330:Investment Interest Receivable	0.00	0.00	0.00	0.00
20020:Vouchers Payable	0.00	0.00	0.00	0.00
20060:Sales Tax Payable	0.00	0.00	0.00	0.00
30120:Unassigned Fund Balance	0.00	0.00	0.00	0.00
30121:Fiduciary Net Position	(452,650.33)	0.00	0.00	(452,650.33)
42010:Investment Income	(12,640.31)	0.00	1,603.05	(14,243.36)
46440:Mitigation Fees	(80,986.92)	0.00	0.00	(80,986.92)
53040:Lease Purchase Principal	35,742.66	0.00	0.00	35,742.66
53080:Lease Purchase Interest	15,477.44	0.00	0.00	15,477.44
<b>Total</b>	<b>0.00</b>	<b>1,603.05</b>	<b>1,603.05</b>	<b>0.00</b>

Placer Special Districts Budget to Actuals

Company: CO500 Penryn Fire  
 Budget Structure: Special District Budget - Detail Level  
 Period: FY2026 - Mar  
 Time Period: Current Period YTD  
 Cost Center(s): CC81001 Penryn Fire District Development Fees  
 Ignore Commitments: No  
 Fund(s): FD32808 Penryn Fire Development Fees  
 Program: PG810001 Penryn Fire Development Fees

Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
Total Revenue	(51,220.00)	0	0	(95,230.28)	\$44,010.28	185.92%
42010:Investment Income	(17,500.00)	0	0	(14,243.36)	(\$3,256.64)	81.39%
46440:Mitigation Fees	(33,720.00)	0	0	(80,986.92)	\$47,266.92	240.17%
Total Expenses	51,220.00	0	0	51,220.10	(\$0.10)	100.00%
Total Capital Assets	0	0	0	0	0.00	0.00%
Total Expenses ( Non Capital Assets )	51,220.00	0	0	51,220.10	(\$0.10)	100.00%
53040:Lease Purchase Principal	35,743.00	0	0	35,742.66	\$0.34	100.00%
53080:Lease Purchase Interest	15,477.00	0	0	15,477.44	(\$0.44)	100.00%
Facilities and Administration Cost Revenue and Expense	0	0	0	0	0.00	0.00%
42840:Facilities and Administration Cost Revenue	0	0	0	0	0.00	0.00%
52840:Facilities and Administrative Costs Expense	0	0	0	0	0.00	0.00%

Placer Income Statement

Company: CO500 Penryn Fire  
 Ledger: Actuals  
 Period: FY2026 - Mar  
 Translation Currency: USD  
 Account Translation Rule Set: Placer Translation Rule Set  
 Worktags: FD32808 Penryn Fire Development Fees

	Current Period Actuals	YTD Actuals	Prior YTD Actuals	Variance	% Variance
		2026-03	2025-03		
<b>Income</b>					
Charges for Services	0	80,987	78,378	(78,378.00)	(100.0%)
Taxes	0	0	0	0.00	0.0%
Intergovernmental Revenue	0	0	0	0.00	0.0%
Licenses, Permits & Franchises	0	0	0	0.00	0.0%
Miscellaneous Revenues	0	0	0	0.00	0.0%
Revenue from Use of Money & Property	0	0	0	0.00	0.0%
Other Financing Sources	0	0	0	0.00	0.0%
Donations	0	0	0	0.00	0.0%
Fines, Forfeits & Penalties	0	0	0	0.00	0.0%
Non-Operating Revenue	1,603	14,243	20,358	(18,755.09)	(92.1%)
<b>Total Revenue</b>	<b>1,603</b>	<b>95,230</b>	<b>98,736</b>	<b>97,133.09</b>	<b>(98.4%)</b>
<b>Expenses</b>					
Salaries & Employee Benefits	0	0	0	0.00	0.0%
Services and Supplies	0	0	5,357	(5,357.26)	(100.0%)
Capital Asset Expenses	0	0	0	0.00	0.0%
Other Charges	0	51,220	51,220	(51,220.10)	(100.0%)
Capital Asset Transfer (Out)	0	0	0	0.00	0.0%
Other Financing Uses	0	0	0	0.00	0.0%
Imprest Cash Clearing Category	0	0	0	0.00	0.0%
Appropriation for Contingencies Category	0	0	0	0.00	0.0%
Cost Allocation Category	0	0	0	0.00	0.0%
<b>Total Operating Expenses</b>	<b>0</b>	<b>51,220</b>	<b>56,577</b>	<b>(56,577.36)</b>	<b>(100.0%)</b>
Intra Fund Transfers	0	0	0	0.00	0.0%
<b>Total Other Income/Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>(1,603)</b>	<b>(44,010)</b>	<b>(42,159)</b>	<b>40,555.73</b>	<b>(96.2%)</b>

**Penryn Fire General  
Check Detail  
March 14 through April 15, 2026**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
	03/24/2026	AT&T Mobility		General Operating Funds	
	03/24/2026			52040 Communication Services	-162.96
TOTAL					-162.96
	03/24/2026	Danielle Hardesty		General Operating Funds	
	03/24/2026			52580 Commision Reimbusem...	-150.00
TOTAL					-150.00
	03/24/2026	Kaiser Foundation Health ...		General Operating Funds	
	03/24/2026			51310 Employee Group Insurance	-4,926.86
				51310 Employee Group Insurance	-1,647.08
TOTAL					-6,573.94
	03/24/2026	Larry Shields		General Operating Funds	
	03/24/2026			52580 Commision Reimbusem...	-150.00
TOTAL					-150.00
	03/24/2026	Loomis Ace Hardware		General Operating Funds	
	03/24/2026			52330 Supplies-Equipment	-42.96
TOTAL					-42.96
	03/24/2026	Robert Verdugo		General Operating Funds	
	03/24/2026			52510 Commissioner Fees	-150.00
TOTAL					-150.00
	03/31/2026	AT&T Inc.		General Operating Funds	
	03/31/2026			52040 Communication Services	-124.61
TOTAL					-124.61
	03/31/2026	Pacific Gas & Electric		General Operating Funds	
	03/31/2026			52800 Utilities	-620.11
TOTAL					-620.11
	04/13/2026	AT&T Mobility		General Operating Funds	
	04/13/2026			52040 Communication Services	-162.96
TOTAL					-162.96
	04/13/2026	Dawson Oil Co.		General Operating Funds	
	04/13/2026		Def	52170 Fuel	-7.43
TOTAL					-7.43

**Penryn Fire General  
Check Detail  
March 14 through April 15, 2026**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
	04/13/2026	FRMS		General Operating Funds	
	04/13/2026		25-26 Q4	51360 Workers Comp Ins.	-17,835.50
TOTAL					-17,835.50
	04/13/2026	Harris Industrial Gases	3148	General Operating Funds	
	04/13/2026		Oxygen	52330 Supplies-Equipment	-57.92
TOTAL					-57.92
	04/13/2026	Placer Hills Fire District		General Operating Funds	
	04/13/2026		Q4 Payment	52360 Administration Contract	-46,067.50
TOTAL					-46,067.50
	04/13/2026	Recology Auburn Placer		General Operating Funds	
	04/13/2026			52800 Utilities	-242.04
TOTAL					-242.04
	04/13/2026	Smith & Newell Accountants		General Operating Funds	
	04/13/2026			52360 Audit	-5,885.00
TOTAL					-5,885.00
	04/14/2026	Bradyn Keeler		General Operating Funds	
	04/14/2026		Reimburse for medical ...	52260 Miscellaneous	-75.00
TOTAL					-75.00
	04/14/2026	CoPower		General Operating Funds	
	04/14/2026			51310 Employee Group Insurance	-679.76
TOTAL					-679.76

# JOA REIMBURSEMENT (Receivable)

## PLACER HILLS JULY - SEPT 2025

PAID STATUS

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Garrison	Engine 86	07/23/2025 08:00	07/24/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 84	07/31/2025 08:00	08/01/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 84	08/01/2025 08:00	08/01/2025 18:30	10.5	\$ 25.97	\$ 38.96	\$ 409.03	\$ 5.93	\$ 49.29	464.25
Garrison	Engine 84	08/07/2025 08:00	08/07/2025 18:30	10.5	\$ 25.97	\$ 38.96	\$ 409.03	\$ 5.93	\$ 49.29	464.25
Garrison	Engine 86	08/22/2025 08:00	08/23/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Gordon	Engine 86	09/05/2025 09:00	09/05/2025 18:00	9	\$ 28.67	\$ 43.01	\$ 387.05	\$ 5.61	\$ 46.64	439.30
Gordon	Engine 86	09/24/2025 08:00	09/25/2025 08:00	24	\$ 28.67	\$ 43.01	\$ 1,032.12	\$ 14.97	\$ 124.37	1,171.46

Total: \$ 5,722.65 PD 10/2025

## PLACER HILLS OCT - DEC 2025

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Keeler	Engine 86	10/03/2025 08:00	10/04/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 86	10/04/2025 08:00	10/05/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 86	10/15/2025 08:00	10/16/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 86	10/16/2025 08:00	10/17/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 86	10/21/2025 08:00	10/22/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 86	10/23/2025 08:00	10/24/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 86	10/24/2025 08:00	10/24/2025 18:00	10	\$ 25.97	\$ 38.96	\$ 389.55	\$ 5.65	\$ 46.94	442.14
Garrison	Engine 86	10/28/2025 08:00	10/29/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 84	10/30/2025 08:00	10/31/2025 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13

Total: \$ 8,931.21 PD 01/2026

## PLACER HILLS JAN - MAR 2026

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Garrison	Engine 84	02/06/2026 08:00	02/06/2026 18:00	10	\$ 25.97	\$ 38.96	\$ 389.55	\$ 5.65	\$ 46.94	442.14
Garrison	Engine 84	02/19/2026 08:00	02/20/2026 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 84	02/26/2026 08:00	02/27/2026 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Garrison	Engine 84	02/27/2026 08:00	02/28/2026 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13
Keeler	Engine 86	03/14/2026 08:00	03/15/2026 08:00	24	\$ 25.97	\$ 38.96	\$ 934.92	\$ 13.56	\$ 112.66	1,061.13

Total: \$ 4,686.68

**FORESTHILL JULY - SEPT 2025**

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Gordon	Engine 90	08/13/2025 08:00	08/14/2025 08:00	24	\$ 28.67	\$ 43.01	\$ 1,032.12	\$ 14.97	\$ 124.37	1,171.46
Gordon	Engine 90	08/24/2025 13:30	08/25/2025 08:00	18.5	\$ 28.67	\$ 43.01	\$ 795.59	\$ 11.54	\$ 95.87	903.00
Gordon	Medic 90	08/25/2025 08:00	08/26/2025 07:00	23	\$ 28.67	\$ 43.01	\$ 989.12	\$ 14.34	\$ 119.19	1,122.65

Total: \$ 3,197.10 PD 10/2025

**FORESTHILL OCT - DEC 2025**

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Gordon	Engine 90	10/18/2025 14:15	10/19/2025 08:00	17.75	\$ 28.67	\$ 43.01	\$ 763.34	\$ 11.07	\$ 91.98	866.39

Total: \$ 866.39 PD 01/2026

**NEWCASTLE JULY - SEPT 2025**

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Keeler	Engine 41	08/26/2025 08:00	08/27/2025 08:00	24	25.97	38.96	934.92	13.56	112.66	1,061.13

Total 1,061.13 PD 10/2025

**NEWCASTLE JAN - MAR 2026**

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Hodsdon	Engine 41	02/22/2026 08:00	02/23/2026 08:00	24	25.97	38.96	934.92	13.56	112.66	1,061.13

Total 1,061.13

## JOA REIMBURSEMENT (Payable)

PLACER HILLS JULY - SEPT 2025												PAID STATUS
Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total		
Burbank	Engine 38	07/22/2025 08:00	07/23/2025 08:00	24	26.22	\$ 39.33	\$ 943.92	\$ 13.69	\$ 83.73	\$ 1,041.33		
Craig	Engine 38	09/08/2025 07:00	09/08/2025 12:00	5	33.31	\$ 49.97	\$ 249.83	\$ 3.62	\$ 22.16	\$ 275.61		
Craig	Engine 38	09/10/2025 08:00	09/10/2025 18:00	10	33.31	\$ 49.97	\$ 499.65	\$ 7.24	\$ 44.32	\$ 551.21		
TOTAL:											\$ 1,868.15	PD 10/2025

PLACER HILLS OCT - DEC 2025												
Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total		
Burbank	Engine 38	10/11/2025 08:00	10/11/2025 13:30	5.5	\$ 26.22	\$ 39.33	\$ 216.32	\$ 3.14	\$ 19.19	\$ 238.64		
Wood	Engine 38	11/07/2025 10:00	11/07/2025 13:00	3	\$ 30.90	\$ 46.35	\$ 139.05	\$ 2.02	\$ 12.33	\$ 153.40		
TOTAL:											\$ 392.04	PD 01/2026

PLACER HILLS JAN - MAR 2026											
Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total	
Wood	Engine 38	02/23/2026 08:00	02/24/2026 08:00	24	\$ 30.90	\$ 46.35	\$ 1,112.40	\$ 16.13	\$ 98.67	\$ 1,227.20	
TOTAL:											\$ 1,227.20

NEWCASTLE OCT - DEC 2024												
Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total		
Hicks	Engine 38	09/17/2025 08:00	09/18/2025 08:00	24	27.04	\$ 40.56	\$ 973.44	\$ 14.11	\$ 117.30	\$ 1,104.85		
Hicks	Engine 38	09/18/2025 08:00	09/18/2025 16:00	8	27.04	\$ 40.56	\$ 324.48	\$ 4.70	\$ 39.10	\$ 368.28		
TOTAL:											\$ 1,473.14	PD 10/2025

# STRIKE TEAM / PREPOSITIONING

## PENRYN STRIKE TEAM - PREPOSITIONING

Incident	Equipment	Depart date	Return date	Hours	Personnel	Equipment	Admin	Expenses	Total	Staffing	Paid Status
Prepo	E38	8/23/2025	8/26/2025	57	8,533.47	6,426.34	2,243.97		17,203.78	3 RYN PD 03/2026	
Actual cost of staffing for Prepo									(7,831.58)		
Garnet	BR38	8/26/2025	9/18/2025	563	85,502.73	59,687.46	21,778.53	1,293.28	166,968.72	3 RYN PD 04/2026	
Actual cost of staffing for Garnet									(77,146.03)		
<b>Total FY 2025/2026</b>									<b>99,194.89</b>		



# PLACER HILLS-NEWCASTLE-PENRYN FIRE PROTECTION DISTRICTS

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## STAFF REPORT

<b>To:</b>	Board of Directors, Penryn Fire Protection District
<b>From:</b>	Ian Gow, Fire Chief
<b>By:</b>	Matthew Slusher, Assistant Fire Chief
<b>Date:</b>	April 20, 2026
<b>Subject:</b>	2025-2026 Budget Amendment

### The Issue

Shall the Board amend the 2025-2026 budget to authorize staff to complete purchasing of items that exceed projections presented in the preliminary and final budgets?

### Conclusion and Recommendation

Staff recommends that the Board consider and approve an amendment to the 2025–2026 budget to include the following increases:

- \$3,500.00 to Account 52030 – Clothing and Personnel
- \$1,500.00 to Account 52180 – Building Materials and Improvements
- \$2,000.00 to Account 52560 – Fire Rescue

### Background

Staff worked diligently during the budget preparation process to gather quotations and estimates to guide the budget requests presented to the Board of Directors. During the course of the fiscal year, staff has experienced increased costs for goods and services exceeding the original budget projections.

52030 – Clothing and Personnel:

- PPE repairs and cleaning: +\$3,800.00
  - Wildland helmets (6): +\$600.00
  - Structure boots (4): +\$600.00
  - Intern uniforms: -\$1,500.00
- Total: +\$3,500.00

52180 – Building Materials and Improvements:

- Repairs to Station 38: +\$1,500.00  
(garage door repair, HVAC repair, Plumbing)  
Total: +\$1,500.00

52560 – Fire Rescue:  
- SCBA bottles (4): +\$2,000.00  
Total: +\$2,000.00

**Alternatives Available to the Board**

1. Direct staff to purchase fewer items in order to remain within the currently approved budget.
2. Provide direction for staff to return with alternative options at a future Board meeting.

**Fiscal Impact**

The total fiscal impact of staff's recommendation is \$7,000.00 for the 2025–2026 budget.



*Electronic Transmittal*

**COMMISSIONERS**

**March 20, 2026**

Joshua Alpine  
Chair  
(Special District)

Anthony DeMattei  
(County)

Whitney Eklund  
Vice Chair  
(City)

Judy Friedman  
(Special District)

Cindy Gustafson  
(County)

Sean Lomen  
(City)

Susan Rohan  
(Public)

**ALTERNATE  
COMMISSIONERS**

Shanti Landon  
(County)

Cherri Spriggs  
(Public)

Scott Wilson  
(Special District)

Stephanie  
Youngblood  
(City)

**COUNSEL**

Michael Walker  
General Counsel

**STAFF**

Colette Santsche  
Interim Executive  
Officer

Amanda Ross  
Acting Assistant  
Executive Officer

Amy Engle  
Commission  
Clerk/Analyst

**TO:** Independent Special District Presiding Officers  
**c/o District Clerk**

**FROM:** Colette Santsche, Interim Executive Officer

**SUBJECT: Ballot Distribution and Voting Instructions: Special  
District Appointment to Placer LAFCO**

Dear Presiding Officer,

On February 10, 2026, the Placer Local Agency Formation Commission (LAFCO) initiated a call for nominations to fill a vacancy for one of the regular Special District Representatives on the Commission. The presiding officer (Board Chair/President) of each independent special district were invited to submit nominations for qualified special district board members to fill this open seat.

At the close of the nomination period, LAFCO received a total of eleven (11) nominations for three (3) candidates, as summarized below:

**Judy Friedman, Director, Tahoe City Public Utility District**

*Nominated by:*

- North Tahoe Fire Protection District
- North Tahoe Public Utility District
- Northstar Community Service District
- Olympic Valley Public Service District
- Penryn Fire Protection District
- Placer Hills Fire Protection District
- Tahoe City Public Utility District
- Truckee Tahoe Airport District
- Tahoe-Truckee Sanitation Agency

**Ross Hutchings, Director, Placer Mosquito and Vector Control  
District**

*Nominated by:*

- Placer Mosquito and Vector Control District

## Selection of Special District Representative

March 20, 2026

### Jennifer Knisley, Director, Newcastle Rocklin Gold Hill Cemetery District

*Nominated by:*

- Newcastle Rocklin Gold Hill Cemetery District

All three candidates are listed on the attached ballot. Also included in your packet for review are the statements of qualifications received by LAFCO. Please note that submitting a statement was optional and we have included the two that were provided.

### Voting Instructions

- **Ballot Completion:** Please complete the attached ballot, clearly indicating your selection.
- **Authorized Signature:** To be valid, ballots must be signed by the district's presiding officer, or the presiding officer's alternate as designated by the governing body.
- **Designation of Alternate:** If an alternate has been designated by the governing body, please include a copy of the official meeting minutes or minute order documenting this designation.
- **Quorum Requirement:** A minimum of 19 of the 37 independent special districts in Placer County must submit ballots for the election to be valid.
- **Election Outcome:** The candidate receiving the highest number of votes will be appointed as the Special District Representative to LAFCO.

### Submission Deadline

Please return your completed ballot via email to [lafco@placer.ca.gov](mailto:lafco@placer.ca.gov) no later than Monday, May 4, 2026, at 4:00 PM.

Thank you for your participation and commitment to ensuring that independent special districts remain effectively represented on the Commission. Should you have any questions, please contact our office at (530) 889-4097.

Sincerely,



### Colette Santsche

Interim Executive Officer  
Placer LAFCO



## Ballot: Selection of Special District Representation on LAFCO

**Please choose one candidate:**

- Judy Friedman**, Tahoe City Public Utility District
- Ross Hutchings**, Placer Mosquito and Vector Control District
- Jennifer Knisley**, Newcastle Rocklin Gold Hill Cemetery District

**Name of Special District:** \_\_\_\_\_

**Name of Presiding Officer:** \_\_\_\_\_

**Signature of Presiding Officer:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Must be received by LAFCO via email at [LAFCO@placer.ca.gov](mailto:LAFCO@placer.ca.gov) no  
later than May 4, 2026 by 4pm**

**Judy Friedman**  
**Director, Tahoe City Public Utility District**  
**Candidate for Placer County LAFCO Special District Seat**

I am running for re-election to the Special Districts seat on the LAFCO Board so I can continue representing yours and all the Special Districts in Placer County.

I have been a full-time resident of Tahoe City, located in the unincorporated area of Placer County, for over 50 years. I approach this position from the unique perspective of being an elected member of the of the Tahoe City Public Utility District Board of Directors, Clerk of the Board for the Tahoe City Cemetery District, and volunteer on the North Lake Tahoe Fire Protection District C.E.R.T. team.

There has been tremendous growth in Placer County. LAFCO is charged with identifying ways to organize, simplify, and streamline government and make sure that services are provided efficiently and economically. That requires thoughtful and creative solutions and well-informed decision makers. We need to work hard to balance quality of life while meeting growing service challenges.

I am committed to representing the Special District's interests on the LAFCO Board, especially where they may differ from the county and city issues. Many of the communities throughout Placer County rely on special districts to serve our unique needs. It is essential that our concerns and interests be heard and addressed as LAFCO becomes more active in Placer County.

I ask for your vote to continue serving as Special District Commissioner and appreciate the trust that comes with your support.

Statement of Qualifications Placer County LAFCO

Jenny Knisley  
4135 Hunters Drive  
Loomis, CA 95650  
Phone: 916-719-1132 - Email: Jenny4Loomis@gmail.com

March 17, 2026

Dear LAFCO Commissioners:

I am pleased to submit my application for the position of Special District Representative on the Placer County LAFCO. With experience serving as the Alternate City LAFCO Commissioner for the Town of Loomis and ongoing professional development through CALAFCO trainings and conferences, I am prepared to contribute effectively as a knowledgeable and engaged member of the Commission.

During my service as the Alternate City LAFCO Commissioner for the Town of Loomis, I maintained consistent attendance at LAFCO meetings and remained fully engaged in the Commission's work to ensure continuity and preparedness when called upon to serve. Through this experience, along with continued professional development at CALAFCO conferences and trainings, I have developed a strong understanding of LAFCO's role, responsibilities, and impact, and I am prepared to contribute effectively as a voting member of the Commission.

My current role as Special District Representative for the Newcastle, Rocklin, and Gold Hill Cemetery District, along with my service on committees such as the South Placer Fire Oversight Committee, has strengthened my experience in governance, fiscal oversight, and regional collaboration. I understand the importance of balanced representation and bring a practical, solutions-oriented approach to board service.

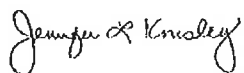
My broader public service background includes serving as Mayor and Council Member for the Town of Loomis, as well as Executive Director of the Loomis Basin Chamber of Commerce. In these roles, I worked closely with a wide range of special districts, local agencies, and community stakeholders—building partnerships, supporting economic development, and advocating for thoughtful growth and service delivery.

I am well-versed in the Commission's strategic priorities, work plan, and budget. My professional career—balancing entrepreneurship, civic leadership, and nearly three decades of service with Soroptimist International—reflects a deep and ongoing commitment to community service and regional well-being.

My qualifications include leadership in developing the Loomis Leadership Program, an Economic Development Certificate (CALED), Institute for Organization Management certification, and completion of Leadership Rocklin and the Western Association of Chamber Executives Academy, along with key contributions to the rebuilding of the Loomis Library and Learning Center.

I am committed to representing all special districts with integrity, diligence, and a clear focus on the long-term interests of Placer County. I bring a strong work ethic, attention to detail, and a collaborative leadership style that prioritizes informed decision-making and regional success.

Thank you for your consideration. I would be honored to continue serving the residents and special districts of Placer County in this capacity.



Sincerely,

Jenny Knisley