PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Shields, Directors Heimlich and Verdugo

MINUTES OF THE REGULAR MEETING September 21, 2026

Amended

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.
   Directors in attendance: Danielle Hardesty, Diego Heimlich, Cheryl Hotaling, Larry Shields, and Robert Verdugo
   Directors absent: N/A
   Staff in attendance: Chief Gow, Fire Marshal D'Ambrogi, Assistant Chief Slusher, Division Chief Williamson, and District Manager Armstrong
2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Heimlich moved to approve the agenda. Director Shields seconded the motion which passed unanimously.
4. **Approval of Minutes:** Director Verdugo moved to approve the minutes from the August 17, 2026 meeting, September 2, 2026 special meeting, and the September 9, 2026 special meeting. Vice-Chair Hardesty seconded the motion which passed unanimously with Director Heimlich and Director Shields abstaining from the September 2, 2026 and the September 9, 2026 special meetings.
5. **Financial Report & Bill Approval:** Director Verdugo moved to approve the financial report and expenses. Director Heimlich seconded the motion which passed unanimously.
6. **Correspondence:** N/A
7. **Public Comment:** N/A
8. **Informational/Non-Action Items:**
   a. **Sierra Nevada Firefighters, Local 3800 (Local 3800):** Captain Gordon reported that the new MOU has been approved.
   b. **Fire Chiefs Report: Chief Gow**
      1. District physicals still in progress
      2. A new board member is being appointed to the Foresthill Fire Protection District.
      3. AB1383, Assembly Bill for adjusting the CalPERS retirement formulas, was vetoed by the governor
      4. RFP for roof and air conditioner replacement has been sent out
      5. Recently received guidance from our attorney that all standing committee meetings need to be posted meetings

      Operations Report: Assistant Chief Slusher
      1. Response statistics provided, trend is within normal limits
      2. Request for Proposals have gone out, with assistance from Captain Gordon. City of Auburn public works was able to provide guidance on the process, to ensure statutory requirements were included and followed. Anticipate receiving results by October 9th and a recommendation will be brought back to the board at a future meeting.
      3. Captain Gordon introduced the new interns and shared that the district received a thank you and donation from a local resident.

Fire Prevention report: Division Chief Williamson

1. Fire prevention report on inspections and activities was reviewed, including a few event permits

c. Director Committee Reports

1. **Personnel Committee**: Chair Hotaling reported that the MOU has been signed, expect the Personnel committee won't meet again for at least a year.
2. **Administrative Contract & Finance Oversight Committee**: Vice-Chair Hardesty shared a staff report, regarding a recent negotiations meeting. Chair Hotaling asked about getting another meeting scheduled.
3. **Ad hoc committee for future cooperation with other fire departments**: N/A
4. **Ad hoc Strategic Plan:** Chair Hotaling reported that the committee held two public meetings. The first meeting there were no attendees and the second meeting five public members attended. Public input included questions about the Measure A increases and a suggestion to consider remodeling or replacing the station. At the next board meeting operational priorities and strategic initiatives will be shared for board input. Director Verdugo reported that one public member shared thoughts on the district reserves.
5. **Ad hoc Engine Replacement:** Chief Slusher reported that he is waiting on responses regarding setting up tours of other agency engines.

d. Status on Placer County Local Hazard Mitigation Plan update for 2026 & CWPP Community Wildfire Prevention Plan

Fire Marshal D'Ambrogi reported that there are no updates on the Local Hazard Mitigation Plan. For CWPP, the September meeting was rescheduled to allow more time for the consultant to review the submitted projects.

e. Review and discuss the CalPERS Actuarial Report as of June 30, 2025

Chair Hotaling reported that our rate went up slightly and there is no unfunded liability due. Chief Slusher shared that we recently received a newsletter that shows positive returns on CalPERS investments, which we anticipate will have a positive impact on future unfunded liabilities.

9. Action Items:

a. Consider and approve an Agreement Extension for Administrative Services with Placer Hills Fire Protection District

Chair Hotaling shared this would allow for another three months to finish up the negotiations. Motion made by Director Verdugo to approve the agreement extension for administrative services with Placer Hills Fire Protection District. Director Heimlich seconded the motion, which passed unanimously.

b. Consider and approve the Appropriations (GANN) Limit for Fiscal Year 2026/2027, prepared by the Placer County Auditor Controller

Chair Hotaling shared this is an annual process that sets the spending limit. Motion made by Vice-Chair Hardesty to approve the GANN limit for Fiscal Year 2026/2027. Director Heimlich seconded the motion, which passed unanimously.

c. Consider and adopt Resolution 2026-08 approving the final budget for Fiscal Year 2026/2027

Chair Hotaling suggested that the board consider including the amount we used for the admin agreement last year, to demonstrate something closer to the anticipated actual. Motion made by Vice-Chair Hardesty to adopt Resolution 2026-08 approving the final

budget for Fiscal Year 2026/2027 as currently presented. Director Shields seconded the motion, which passed 4-1 with a roll call vote.

The meeting was adjourned at 7:14pm

Next Board Meeting: Monday, October 19, 2026 6:30 PM - 8:00 PM (PST)

Respectfully submitted,



District Manager