



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Shields, Directors Heimlich and Verdugo

MINUTES OF THE REGULAR MEETING January 20, 2025

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.

Directors in attendance: Cheryl Hotaling, Danielle Hardesty, and Diego Heimlich.

Directors absent: Larry Shields and Robert Verdugo

Staff in attendance: Fire Chief Gow, Fire Marshal D'Ambrogi, District Manager Armstrong, Battalion Chief Slusher and Battalion Chief Williamson.

2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Hardesty moved to approve the agenda. Director Heimlich seconded the motion that passed unanimously.
4. **Approval of Minutes:** Director Heimlich moved to approve the minutes for the meeting on December 16, 2024. Director Hardesty seconded the motion that passed unanimously.
5. **Financial Report & Bill Approval:** Director Hardesty reported that we had a meeting last week and noted that the funds have been transferred from mitigation to operating, as approved last month. Director Hardesty moved to approve the financial report and expenses. Director Heimlich seconded the motion that passed unanimously.
6. **Correspondence:** N/A
7. **Public Comment:** A member of the public reported that Penryn has its first Firewise community
8. **Informational/Non-Action Items:**

A. Nevada County Professional Firefighters, Local 3800 (Local 3800): N/A

B. Fire Chief Gow's Report:

1. Received a letter from LAFCO regarding an opening for a special district commissioner. Recommend all fire districts nominate the same representative.
2. At the recent LAFCO meeting a few items were consistently shared; complete the Newcastle and Placer Hills reorg, districts want to determine their own direction, and keep firehouses open. Progress is being made on the reorg, received requests for information/data after the meeting.
3. Stike team, from southern California, has returned
4. Newcastle discussing purchasing a fuel vault, which could benefit Penryn and Placer Hills. Newcastle may request a shared cost on the annual inspection fees.

Battalion Chief Williamson gave Fire Marshal D'Ambrogi's Report:

1. Completed 2 single family dwelling plans, 1 commercial final and 1 ag building final.
2. 1 variance setback for an ADU on Taylor Rd.
3. CIP and Mitigation Fee Report and Increase will be coming back to the board in February, due to a minor language change requested by the county.

Battalion Chief Slusher report:

1. For the month of December; 47 calls for service, including 1 fire
2. For the calendar year; 572 calls for service including 56 fires, gave aid 57 times and received 12 times

C. Director Committee Reports

1. **Personnel Committee:** Chair Hotaling reported that the committee will be reaching out to start contract negotiations
2. **Administrative Contract & Finance Oversight Committee:** Had a meeting last week
3. **Ad hoc committee for future cooperation with other fire departments.** Will be attending a meeting with other districts, scheduled for February 26th

D. Update on replacement of the Brush Engine

Battalion Chief Slusher reported on available options for replacing the brush engine. It was reported that the cost to maintain the current brush is around \$5,000 per year but anticipate some large repair expenses in the future. Staff provided input on what they would like to have in a new brush; international cab and chassis, 4-wheel drive, crew cab configuration, and an upgraded air conditioning system. Quotes on different options were provided to the board, including an option for a type 6 engine although majority of staff prefer a type 3 engine. Admin added an additional requirement to the quote requests, a rated pump. The pump increases the water flow and could potentially assist in lowering the ISO rating.

Director Hardesty requested staff to research if the pump can be replaced and upgraded in the current brush. Chair Hotaling suggested that the item remain as a discussion item for future meetings, due to some of the board members not being in attendance.

9. Action Items

A. Consider and approve Resolution No. 2025-01 Authorizing application for Federal Excess Personal Property (FEPP) Program

Chief Gow reported that this is a routine agreement to allow us to be a part of the federal surplus program. Director Heimlich moved to approve Resolution 2025-01 Authoring application for Federal Excess Property Program Agreement. Director Hardesty seconded the motion that passed unanimously.

B. Consider and approve the purchase of 6 surplussed Self-Contained Breathing Apparatus, 2 new Self-Contained Breathing Apparatus, and other required equipment for an amount not to exceed \$48,000

Chair Hotaling reported this new action is being brought to the board due to the offer to purchase surplussed SCBA's from South Placer Fire. Chief Gow reported that the total amount is an estimate only due to not having final numbers for the new SCBA's and accessory equipment. Chair Hotaling moved to approve the SCBA purchase to not exceed \$48,000. Director Heimlich seconded the motion that passed unanimously.

The meeting was adjourned at 7:22pm.

Next Board Meeting: Monday, February 17, 2025 6:30 PM - 8:00 PM (PST)

Respectfully submitted,



District Manager