



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Shields, Directors Heimlich and Verdugo

MINUTES OF THE REGULAR MEETING April 20, 2026

- 1. Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.
Directors in attendance: Danielle Hardesty, Cheryl Hotaling, Diego Heimlich, and Robert Verdugo
Directors absent: Larry Shields
Staff in attendance: Chief Gow, Assistant Chief Slusher, Division Chief Williamson, and District Manager Armstrong
- 2. Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
- 3. Approval of Agenda:** Chief Gow requested moving item 9 to after public comment. Chair Hotaling moved to approve the amended agenda. Director Verdugo seconded the motion which passed unanimously.
- 4. Approval of Minutes:** Vice-Chair Hardesty moved to approve the minutes from the March 16, 2026 meeting. Director Heimlich seconded the motion which passed unanimously.
- 5. Financial Report & Bill Approval:** Director Verdugo moved to approve the financial report and expenses. Vice-Chair Hardesty seconded the motion that passed unanimously.
- 6. Correspondence:** Chair Hotaling reported that they received an email regarding a cell tower and notified the public member that it was not located in our district.
- 7. Public Comment:**
Public Member – At Fire Safe Council meeting a speaker shared that the county is now a risk reduction county which could have a positive impact on insurance for those in a high severity zones.
- 9. Consider and approve a budget increase of \$3,500 to 52030 Clothing and Personal, \$1,500 to 52180 Building Materials, Improve, and \$2,000 to 52560 Fire Rescue**
Chief Slusher reported that that staff report details out the requested amendments, some of the costs have increased since being presented at the final budget.
Motion made by Chair Hotaling to approve the budget amendments as requested. Director Verdugo seconded the motion, the motion passed unanimously.
- 8. Informational/Non-Action Items:**
 - a. **Sierra Nevada Firefighters, Local 3800 (Local 3800):** N/A
 - b. **Operations Report: Chief Slusher**
 1. Provided the Jan-March report, call volume is similar to previous year
 2. Staff report provided on education, regarding the state fire marshal training series changing. A new curriculum will start in July, suggested enrolling affected employees in classes at that time and allow those close to completing the series to take additional classes now.
 - c. **Fire Chiefs Report: Chief Gow**
 1. Newcastle/Placer Hills reorg protest hearing has recently held at station 41, the threshold was not met. The reorganization will take place on July 1, 2026.
 2. Sub-JOA with City of Auburn is going well. Fine tuning communications, standard operation guides, joint training, and staff responsibilities.
 3. Anticipate holding a new directors group meeting in July
 4. Fire chiefs will be meeting with AMR and SSV regarding the ambulance contract
 5. Been informed that South Placer is putting a tax measure on the ballot for November

6. At next months meeting will be presenting an amendment for the Kaiser agreement for staff physicals. The amendment will include more of the routine cancer screenings.

Fire Prevention report: Division Chief Williamson

1. Completed 2 plan reviews, 2 hydro, 1 final, 2 propane line.
2. One sprinkler plan was for the new commercial building

d. Director Committee Reports

1. **Personnel Committee:** Chair Hotaling reported that they met with the negotiations team.
2. **Administrative Contract & Finance Oversight Committee:** N/A
3. **Ad hoc committee for future cooperation with other fire departments:** N/A
4. **Ad hoc strategic plan:** Chair Hotaling reported the committee is made of board members, shop steward, and the Fire Chief. The committee put together a schedule with a goal of having the plan completed by the end of the calendar year. Requested that if the board members have an input to share them with the committee.

e. Status on Placer County Local Hazard Mitigation Plan update for 2026 & CWPP Community Wildfire Prevention Plan

Division Chief Williamson reported that the Local Hazard Mitigation plan is still available for the public to review and provide comment. The CWPP currently has the survey available for community input, closing in a few days. Started participating the Evacuation/Transportation plan for Placer County, reviewing areas of concern and gathering information about available resources.

9. Action Items:

a. Consider and vote for the Special District Representative on the Placer County Local Agency Formation Commission

Chair Hotaling shared that the board previously nominated Judy Freidman.

Motion made by Chair Hotaling to vote for Judy Friedman for the Special District Representative on Placer County Local Agency Formation Commission. Director Verdugo seconded the motion, the motion passed unanimously.

The public meeting was adjourned and the Board went into Closed Session at 7:19pm

b. Closed Session: Pursuant to California Govt. Code § 54957.6(a) LABOR NEGOTIATION; Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Hotaling and Hardesty

The open meeting was reconvened at 7:50pm. Chair Hotaling reported that no action was taken in closed session.

The meeting was adjourned at 7:51pm

Next Board Meeting: Monday, May 18, 2026 6:30 PM - 8:00 PM (PST)

Respectfully submitted,



District Manager