



PENRYN FIRE PROTECTION DISTRICT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Monday, March 18, 2024

Fire Station 38, 7206 Church Street, Penryn, CA 95663

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact marmstrong@placerhillsfire.org at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

MEETING AGENDA @ 6:30 P.M.

1. **CALL MEETING TO ORDER / ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES:** February 19, 2024 Meeting Minutes
5. **FINANCIAL REPORT & BILL APPROVAL**
6. **CORRESPONDENCE**
7. **PUBLIC COMMENT**

(The Penryn Fire Protection District Board of Directors has provided this period for members of the public to be given the opportunity to address the board on items of interest to the public, which are applicable to the district. No action may be taken on any matter, which is not already on the agenda for consideration. The reasonable time frame for public comment will be limited to three (3) minutes per person, unless specifically authorized otherwise by the Chair.)

8. **INFORMATIONAL / NON-ACTION ITEMS:**
 - A. Nevada County Professional Firefighters, Local 3800 Report
 - B. Administrative Staff Monthly Reports:
 - 1) Fire Chief Gow
 - 2) Fire Marshal D'Ambrogi
 - 3) Battalion Chiefs Nelson, Slusher and Williamson
 - C. Director Committee Reports
 - 1) Personnel Committee
 - 2) Finance and Administrative Contract Oversight
 - 3) Ad hoc Committee for future cooperation with other fire departments: On hold
 - 4) Ad hoc Committee for the 100 year anniversary celebrations
 - D. Board to review LAFCO letter regarding Joint Operations Agreement and Agreement for Administrative Services

ACTION ITEMS

- A. Consider and vote for the Special District Representatives for Placer County Local Agency Formation Commission
- B. Consider and approve an updated audit services agreement with Smith & Newell

MEETING ADJOURNMENT

Next meeting: Monday, April 15, 2024 6:30 PM - 8:00 PM (PST)



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Neifer and Shields

MINUTES OF THE REGULAR MEETING February 19, 2024

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.

Directors in attendance: Cheryl Hotaling, Danielle Hardesty, Susan Mahoney, Randy Neifer and Larry Shields.

Staff in attendance: Fire Chief Gow, Fire Marshal D'Ambrogi, District Manager Armstrong and Battalion Chief Williamson.

2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Neifer moved to approve the agenda. Director Shields seconded the motion that passed unanimously.
4. **Approval of Minutes:** Director Neifer moved to approve the minutes for the meeting on January 15, 2024. Director Shields seconded the motion that passed unanimously.

5. **Financial Report & Bill Approval:**

Director Hardesty shared that the committee is still waiting for questions to be answered on the financial reports. Director Neifer had a question on the increased amount of the Kaiser bill. The increase is reflective of some employees electing to add their dependents to the plan.

Director Neifer moved to approve the financial report and expenses. Director Mahoney seconded the motion that passed unanimously.

6. **Correspondence:** Chairman Hotaling reported that the Local 3800 has requested a meeting to discuss their efforts to request funding from the County Board of Supervisors. A meeting has been scheduled for the middle of March.
7. **Public Comment:** Dennis Bergstrom reported that he is working with Director Shields & Director Neifer on the 100 year anniversary celebration

8. **Informational/Non-Action Items:**

- A. **Nevada County Professional Firefighters, Local 3800 (Local 3800):** Eric Gordon reported that he has been elected as the shop steward and the union will be increasing their dues.

- B. **Fire Chief Gow's Report:**

1. Engine 38 was brought in for routine maintenance and an oil leak was discovered. The Engine was taken to a mechanic shop to evaluate the work, anticipate it being under warranty.
2. Captain Eric Gordon and Battalion Chief Matt Slusher are working on the volunteer recruitment.
3. A fire engine ride to school was recently auctioned off and is being scheduled.
4. Meeting with county supervisors to discuss the Placer Hills and Newcastle LAFCO application. During meetings supervisors ask about district budgets and related challenges. They have also expressed their interest in offering support.

5. Breathing apparatus needs to be upgraded, anticipate a staff report in coming months to discuss the need.

C. Fire Marshal D'Ambrogi's Report:

1. Chief D'Ambrogi inspected 2 single family dwellings, 1 commercial, 1 ag residential
2. Penryn Pet Hospital has had their final inspection and is open for business
3. There are currently 26 projects in process, 5 of which are commercial
4. The mitigation fee report is set to go in front of the Board of Supervisors during their March meeting.
5. Developed resource information on insurance issues and shared on the Penryn website
6. The Placer County Rezone Environmental Impact Report is out and indicates that fire protection is not an environmental quality issue however they did include details on how it might impact fire agencies.

D. Battalion Chief Williamson's Report:

1. 36 service calls for the month of January; 24 medical, 2 structure fires, 5 vehicle accidents
2. February 4th and 5th upstaffed the engine for the weather event. The repositioning has been approved by OES, just waiting on their invoice.

E. Director Committee Reports

1. **Personnel Committee:** N/A
2. **Administrative Contract & Finance Oversight Committee:** Chair Hotaling shared with Director Hardesty and Director Mahoney that it was time to reach out to the Placer Hills Board to schedule a meeting to start the discussion about renewing the Administrative Contract.
3. **Ad hoc committee for future cooperation with other fire departments.** No report
4. **Ad hoc committee for the 100-year anniversary celebrations:**
Director Neifer reported that they have started the process and a committee has been formed that now includes Captain Eric Gordon and Dennis Bergstrom. The committee has been discussing how to set the event up, especially taking into consideration the logistics of the busy road.
Captain Gordon presented artwork for patches and t-shirts. He also reported that they plan to base the budget off last years expenses of \$5,000 - \$6,000.
Dennis Bergstrom reported that they have been discussing sponsors and if there should be different sponsor levels and how much of a donation each level should be. The committee will be meeting again in March.

9. Action Items

A. Consider submitting nominations for the upcoming vacancies on the Placer LAFCO Commission

Chief Gow reported that Bill Kahrl of Newcastle Fire Protection District is interested in the Regular Voting Member position. Chair Hotaling asked if anyone on the board was interested in running for the positions. No director reported to be interested.

Motion made by Chair Hotaling to nominate William Kahrl as the Regular Voting Member and the Alternate Voting Member and seconded by Director Neifer. The

motion was passed by Chair Hotaling, Vice-Chair Hardesty, Director Neifer, and Director Shields. Director Mahoney abstained.

The meeting was adjourned at 7:32 pm.

Next Board Meeting: Monday, March 18, 2024 6:30 PM - 8:00 PM (PST)

Respectfully submitted,

A handwritten signature in cursive script that reads "Mitchell Armstrong".

District Manager

Penryn Fire Protection District
FY 2023-2024 through February 2024
OPERATING FUND

ASSETS		
Cash	1,271,351.25	
Total Assets	1,271,351.25	
 LIABILITIES		
Other payables	14,811.94	
Payroll payables	27,672.27	
Compensated Absences		
Total Liabilities	42,484.21	
 FUND BALANCE		
Beginning Balance	1,186,863.34	
Revenues	783,418.00	
Expenses	(741,415.00)	
Ending Balance	1,228,866.34	
Total Liabilities and Fund Balance	1,271,350.55	

Penryn Fire Protection District
FY 2023-2024 through February 2024
MITIGATION FUND

ASSETS		
Cash	835,900.71	
Total Assets	835,900.71	
 LIABILITIES		
Payables	-	
Total Liabilities	-	
 FUND BALANCE		
Beginning Balance - Unrestricted	493,904.20	
Beginning Balance - Capital	339,877.49	
Revenues	58,339.00	
Expenses	56,220.00	
Ending Balance - Unrestricted	496,023.20	
Ending Balance - Capital	339,877.49	
Total Liabilities and Fund Balance	835,900.69	

Trial Balance - Composite

07:06 PM

03/12/2024

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Company: CO500 Penryn Fire
 Ledger: Actuals
 Time Period: Current Period
 Period: FY2024 - Feb
 Translation Currency: USD
 Account Translation Rule Set: Placer Translation Rule Set
 Worktags: Fund: FD32807 Penryn Fire
 Perform Intercompany Eliminations: No
 Perform Interworktag Eliminations: No

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
10010:Cash in Treasury - Unrestricted	1,354,881.60	140,820.22	224,350.57	1,271,351.25
10099:Cash - Conversion	0.00	64,199.98	64,199.98	0.00
10120:Claim on Cash	0.00	0.00	0.00	0.00
10330:Investment Interest Receivable	0.00	0.00	0.00	0.00
10441:Due from Other Governments - External System	12,646.07	0.00	0.00	12,646.07
20020:Vouchers Payable	(10,068.51)	41,431.53	46,174.96	(14,811.94)
20030:Vouchers DD Payable	0.00	0.00	0.00	0.00
20180:Salaries & Benefits Payable	(28,821.95)	59,991.49	58,385.94	(27,216.40)
20240:Payroll Liabilities	(10,743.15)	22,400.00	12,112.72	(455.87)
20410:Deferred Inflows Related to Unavailability	(12,646.07)	0.00	0.00	(12,646.07)
20640:Compensated Leave Balance - Long-Term	0.00	0.00	0.00	0.00
30120:Unassigned Fund Balance	(615,295.03)	0.00	0.00	(615,295.03)
30121:Fiduciary Net Position	(571,568.31)	0.00	0.00	(571,568.31)
40010:Taxes - Current Secured Property	(312,475.98)	0.00	0.00	(312,475.98)
40040:Taxes - Railroad Unitary Property	(350.34)	0.00	0.00	(350.34)
40050:Taxes - Unitary and Op Non-Unitary Property	(6,709.54)	0.00	0.00	(6,709.54)
40060:Taxes - Current Unsecured Property	(11,698.74)	0.00	0.00	(11,698.74)
40090:Taxes - Delinquent Unsecured Property	(138.42)	0.00	0.00	(138.42)
40100:Taxes - Current Supplemental Property	(7,073.52)	0.00	0.00	(7,073.52)
40110:Taxes - Delinquent Supplemental Property	(35.16)	0.00	0.00	(35.16)
40180:Other Taxes	(63,286.89)	0.00	0.00	(63,286.89)
42010:Investment Income	(20,920.23)	0.00	3,596.27	(24,516.50)
44350:State Homeowners Property Tax Relief	(1,555.19)	0.00	0.00	(1,555.19)
45010:Aid from Other Agencies	(8,431.43)	0.00	0.00	(8,431.43)
46030:Direct Charges	(261,825.22)	0.00	0.00	(261,825.22)
46090:Planning and Engineering Services	(5,625.00)	0.00	234.60	(5,859.60)
46240:Sanitation Services - Other	0.00	0.00	0.00	0.00
46350:Fire Services	12,792.58	0.00	0.00	12,792.58
46360:Other Fees and Charges	(101,800.64)	0.00	0.00	(101,800.64)
47010:Donations	(300.00)	0.00	0.00	(300.00)
48030:Miscellaneous	21,594.40	0.00	11,748.18	9,846.22
51010:Salaries and Wages	255,982.07	35,891.94	0.00	291,874.01
51040:Overtime and Call Back	102,345.67	17,747.58	0.00	120,093.25
51110:Other Payroll	0.00	0.00	0.00	0.00
51210:Retirement	35,693.14	4,982.22	0.00	40,675.36
51220:Payroll Tax	5,826.10	742.72	0.00	6,568.82
51270:PERS Pension Expense	492.84	0.00	829.17	(336.33)
51310:Employee Group Insurance	21,983.70	11,846.34	1,438.36	32,391.68
51360:Workers Comp Insurance	10,215.75	9,876.00	0.00	20,091.75
52030:Clothing and Personal	572.91	2,118.72	0.00	2,691.63
52040:Communication Services Expense	2,106.97	275.38	0.00	2,382.35
52080:Insurance	9,069.00	0.00	0.00	9,069.00
52100:Jury Fees	310.00	0.00	310.00	0.00

Trial Balance - Composite

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
52160:Maintenance	10,306.16	986.50	0.00	11,292.66
52170:Fuels & Lubricants	5,686.59	1,139.11	0.00	6,825.70
52180:Materials - Buildings & Improvements	5,303.60	1,232.85	0.00	6,536.45
52240:Professional / Membership Dues	0.00	77.76	0.00	77.76
52260:Misc Expense	2,531.91	480.00	0.00	3,011.91
52320:Printing	418.28	0.00	0.00	418.28
52330:Other Supplies	6,387.52	3,798.86	0.00	10,186.38
52360:Professional and Special Services - General	154,777.15	691.18	0.00	155,468.33
52370:Professional and Special Services - Legal	1,722.50	0.00	0.00	1,722.50
52390:Professional and Special Services - County	8,263.33	341.63	0.00	8,604.96
52510:Commissioner's Fees	2,100.00	300.00	0.00	2,400.00
52785:Training / Education	188.00	0.00	0.00	188.00
52800:Utilities	7,104.34	2,008.74	0.00	9,113.08
53190:Taxes and Assessments	67.14	0.00	0.00	67.14
59998:Labor Hours Debit	12,837.00	1,768.74	0.00	14,605.74
59999:Labor Hours Credit	(12,837.00)	(1,768.74)	0.00	(14,605.74)
Total	0.00	423,380.75	423,380.75	0.00

Placer Special Districts Budget to Actuals

Company: CO500 Penryn Fire
 Budget Structure: Special District Budget - Detail Level
 Period: FY2024 - Feb
 Time Period: Current Period YTD
 Cost Center(s): CC81000 Penryn Fire District
 Ignore Commitments: No
 Fund(s): FD32807 Penryn Fire
 Program: PG810000 Penryn Fire

Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
Total Revenue	(1,276,120.00)	0	0	(521,593.15)	(\$754,526.85)	40.87%
40010:Taxes - Current Secured Property	(568,208.00)	0	0	(312,475.98)	(\$255,732.02)	54.99%
40040:Taxes - Railroad Unitary Property	(637.00)	0	0	(350.34)	(\$286.66)	55.00%
40050:Taxes - Unitary and Op Non-Unitary Property	(12,199.00)	0	0	(6,709.54)	(\$5,489.46)	55.00%
40060:Taxes - Current Unsecured Property	(12,310.00)	0	0	(11,698.74)	(\$611.26)	95.03%
40090:Taxes - Delinquent Unsecured Property	0	0	0	(138.42)	\$138.42	0.00%
40100:Taxes - Current Supplemental Property	(13,915.00)	0	0	(7,073.52)	(\$6,841.48)	50.83%
40110:Taxes - Delinquent Supplemental Property	0	0	0	(35.16)	\$35.16	0.00%
40180:Other Taxes	(113,695.00)	0	0	(63,286.89)	(\$50,408.11)	55.66%
42010:Investment Income	(15,000.00)	0	0	(24,516.50)	\$9,516.50	163.44%
44350:State Homeowners Property Tax Relief	(3,042.00)	0	0	(1,555.19)	(\$1,486.81)	51.12%
45010:Aid from Other Agencies	0	0	0	(8,431.43)	\$8,431.43	0.00%
46030:Direct Charges	(472,614.00)	0	0	0	(\$472,614.00)	0.00%
46090:Planning and Engineering Services	(12,500.00)	0	0	(5,859.60)	(\$6,640.40)	46.88%
46240:Sanitation Services - Other	0	0	0	0.00	\$0.00	0.00%
46350:Fire Services	0	0	0	12,792.58	(\$12,792.58)	0.00%
46360:Other Fees and Charges	(50,000.00)	0	0	(101,800.64)	\$51,800.64	203.60%
47010:Donations	0	0	0	(300.00)	\$300.00	0.00%
48030:Miscellaneous	(2,000.00)	0	0	9,846.22	(\$11,846.22)	(492.31%)
Total Expenses	1,280,899.00	0	0	736,688.53	\$544,210.47	57.51%
Total Capital Assets	50,000.00	0	0	0	\$50,000.00	0.00%
54460:Capital Assets - Other Agencies - Equipment	50,000.00	0	0	0	\$50,000.00	0.00%
Total Expenses (Non Capital Assets)	1,230,899.00	0	0	736,688.53	\$494,210.47	59.85%

Placer Special Districts Budget to Actuals

Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
51010:Salaries and Wages	498,300.00	0	0	291,874.01	\$206,425.99	58.57%
51040:Overtime and Call Back	120,000.00	0	0	120,093.25	(\$93.25)	100.08%
51110:Other Payroll	26,782.00	0	0	0.00	\$26,782.00	0.00%
51210:Retirement	67,500.00	0	0	40,675.36	\$26,824.64	60.26%
51220:Payroll Tax	15,200.00	0	0	6,568.82	\$8,631.18	43.22%
51270:PERS Pension Expense	0	0	0	(336.33)	\$336.33	0.00%
51310:Employee Group Insurance	58,180.00	0	0	32,391.68	\$25,788.32	55.67%
51360:Workers Comp Insurance	55,000.00	0	0	20,091.75	\$34,908.25	36.53%
52030:Clothing and Personal	20,000.00	0	0	2,691.63	\$17,308.37	13.46%
52040:Communication Services Expense	6,500.00	0	0	2,382.35	\$4,117.65	36.65%
52080:Insurance	20,555.00	0	0	9,069.00	\$11,486.00	44.12%
52100:Jury Fees	0	0	0	0.00	\$0.00	0.00%
52160:Maintenance	22,000.00	0	0	11,292.66	\$10,707.34	51.33%
52170:Fuels & Lubricants	20,000.00	0	0	6,825.70	\$13,174.30	34.13%
52180:Materials - Buildings & Improvements	7,000.00	0	0	6,536.45	\$463.55	93.38%
52240:Professional / Membership Dues	1,500.00	0	0	77.76	\$1,422.24	5.18%
52260:Misc Expense	2,000.00	0	0	3,011.91	(\$1,011.91)	150.60%
52320:Printing	20,000.00	0	0	418.28	\$19,581.72	2.09%
52330:Other Supplies	28,000.00	0	0	10,186.38	\$17,813.62	36.38%
52360:Professional and Special Services - General	196,112.00	0	0	150,790.89	\$45,321.11	76.89%
52370:Professional and Special Services - Legal	0.00	0	0	1,722.50	(\$1,722.50)	0.00%
52390:Professional and Special Services - County	2,000.00	0	0	8,604.96	(\$6,604.96)	430.25%
52510:Commissioner's Fees	0.00	0	0	2,400.00	(\$2,400.00)	0.00%
52580:Special Department Expense	25,000.00	0	0	0	\$25,000.00	0.00%
52785:Training / Education	7,200.00	0	0	188.00	\$7,012.00	2.61%
52800:Utilities	12,000.00	0	0	9,113.08	\$2,886.92	75.94%
53190:Taxes and Assessments	70.00	0	0	18.44	\$51.56	26.34%
Facilities and Administration Cost Revenue and Expense	0	0	0	0	0.00	0.00%
42840:Facilities and Administration Cost Revenue	0	0	0	0	0.00	0.00%
52840:Facilities and Administrative Costs Expense	0	0	0	0	0.00	0.00%

Placer Income Statement

07:44 PM
03/12/2024
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Company: CO500 Penryn Fire
 Ledger: Actuals
 Period: FY2024 - Feb
 Translation Currency: USD
 Account Translation Rule Set: Placer Translation Rule Set
 Worktags: FD32807 Penryn Fire

	Current Period Actuals	YTD Actuals	Prior YTD Actuals	Variance	% Variance
		2024-02	2023-02		
Income					
Charges for Services	235	356,693	322,891	(322,656.30)	(99.9%)
Taxes	0	401,769	387,436	(387,435.53)	(100.0%)
Intergovernmental Revenue	0	9,987	1,592	(1,592.09)	(100.0%)
Licenses, Permits & Franchises	0	0	0	0.00	0.0%
Miscellaneous Revenues	11,748	(9,846)	39,071	(27,322.34)	(69.9%)
Revenue from Use of Money & Property	0	0	0	0.00	0.0%
Other Financing Sources	0	0	0	0.00	0.0%
Donations	0	300	0	0.00	0.0%
Fines, Forfeits & Penalties	0	0	0	0.00	0.0%
Non-Operating Revenue	3,596	24,517	9,162	(5,566.17)	(60.7%)
Total Revenue	15,579	783,418	760,151	744,572.43	(98.0%)
Expenses					
Salaries & Employee Benefits	78,819	511,359	550,146	(471,326.26)	(85.7%)
Services and Supplies	13,141	229,989	235,479	(222,338.58)	(94.4%)
Capital Asset Expenses	0	0	0	0.00	0.0%
Other Charges	0	67	62	(61.59)	(100.0%)
Capital Asset Transfer (Out)	0	0	0	0.00	0.0%
Other Financing Uses	0	0	0	0.00	0.0%
Imprest Cash Clearing Category	0	0	0	0.00	0.0%
Appropriation for Contingencies Category	0	0	0	0.00	0.0%
Cost Allocation Category	0	0	0	0.00	0.0%
Total Operating Expenses	91,960	741,415	785,686	(693,726.43)	(88.3%)
Intra Fund Transfers	0	0	0	0.00	0.0%
Total Other Income/Expenses	0	0	0	0.00	0.0%
Net Income	76,381	(42,004)	25,535	50,846.00	199.1%

Placer Special Districts Budget to Actuals

Company: CO500 Penryn Fire
 Budget Structure: Special District Budget - Detail Level
 Period: FY2024 - Feb
 Time Period: Current Period YTD
 Cost Center(s): CC81000 Penryn Fire District
 Ignore Commitments: No
 Fund(s): FD32807 Penryn Fire
 Program: PG810002 Penryn Fire Measure A

Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
Total Revenue	0	0	0	(261,825.22)	\$261,825.22	0.00%
46030:Direct Charges	0	0	0	(261,825.22)	\$261,825.22	0.00%
Total Expenses	0	0	0	4,726.14	(\$4,726.14)	0.00%
Total Capital Assets	0	0	0	0	0.00	0.00%
Total Expenses (Non Capital Assets)	0	0	0	4,726.14	(\$4,726.14)	0.00%
52360:Professional and Special Services - General	0	0	0	4,677.44	(\$4,677.44)	0.00%
53190:Taxes and Assessments	0	0	0	48.70	(\$48.70)	0.00%
Facilities and Administration Cost Revenue and Expense	0	0	0	0	0.00	0.00%
42840:Facilities and Administration Cost Revenue	0	0	0	0	0.00	0.00%
52840:Facilities and Administrative Costs Expense	0	0	0	0	0.00	0.00%

Trial Balance - Composite

Company: CO500 Penryn Fire
 Ledger: Actuals
 Time Period: Current Period
 Period: FY2024 - Feb
 Translation Currency: USD
 Account Translation Rule Set: Placer Translation Rule Set
 Worktags: Fund: FD32808 Penryn Fire Development Fees
 Perform Intercompany Eliminations: No
 Perform Interworktag Eliminations: No

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
10010:Cash in Treasury - Unrestricted	818,286.47	55,768.69	51,220.10	822,835.06
10030:Cash in Bank	13,065.65	13,065.65	13,065.65	13,065.65
10099:Cash - Conversion	0.00	51,220.10	51,220.10	0.00
10120:Claim on Cash	0.00	0.00	0.00	0.00
10330:Investment Interest Receivable	0.00	0.00	0.00	0.00
20020:Vouchers Payable	0.00	0.00	0.00	0.00
30120:Unassigned Fund Balance	(243,130.08)	0.00	0.00	(243,130.08)
30121:Fiduciary Net Position	(250,774.12)	0.00	0.00	(250,774.12)
30210:Assigned Fund Balance	(339,877.49)	0.00	0.00	(339,877.49)
42010:Investment Income	(14,796.44)	0.00	2,243.63	(17,040.07)
46440:Mitigation Fees	(38,994.09)	0.00	2,304.96	(41,299.05)
52260:Misc Expense	5,000.00	0.00	0.00	5,000.00
53040:Lease Purchase Principal	32,668.08	0.00	0.00	32,668.08
53080:Lease Purchase Interest	18,552.02	0.00	0.00	18,552.02
Total	0.00	120,054.44	120,054.44	0.00

Placer Special Districts Budget to Actuals

Company: CO500 Penryn Fire
 Budget Structure: Special District Budget - Detail Level
 Period: FY2024 - Feb
 Time Period: Current Period YTD
 Cost Center(s): CC81001 Penryn Fire District Development Fees
 Ignore Commitments: No
 Fund(s): FD32808 Penryn Fire Development Fees
 Program: PG810001 Penryn Fire Development Fees

Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
Total Revenue	(76,220.00)	0	0	(58,339.12)	(\$17,880.88)	76.54%
42010:Investment Income	(12,000.00)	0	0	(17,040.07)	\$5,040.07	142.00%
46440:Mitigation Fees	(64,220.00)	0	0	(41,299.05)	(\$22,920.95)	64.31%
Total Expenses	76,220.00	0	0	56,220.10	\$19,999.90	73.76%
Total Capital Assets	0	0	0	0	0.00	0.00%
Total Expenses (Non Capital Assets)	76,220.00	0	0	56,220.10	\$19,999.90	73.76%
52260:Misc Expense	25,000.00	0	0	5,000.00	\$20,000.00	20.00%
53040:Lease Purchase Principal	32,668.00	0	0	32,668.08	(\$0.08)	100.00%
53080:Lease Purchase Interest	18,552.00	0	0	18,552.02	(\$0.02)	100.00%
Facilities and Administration Cost Revenue and Expense	0	0	0	0	0.00	0.00%
42840:Facilities and Administration Cost Revenue	0	0	0	0	0.00	0.00%
52840:Facilities and Administrative Costs Expense	0	0	0	0	0.00	0.00%

Placer Income Statement

Company: CO500 Penryn Fire
 Ledger: Actuals
 Period: FY2024 - Feb
 Translation Currency: USD
 Account Translation Rule Set: Placer Translation Rule Set
 Worktags: FD32808 Penryn Fire Development Fees

	Current Period Actuals	YTD Actuals	Prior YTD Actuals	Variance	% Variance
		2024-02	2023-02		
Income					
Charges for Services	2,305	41,299	45,775	(43,469.73)	(95.0%)
Taxes	0	0	0	0.00	0.0%
Intergovernmental Revenue	0	0	0	0.00	0.0%
Licenses, Permits & Franchises	0	0	0	0.00	0.0%
Miscellaneous Revenues	0	0	3,677	(3,676.96)	(100.0%)
Revenue from Use of Money & Property	0	0	0	0.00	0.0%
Other Financing Sources	0	0	0	0.00	0.0%
Donations	0	0	0	0.00	0.0%
Fines, Forfeits & Penalties	0	0	0	0.00	0.0%
Non-Operating Revenue	2,244	17,040	7,165	(4,921.78)	(68.7%)
Total Revenue	4,549	58,339	56,617	52,068.47	(92.0%)
Expenses					
Salaries & Employee Benefits	0	0	0	0.00	0.0%
Services and Supplies	0	5,000	0	0.00	0.0%
Capital Asset Expenses	0	0	0	0.00	0.0%
Other Charges	0	51,220	51,220	(51,220.10)	(100.0%)
Capital Asset Transfer (Out)	0	0	0	0.00	0.0%
Other Financing Uses	0	0	0	0.00	0.0%
Imprest Cash Clearing Category	0	0	0	0.00	0.0%
Appropriation for Contingencies Category	0	0	0	0.00	0.0%
Cost Allocation Category	0	0	0	0.00	0.0%
Total Operating Expenses	0	56,220	51,220	(51,220.10)	(100.0%)
Intra Fund Transfers	0	0	0	0.00	0.0%
Total Other Income/Expenses	0	0	0	0.00	0.0%
Net Income	(4,549)	(2,119)	(5,397)	848.37	(15.7%)

**Penryn Fire General
Check Detail
February 14 through March 13, 2024**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
	03/08/2024	Danielle Hardesty	Feb 2024	General Operating Funds	
	02/25/2024		Feb 2024	52580 Commision Reimburse...	-75.00
TOTAL					-75.00
	03/08/2024	David Taussig & Ass...		General Operating Funds	
	03/08/2024			52360 Parcel Tax Consultant	-641.18
TOTAL					-641.18
	03/08/2024	Dawson Oil Co.		General Operating Funds	
	03/08/2024			52170 Fuel	-536.19
TOTAL					-536.19
	03/08/2024	FRMS		General Operating Funds	
	03/08/2024			51360 Workers Comp Ins.	-9,876.00
TOTAL					-9,876.00
	03/08/2024	Kaiser Foundation He...		General Operating Funds	
	02/15/2024		Employee	51310 Employee Group Insurance	-2,770.09
			Employer	51310 Employee Group Insurance	-5,922.86
	02/21/2024		Employer	51310 Employee Group Insurance	-3,153.39
	03/08/2024		Employer	51310 Employee Group Insurance	-4,710.23
			Employee	51310 Employee Group Insurance	-1,556.83
TOTAL					-18,113.40
	03/08/2024	Larry Shields		General Operating Funds	
	02/25/2024			52580 Commision Reimburse...	-75.00
TOTAL					-75.00
	03/08/2024	Loomis Ace Hardware		General Operating Funds	
	03/08/2024			52330 Supplies-Equipment	-85.95
TOTAL					-85.95
	03/08/2024	Riebes Auto Parts		General Operating Funds	
	03/08/2024			52330 Supplies-Equipment	-32.23
TOTAL					-32.23
	03/08/2024	Scotts PPE		General Operating Funds	
	03/08/2024		Turnout Inspections	52030 Clothing and Personal	-1,626.50
TOTAL					-1,626.50
	03/08/2024	Smith & Newell Acco...		General Operating Funds	

**Penryn Fire General
Check Detail
February 14 through March 13, 2024**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
	03/08/2024			52360 Audit	-50.00
TOTAL					-50.00
	03/08/2024	Sunbelt Rentals, Inc		General Operating Funds	
	03/08/2024			52330 Supplies-Equipment	-74.78
TOTAL					-74.78
	03/08/2024	US Bank		General Operating Funds	
	03/08/2024			52330 Office Supplies	-358.25
				52240 Membership Dues	-77.76
				52800 Utilities	-116.65
				52800 Utilities	-396.85
				52800 Utilities	-209.74
				52330 Supplies-Equipment	-449.98
				52170 Fuel	-139.70
				52330 Supplies-Equipment	-89.78
				52180 Bldng Materials, Improve	-50.40
TOTAL					-1,889.11

PLACER HILLS JULY - SEPT 2023

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Hodsdon	Engine 84	08/31/2023 08:00	09/01/2023 08:00	24	22.56	33.84	812.16	11.78	87.14	911.08
Hodsdon	Engine 86	09/05/2023 08:00	09/06/2023 08:00	24	22.56	33.84	812.16	11.78	87.14	911.08
Miller	Engine 90	07/09/2023 08:00	07/10/2023 08:00	24	24.9	37.35	896.40	13.00	96.18	1,005.58

Total 2,827.74 Pd 02/24

PLACER HILLS OCT - DEC 2023

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Gordon	Engine 86	10/10/2023 08:00	10/11/2023 08:00	24	24.90	37.35	896.40	13.00	96.18	1,005.58
Hodsdon	Engine 86	12/03/2023 08:00	12/04/2023 08:00	24	24.14	36.21	869.04	12.60	93.25	974.89
Garrison	Engine 86	12/09/2023 08:00	12/10/2023 08:00	24	24.14	36.21	869.04	12.60	93.25	974.89
Garrison	Engine 86	12/21/2023 08:00	12/22/2023 08:00	24	24.14	36.21	869.04	12.60	93.25	974.89
Garrison	Engine 86	12/27/2023 08:00	12/28/2023 08:00	24	24.14	36.21	869.04	12.60	93.25	974.89

Total 4,905.14 Pd 02/24

FORESTHILL OCT - DEC 2023

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Keeler	Engine 90	12/06/2023 08:00	12/07/2023 08:00	24	24.14	36.21	869.04	12.60	93.25	974.89

Total 974.89 Pd 02/24

PENRYN STRIKE TEAM - PREPOSITIONING

Incident	Equipment	Depart date	Return date	Hours	Personnel	Equipment	Admin	Expenses	Total	Staffing
Prepo	E38	1/4/2023	1/5/2023	36	4,775.76	3,591.56	836.73		9,204.05	3 RYN Pd 11/23
Prepo	E38	1/8/2023	1/11/2023	72	10,082.16	6,156.96	1,623.91		17,863.03	3 RYN Pd 10/23
Actual cost of Staffing									(14,383.69)	3 RYN
Total FY 2022/2023						9,748.52	2,460.64	-	12,683.39	

Incident	Equipment	Depart date	Return date	Hours	Personnel	Equipment	Admin	Expenses	Total	Staffing
Bonney	PHF E4607	7/29/2023	8/1/2023	88	3,893.12	-	389.31		4,282.43	1 RYN Pd 11/23
Actual cost of staffing for Bonney									(3,340.63)	
South Fork	B38	8/20/2023	9/4/2023	366.5	32,427.92	31,618.56	6,404.65		70,451.13	2RYN Pd 12/23
Actual cost of staffing for South Fork									-29269.04	
Total FY 2023/2024					36,321.04	31,618.56	6,793.96		42,123.89	

PLACER COUNTY

LOCAL AGENCY FORMATION COMMISSION

COMMISSIONERS:

February 28, 2024

Cindy Gustafson
Chair (County)

Susan Rohan
Vice Chair (Public)

Joshua Alpine
(Special District)

Shanti Landon
(County)

Sean Lomen
(City)

Tracy Mendonsa
(City)

Rick Stephens
(Special District)

City of Auburn
Foresthill Fire Protection District
Newcastle Fire Protection District
Penryn Fire Protection District
Placer Hills Fire Protection District

Subject: Joint Operations Agreement and CA Government Code
Section 56134

Dear City of Auburn and Foresthill, Newcastle, Penryn, and Placer Hills Fire
Protection Districts:

**ALTERNATE
COMMISSIONERS:**

Jim Holmes
(County)

William Kahrl
(Special District)

Jenny Knisley
(City)

Cherri Spriggs
(Public)

Thank you for providing data to and working diligently with the Placer
County Local Agency Formation Commission (LAFCO) consultant, AP
Triton, LLC, to complete the service review and sphere of influence study
for fire protection service providers in western Placer County. LAFCO staff
has received various sections of the study's administrative draft in the last
few weeks, including the Penryn Fire Protection District (FPD) section. The
Penryn FPD section discusses the Joint Operations Agreement (JOA)
between the four fire protection districts dated September 22, 2021. Earlier
this morning, I had a brief unrelated call with Chief Ian Gow, who stated
that the City of Auburn is now a party to the JOA. (I do not have a copy of
the amended JOA with the City of Auburn as a party.)

COUNSEL:

Michael Walker
General Counsel

The JOA appears to contemplate the complete transfer of responsibility for
incident response, supervision, and command, as well as the assignment of
firefighters and equipment among the parties to the agreement based on
the location of incidents, without respect to the jurisdictional boundaries of
the parties. The JOA also contemplates further agreements that may
transfer responsibility for public and firefighter safety, fire prevention, and
public education, among other things.

STAFF:

Michelle McIntyre
Executive Officer

Amy Engle
Commission Clerk

LAFCO staff also has received a copy of an "Agreement for Fire Chief, Duty
Chief, Fire Marshal and Administrative Services" between Placer Hills FPD
and Penryn FPD. That agreement provides for the transfer of 100% of the
responsibility for providing incident management services, daily operations,

110 Maple Street Auburn, CA 95603
(530) 889-4097

<https://www.placer.ca.gov/lafco>

dispatch oversight, fire investigations, plan reviews, inspections, variances, and new development meetings amongst the jurisdictional boundaries of the parties of the agreement to the Placer Hills FPD.

California Government Code (GC) section 56134 (attached) addresses fire protection services contracts and agreements and, in summary, makes a fire protection contract or agreement subject to LAFCO review and written approval when it "[t]ransfers responsibility for providing services in more than 25 percent of the area within the jurisdictional boundaries of any public agency affected by the contract or agreement." Given the nature of the agreements among the parties, LAFCO staff believes the JOA and the Penryn-Placer Hills FPD agreement are subject to compliance with GC section 56134. However, as stated above, I only have one section (Penryn FPD) of the administrative service review draft and the 2021 version of the JOA. In addition, I do not know if the Penryn-Placer Hills FPD agreement remains in effect. Therefore, I may not have all the pertinent information.

If you believe the JOA is not subject to LAFCO review and approval, please provide an explanation and evidence supporting your position by April 1, 2024. Please also provide the most current version of the JOA and the Placer Hills and Penryn agreement. The next LAFCO Commission meeting is Wednesday, April 10, 2024, at 4 p.m.

Thank you in advance for your cooperation.

Sincerely,



Michelle McIntyre, MPA
Placer LAFCO Executive Officer

Copy: LAFCO Commission

Attachments: CA GC section 56134

State of California

GOVERNMENT CODE

Section 56134

56134. (a) (1) For the purposes of this section, “fire protection contract” means a contract or agreement for the exercise of new or extended fire protection services outside a public agency’s jurisdictional boundaries, as authorized by Chapter 4 (commencing with Section 55600) of Part 2 of Division 2 of Title 5 of this code or by Article 4 (commencing with Section 4141) of Chapter 1 of Part 2 of Division 4 of the Public Resources Code, except those contracts entered into pursuant to Sections 4143 and 4144 of the Public Resources Code, that does either of the following:

(A) Transfers responsibility for providing services in more than 25 percent of the area within the jurisdictional boundaries of any public agency affected by the contract or agreement.

(B) Changes the employment status of more than 25 percent of the employees of any public agency affected by the contract or agreement.

(2) A contract or agreement for the exercise of new or extended fire protection services outside a public agency’s jurisdictional boundaries, as authorized by Chapter 4 (commencing with Section 55600) of Part 2 of Division 2 of Title 5 of this code or Article 4 (commencing with Section 4141) of Chapter 1 of Part 2 of Division 4 of the Public Resources Code, except those contracts entered into pursuant to Sections 4143 and 4144 of the Public Resources Code, that, in combination with other contracts or agreements, would produce the results described in subparagraph (A) or (B) of paragraph (1) shall be deemed a fire protection contract for the purposes of this section.

(3) For the purposes of this section, “jurisdictional boundaries” shall include the territory or lands protected pursuant to a fire protection contract entered into on or before December 31, 2015. An extension of a fire protection contract entered into on or before December 31, 2015, that would produce the results described in subparagraph (A) or (B) of paragraph (1) shall be deemed a fire protection contract for the purposes of this section.

(b) Notwithstanding Section 56133, a public agency may provide new or extended services pursuant to a fire protection contract only if it first requests and receives written approval from the commission in the affected county pursuant to the requirements of this section.

(c) A request by a public agency for commission approval of new or extended services provided pursuant to a fire protection contract shall be made by the adoption of a resolution of application as follows:

(1) In the case of a public agency that is not a state agency, the application shall be initiated by the adoption of a resolution of application by the legislative body of

the public agency proposing to provide new or extended services outside the public agency's current jurisdictional boundaries.

(2) In the case of a public agency that is a state agency, the application shall be initiated by the director of the state agency proposing to provide new or extended services outside the agency's current jurisdictional boundaries and be approved by the Director of Finance.

(3) In the case of a public agency that is a local agency currently under contract with a state agency for the provision of fire protection services and proposing to provide new or extended services by the expansion of the existing contract or agreement, the application shall be initiated by the public agency that is a local agency and be approved by the Director of Finance.

(d) The legislative body of a public agency or the director of a state agency shall not submit a resolution of application pursuant to this section unless both of the following occur:

(1) The public agency does either of the following:

(A) Obtains and submits with the resolution a written agreement validated and executed by each affected public agency and recognized employee organization that represents firefighters of the existing and proposed service providers consenting to the proposed fire protection contract.

(B) Provides, at least 30 days prior to the hearing held pursuant to paragraph (2), written notice to each affected public agency and recognized employee organization that represents firefighters of the existing and proposed service providers of the proposed fire protection contract and submits a copy of each written notice with the resolution of application. The notice shall, at minimum, include a full copy of the proposed contract.

(2) The public agency conducts an open and public hearing on the resolution, conducted pursuant to the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5) or the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2), as applicable.

(e) A resolution of application submitted pursuant to this section shall be submitted with a plan which shall include all of the following information:

(1) The total estimated cost to provide the new or extended fire protection services in the affected territory.

(2) The estimated cost of the new or extended fire protection services to customers in the affected territory.

(3) An identification of existing service providers, if any, of the new or extended services proposed to be provided and the potential fiscal impact to the customers of those existing providers.

(4) A plan for financing the exercise of the new or extended fire protection services in the affected territory.

(5) Alternatives for the exercise of the new or extended fire protection services in the affected territory.

(6) An enumeration and description of the new or extended fire protection services proposed to be extended to the affected territory.

(7) The level and range of new or extended fire protection services.

(8) An indication of when the new or extended fire protection services can feasibly be extended to the affected territory.

(9) An indication of any improvements or upgrades to structures, roads, sewer or water facilities, or other conditions the public agency would impose or require within the affected territory if the fire protection contract is completed.

(10) A determination, supported by documentation, that the proposed fire protection contract meets the criteria established pursuant to subparagraph (A) or (B) of paragraph (1) or paragraph (2), as applicable, of subdivision (a).

(f) The applicant shall cause to be prepared by contract an independent fiscal analysis to be submitted with the application pursuant to this section. The analysis shall review and document all of the following:

(1) A thorough review of the plan for services submitted by the public agency pursuant to subdivision (e).

(2) How the costs of the existing service provider compare to the costs of services provided in service areas with similar populations and of similar geographic size that provide a similar level and range of services and make a reasonable determination of the costs expected to be borne by the public agency providing new or extended fire protection services.

(3) Any other information and analysis needed to support the findings required by subdivision (j).

(g) The clerk of the legislative body of a public agency or the director of a state agency adopting a resolution of application pursuant to this section shall file a certified copy of the resolution with the executive officer.

(h) (1) The executive officer, within 30 days of receipt of a public agency's request for approval of a fire protection contract, shall determine whether the request is complete and acceptable for filing or whether the request is incomplete. If a request does not comply with the requirements of subdivision (d), the executive officer shall determine that the request is incomplete. If a request is determined incomplete, the executive officer shall immediately transmit that determination to the requester, specifying those parts of the request that are incomplete and the manner in which they can be made complete. When the request is deemed complete, the executive officer shall place the request on the agenda of the next commission meeting for which adequate notice can be given but not more than 90 days from the date that the request is deemed complete.

(2) The commission shall approve, disapprove, or approve with conditions the contract for new or extended services following the hearing at the commission meeting, as provided in paragraph (1). If the contract is disapproved or approved with conditions, the applicant may request reconsideration, citing the reasons for reconsideration.

(i) (1) The commission shall not approve an application for approval of a fire protection contract unless the commission determines that the public agency will have

sufficient revenues to carry out the exercise of the new or extended fire protection services outside its jurisdictional boundaries, except as specified in paragraph (2).

(2) The commission may approve an application for approval of a fire protection contract where the commission has determined that the public agency will not have sufficient revenue to provide the proposed new or different functions or class of services, if the commission conditions its approval on the concurrent approval of sufficient revenue sources pursuant to Section 56886. In approving a proposal, the commission shall provide that, if the revenue sources pursuant to Section 56886 are not approved, the authority of the public agency to provide new or extended fire protection services shall not be exercised.

(j) The commission shall not approve an application for approval of a fire protection contract unless the commission determines, based on the entire record, all of the following:

(1) The proposed exercise of new or extended fire protection services outside a public agency's jurisdictional boundaries is consistent with the intent of this division, including, but not limited to, the policies of Sections 56001 and 56300.

(2) The commission has reviewed the fiscal analysis prepared pursuant to subdivision (f).

(3) The commission has reviewed any testimony presented at the public hearing.

(4) The proposed affected territory is expected to receive revenues sufficient to provide public services and facilities and a reasonable reserve during the three fiscal years following the effective date of the contract or agreement between the public agencies to provide the new or extended fire protection services.

(k) At least 21 days prior to the date of the hearing, the executive officer shall give mailed notice of that hearing to each affected local agency or affected county, and to any interested party who has filed a written request for notice with the executive officer. In addition, at least 21 days prior to the date of that hearing, the executive officer shall cause notice of the hearing to be published in accordance with Section 56153 in a newspaper of general circulation that is circulated within the territory affected by the proposal proposed to be adopted and shall post the notice of the hearing on the commission's Internet Web site.

(l) The commission may continue from time to time any hearing called pursuant to this section. The commission shall hear and consider oral or written testimony presented by any affected local agency, affected county, or any interested person who appears at any hearing called and held pursuant to this section.

(m) This section shall not be construed to abrogate a public agency's obligations under the Meyers-Milias-Brown Act (Chapter 10 (commencing with Section 3500) of Division 4 of Title 1).

(Amended by Stats. 2016, Ch. 165, Sec. 1. (AB 2910) Effective January 1, 2017.)

PLACER COUNTY

LOCAL AGENCY FORMATION COMMISSION

Electronic Transmittal

COMMISSIONERS:

Cindy Gustafson
Chair (County)

Susan Rohan
Vice Chair (Public)

Joshua Alpine
(Special District)

Shanti Landon
(County)

Sean Lomen
(City)

Tracy Mendonsa
(City)

Rick Stephens
(Special District)

Date: February 27, 2024
To: Special District Presiding Officer c/o Clerk of the District
From: Michelle McIntyre
Re: Selection of a Special District Representative and Alternate

On January 17, 2024, LAFCO requested the Special Districts Presiding Officers consider nominating one or two special district board member(s) to serve as the Special District and Alternate Special District Representative on LAFCO.

We received several nominations for both seats within the deadline. Some nominees were nominated as the voting and alternate voting members. As a result, we ask you to complete the ballots in the following manner:

Regular Voting Special District Representative Ballot

- Choose one candidate only.

Alternate Special District Representative Ballot

- Choose your *first-choice* candidate by writing the number 1 next to their name.
- Choose your *second-choice* candidate by writing the number 2 next to their name.

ALTERNATE COMMISSIONERS:

Jim Holmes
(County)

William Kahrl
(Special District)

Jenny Knisley
(City)

Cherri Spriggs
(Public)

We will count the ballots for the Special District Representative before tallying the votes for the alternate voting member seat. We will only use your second-choice candidate for the Alternate Representative if your first choice was selected as the regular voting member.

COUNSEL:

Michael Walker
General Counsel

To be considered valid, ballots must be signed by the presiding officer of a special district, or another board member designated by the board. Ballots from a quorum of the Special Districts must be received for the election to be valid, and the person receiving the most votes for each seat shall be appointed. This memo contains ballots and any submitted Statement of Qualifications from the candidates.

STAFF:

Michelle McIntyre
Executive Officer

Amy Engle
Commission Clerk

Please return completed ballots via email to lafco@placer.ca.gov no later than **Friday, April 26, 2024, at 4 pm.**

110 Maple Street Auburn, CA 95603
(530) 889-4097
<https://www.placer.ca.gov/lafco>

PLACER COUNTY

LOCAL AGENCY FORMATION COMMISSION

Ballot: Selection of Regular Voting Special District Representative on LAFCO

Please choose one candidate:

_____ **H. Gordan Ainsleigh, Auburn Area Recreation and Park District Director**

Nominated by:

Auburn Area Recreation and Park District

_____ **Joshua Alpine, Placer County Water Agency Director**

Nominated by:

North Tahoe Public Utility District

Placer County Water Agency

Tahoe City Public Utility District

_____ **Peter Gilbert, Placer Mosquito & Vector Control District Trustee**

Nominated by:

Placer Mosquito & Vector Control District

_____ **Richard Hercules, Foresthill Fire Protection District President**

Nominated by:

Foresthill Fire Protection District

_____ **William Kahrl, Newcastle Fire Protection District President**

Nominated by:

Newcastle Fire Protection District

Penryn Fire Protection District

Placer Hills Fire Protection District

_____ **Luke Ragan, North Tahoe Fire Protection District Vice President**

Nominated by:

North Tahoe Fire Protection District

_____ **Teresa Ryland, South Placer Fire Protection District Director**

Nominated by:

South Placer Fire Protection District

Name of Special District: _____

Presiding Officer Printed Name

Presiding Officer Signature

Must be received by LAFCO via email at LAFCO@placer.ca.gov no later than Friday, April 26, 2024 by 4pm.

110 Maple Street Auburn, CA 95603

(530) 889-4097

<https://www.placer.ca.gov/lafco>

Ballot: Selection of Alternate Special District Representative on LAFCO

Please choose two candidates, numbering your first choice 1 and second choice 2.
Your second choice will be counted in the event your first choice is voted in as the LAFCO Special District Regular Voting Member.

_____ **H. Gordan Ainsleigh, Auburn Area Recreation and Park District Director**

Nominated by:
Auburn Area Recreation and Park District

_____ **Joshua Alpine, Placer County Water Agency Director**

Nominated by:
Placer Hills Fire Protection District

_____ **Judy Friedman, Tahoe City Public Utility District Director**

Nominated by:
Alpine Springs Community Water District
North Tahoe Public Utility District
Placer County Water Agency
Tahoe City Public Utility District

_____ **William Kahrl, Newcastle Fire Protection District President**

Nominated by:
Penryn Fire Protection District

_____ **Luke Ragan, North Tahoe Fire Protection District Vice President**

Nominated by:
North Tahoe Fire Protection District

_____ **Teresa Ryland, South Placer Fire Protection District Director**

Nominated by:
Newcastle Fire Protection District
South Placer Fire Protection District

Name of Special District: _____

Presiding Officer Printed Name

Presiding Officer Signature

Must be received by LAFCO via email at LAFCO@placer.ca.gov no later than Friday, April 26, 2024 by 4pm.

I am Gordon Ainsleigh, 20-year Board Member of Auburn Recreation District. It has been my fortune, debatably good or bad, to have been president of two boards of directors at a time of crisis.

One was with Midway Heights County Water District in the late 1980s, when the EPA chose us as the first-in-the-nation community water district to attack, and force into chlorination. So in spite of the fact that the head of the National Cancer Institute had recently bragged about the new science showing that chlorinated water caused bowel and bladder cancer, and in spite of our Board's stance that we wanted to pursue ozonization for clean water, the Court went with the statement of the California State Health Officer that chlorinated water did not cause cancer, and we were forced to comply, trading the present giardia risk for a future bowel and bladder cancer risk. Our two small victories were that the EPA started with a proposed \$500,000 fine, and we maneuvered them down to \$37,500, and that we found a way to get the chlorinated water lines installed for less than half of the government-recommended approach, on a time-payment plan that was easy for our customers. It was a tempestuous time. I had taken the Presidency when the hall was full of angry customers, our past president was being unjustly prosecuted, and no one else was willing to sit behind the microphone. I changed the way meetings were handled, and two months later we had a peaceful nearly-empty hall, and could get on with business.

When I got elected to ARD, our organization was the least-trusted and most criticized special district in the Auburn Area. I was the only one who saw what the problem was. ARD had gone through 4 nightmare District Administrators in 10 years. All were wizards at resumes and interviews, but were either inept or dishonest, or both, at managing our recreation district. I also saw what no one else saw: that Placer High School District and Sierra College had also prospered as long as they hired people from within who had proven they were trustworthy and talented; but when they did a national search to get THE BEST, disaster struck. Sierra College paid out \$600,000 to a female librarian who had been bullied by their new wonder administrator, and Placer High School District had to pass a \$23,000,000 local bond to pay for the new high school in Foresthill, because their wonder administrator had deliberately not applied for 1994 State School Bond money that would have built Foresthill High School. Why? Because Mr Wonderful needed passage of a local bond in his resume to get the top job at wealthy Acalanes HSD, which pays twice as much as Placer HSD, and require superintendents with a proven record of bond passage, who can persuade their wealthy citizens in Orinda and Moraga and Lafayette to pass the many bonds and parcel taxes that support their elite school system. I saw that we had to hire from within, and that we had a bright, hard-working, honest young man with a degree in Recreation Management from Northern Colorado University named Kahl Muscott who could save us from disaster. For two month in a row, the rest of the ARD Board ridiculed me because Kahl didn't have the experience. Finally, I got together with the consultant who was doing the nationwide search, and we came up with a plan: hire the new Wonder Administrator for 6 months to teach Kahl how to do the job. Our new wonder administrator was so good that he left after 3 months to build a park from the ground up at decommissioned El Toro Marine Airbase, but Kahl knew enough by then to carry on. And ARD is now a model of success among special districts.

It seems likely that LAFCO could use a person like me on the Board, to see the problems that others don't see, and to formulate solutions that others don't comprehend. That's what I have done, repeatedly. My priorities are simple: to make sure that every LAFCO decision benefits the quality of life of the people who can be affected by that decision.

Joshua Alpine

District 5 Director, Placer County Water Agency | Special District Member, Placer LAFCo

Joshua Alpine is the District 5 Director for Placer County Water Agency (PCWA), where he oversees the Agency's vital efforts to provide an affordable, reliable, and sustainable water supply to the people, environment, and economy of Placer County and the region.

Joshua currently serves on the Placer Local Agency Formation Commission (Commission); he was elected in 2016 to represent Special Districts. He also served on the Commission from 2011-2012, including a term as Chair representing the City of Colfax.

As current President of the Board of Directors for Project GO, Inc., Joshua is engaged in providing affordable housing and energy efficiency programs for low- and moderate-income working families and senior citizens in our area.

Joshua recently served on the Placer County Economic Development Board and the Association of California Water Agencies (ACWA) Board, serving as Chair of ACWA's Region 3 Board from 2015-2023 (Alpine, Amador, Calaveras, El Dorado, Inyo, Lassen, Mariposa, Modoc, Mono, Nevada, Placer, Plumas, Sierra, and Tuolumne Counties). He also serves from time to time as a member of numerous other committees and task forces.

Prior to serving as a Director for PCWA, Joshua served on the Colfax City Council from 2003-2012, including two terms as Mayor. During that time, he was very involved in wastewater, regional water, and land planning issues.

Joshua works effectively with elected officials and agencies at the local, state, and federal levels, including the Regional Water Quality Control Board and the State Water Resources Control Board, developing solutions to water and land use policies that affect our region. At the federal level, he has worked with the U.S. Environmental Protection Agency, U.S. Corps of Engineers, U.S. Department of Agriculture, and the U.S. Department of Housing & Urban Development.

Joshua has a B.S. in Information Systems Management and holds a California State Hydro Power System Operator certification. He worked as a Hydro System Operator from 2003-2009 for Pacific Gas & Electric (PG&E) operating the Bear, South Yuba, and the American Middle Fork river systems; he is currently a Lead System Operator for PG&E's electric transmission system. Joshua is also a member of the Placer County Historical Society and Colfax Lions Club. Joshua lives in Colfax.

Judy Friedman
Director, Tahoe City Public Utility District
Candidate for Placer County LAFCO Special District Alternate Seat

Judy Friedman has been a full-time resident of Tahoe City, located in the unincorporated area of Placer County, for over 50 years.

Friedman was elected to the Tahoe City Public Utility District (TCPUD) Board of Directors in 2008 and is currently serving her 4th publicly elected term. In addition to serving as a director for TCPUD, Friedman has served a variety of community organizations over the years, both as a volunteer and Board member. She is currently the President of Sierra Senior Services and is a small-business owner. Friedman has experience in both the public and private sectors and appreciates the fiduciary responsibility that comes with the office she seeks.

In her role as a public servant, Friedman makes decisions based on sound financial principles and respect for the needs and concerns of residents and the business community.

There has been tremendous growth in Placer County. LAFCO is charged with helping identify ways to organize, simplify, and streamline government and make sure that services are provided efficiently and economically. That requires thoughtful and creative solutions and well-informed decision makers.

Tahoe City was a small town in the '70s. The issues were modest, and the quality of life was hard to beat. As Placer County continues to grow, Friedman believes we need to work hard to balance quality of life while meeting growing service challenges. Friedman is fully committed to serving the citizens of Placer County in this effort, in a collaborative and transparent manner.

Judy Friedman is asking for your support to serve as Special District Alternate Commissioner and appreciates the trust that comes with your vote.

PETER GILBERT

peter-gilbert@sbcglobal.net

Current Chair, Lincoln Planning Commission

Former Councilman/Mayor. City of Lincoln

Former Councilman/Mayor. City of Foster City

Current Board Member, Placer County Mosquito & Vector Control District

Former President/Treasurer, Lincoln Hills Comm. Assoc.

Current member Lincoln Hills Foundation, Board of Directors

Former member Placer County Grand Jury

Former President – League of California Cities Peninsula Division

33 Cities in San Francisco, San Mateo and Santa Clara Counties

Former Chair, San Mateo County Criminal Justice Council

San Francisco State University – Speech Major -Radio/TV

U S Army Intelligence Corp. Sgt., E-6 Honorable Discharge

San Mateo County Safety Man of the Year for efforts funding a major highway project. (92/101 highway interchange)

Executive management experience. I have managed groups as large as 5,000 employees.

Statement of Qualifications for Election to Placer LAFCO
Richard Hercules, President, Foresthill Fire Protection District

The Opportunity for Placer County

It is certain that the special districts within Placer County will have new challenges in their opportunities and manner in which they provide unique services to the public. These serviced communities need to be bound together to develop organizational solutions for the County. These may be that is different than what exists, but again, to the benefit of the public. New state laws will also affect those districts, governments, and their purposes.

Placer County has been affected by the increased rate of development in most all areas. Special districts will be affected, but are largely managed by elected volunteers and staff that focus on the operations of that district. It is apparent that there are separations between the larger urban districts and the more remote districts, but some effort is expected to better align these groups for the issues of the County. LAFCO, with staff and support from Placer County officials, the special district volunteers and local city officials, can evaluate impacts of growth and development on these districts and urban communities and effect change. Appropriately, citizens of Placer County have expectations of services at many levels, particularly those funded by property taxes and assessment measures.

My Background

Much of my career in private industry was the development, operation of new businesses and organizations to deliver a service or product to a wide range of users. In almost all cases, my skills in these efforts required knowledge in long term planning, policy development, defined organizational structure, and legislative and financial management. Accordingly, conflict resolution and the need to manage negotiations for those opportunities is part of that environment. Further, my experience in mergers and acquisitions has broadened my perspectives in finding solutions beneficial to those parties involved, however disparate.

I have many strengths to work and balance improvements of these services through separation, consolidations or restructuring. While these activities are within the purview of LAFCO, I would apply the reality of the needs of the County and its citizens. In the last 5 years of my work with the Foresthill Fire Protection District board, I can offer that the district is better managed in this period than some of its previous history, and with better engagement and appreciation by the community it serves. This is the type of energy and commitment I would apply to this appointment. I look forward to discuss and understand the particular issues your district is experiencing. I can be reached through the Fire District web site or by telephone.

**STATEMENT OF QUALIFICATIONS
PLACER LOCAL AGENCY FORMATION COMMISSION
WILLIAM KAHRL**

My name is Bill Kahrl. For the last 24 years, my wife Kathleen and I have been working together with local community leaders, business owners, elected officials, friends and neighbors to protect and, where possible, to enhance the quality of life we all enjoy in Placer County.

In that connection, I am just beginning my fourth term as President of the Newcastle Fire Protection District. We've accomplished a lot. In 2023, we opened the new fire station in Newcastle that had been delayed for more than ten years. And we're enjoying considerable success with the Joint Operating Agreement we negotiated with the Penryn and Placer Hills Fire Protection Districts. As a result, we have been able to reduce the administrative costs for all three districts while at the same time improving service, reducing response times, while enhancing overall fire safety throughout central Placer.

It's not just the taxpayers who benefit. These improvements mean more opportunities for training and advancement for our firefighters and a better chance that all the communities we serve will be able to meet the increasing demands of the future.

I believe that closer cooperation, practical coordination, and innovative efficiency are essential to ensure that all our special districts will be able to continue delivering the quality of service the public has come to expect. The Placer LAFCO can be the key to making that happen. But it will require leadership. And it will require better communications among the special districts represented on the commission.

I have a long and detailed familiarity with how the LAFCO process works – and where it can sometimes fall short. In my professional life in government and business, I have worked for Democrats and Republican leaders, held key positions on the staff of the Governor and the Speaker of the Assembly, and advised several of California's major corporations as well as its largest water districts and forestry companies. As a journalist, award-winning editor and author, I've been able to focus on several of the state's major natural resource issues. Some of my proudest accomplishments in this area include the creation of the California Wild and Scenic River System, the acquisition of Point Reyes National Seashore, the preservation of Headwaters National Forest, and initiating the creation of the conservation easement that now protects more than 80,000 acres of pristine coastal lands around Hearst Castle.

The point is, I know how to get things done. And, with respect, I would like to ask for your support so that I can continue working on behalf of all our special districts on Placer LAFCO. If you have any questions or would like to discuss the issues your district is facing, please do not hesitate to call me at 916-663-0785.

William Kahrl, President
Newcastle Fire Protection District
Board of Directors

Statement of Qualifications
Regular and Alternate Candidate
Luke Ragan

Luke Thomas Ragan
P.O. Box 1793
Tahoe City, CA 96145
530.308.5098
ragan@ntfire.net

My name is Luke Thomas Ragan. My family is fifth generation Tahoe City. I currently serve on the North Tahoe Fire Protection District Board. I have been the Vice President on that Board for the past four years and have served on the Board since 2016. I also serve on the Boards for North Tahoe Little League and the Tahoe City Recreation Association. I am currently the President of Pacific Built, Inc. and sole owner of Ragan Snow Removal in Tahoe City. I graduated from North Tahoe High School and am currently the head junior varsity football coach and work with the varsity team as well.

I am interested in this position to make a difference and protect the interests in Placer County. I appreciate your consideration to be nominated for a seat on the Placer County LAFCO Board.

Please feel free to contact me if you have any questions.

STATEMENT OF NOMINEE FOR
INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

Name: Teresa R Ryland, CPA, CFE

Special District: South Placer Fire Protection District

I am excited with this opportunity to serve the County on the LAFCO. This committee work would capitalize on my extensive experience in serving government agencies in Placer and allow for future decisions and conversations that benefit all residents of the County.

I have lived in South Placer for 34 years and am proud to have served as a South Placer Fire Protection District Director for over a decade. Through strategic planning, careful budgeting, and efficient operating practices we have been able to maximize our funding, thereby continuing to provide top notch service. I am committed to working with all agencies in the County to assure our strong, continued operation in support of our community and the entire County.

Professionally, I have spent 37 years working with and for California public agencies in planning, finance and facilities arenas, including the last 20 as a local, small business owner in Placer County. My business has involved working with most of the school districts in the County, several cities, the County of Placer, PCWA and of course fire districts.

I served on the fire board as we worked with Loomis Fire on an administrative and support MOU, then through the actual consolidation of the two districts. I am currently working with two other counties' LAFCOs (school district version) – Los Angeles and Sacramento county - as we work through potential school district unification projects.

It would be an honor to represent SPFD on the Placer County LAFCO.

LOCAL AGENCY FORMATION COMMISSION

Ballot: Selection of Regular Voting Special District Representative on LAFCO

Please choose one candidate:

_____ **H. Gordon Ainsleigh, Auburn Area Recreation and Park District Director**

Nominated by:
Auburn Area Recreation and Park District

_____ **Joshua Alpine, Placer County Water Agency Director**

Nominated by:
North Tahoe Public Utility District
Placer County Water Agency
Tahoe City Public Utility District

_____ **Peter Gilbert, Placer Mosquito & Vector Control District Trustee**

Nominated by:
Placer Mosquito & Vector Control District

_____ **Richard Hercules, Foresthill Fire Protection District President**

Nominated by:
Foresthill Fire Protection District

_____ **William Kahrl, Newcastle Fire Protection District President**

Nominated by:
Newcastle Fire Protection District
Penryn Fire Protection District
Placer Hills Fire Protection District

_____ **Luke Ragan, North Tahoe Fire Protection District Vice President**

Nominated by:
North Tahoe Fire Protection District

_____ **Teresa Ryland, South Placer Fire Protection District Director**

Nominated by:
South Placer Fire Protection District

Name of Special District: _____

Presiding Officer Printed Name

Presiding Officer Signature

Must be received by LAFCO via email at LAFCO@placer.ca.gov no later than Friday, April 26, 2024 by 4pm.

LOCAL AGENCY FORMATION COMMISSION

Ballot: Selection of Alternate Special District Representative on LAFCO

Please choose two candidates, numbering your first choice 1 and second choice 2.
Your second choice will be counted in the event your first choice is voted in as the LAFCO Special District Regular Voting Member.

_____ **H. Gordon Ainsleigh, Auburn Area Recreation and Park District Director**
Nominated by:
Auburn Area Recreation and Park District

_____ **Joshua Alpine, Placer County Water Agency Director**
Nominated by:
Placer Hills Fire Protection District

_____ **Judy Friedman, Tahoe City Public Utility District Director**
Nominated by:
Alpine Springs Community Water District
North Tahoe Public Utility District
Placer County Water Agency
Tahoe City Public Utility District

_____ **William Kahrl, Newcastle Fire Protection District President**
Nominated by:
Penryn Fire Protection District

_____ **Luke Ragan, North Tahoe Fire Protection District Vice President**
Nominated by:
North Tahoe Fire Protection District

_____ **Teresa Ryland, South Placer Fire Protection District Director**
Nominated by:
Newcastle Fire Protection District
South Placer Fire Protection District

Name of Special District: _____

Presiding Officer Printed Name

Presiding Officer Signature

Must be received by LAFCO via email at LAFCO@placer.ca.gov no later than Friday, April 26, 2024 by 4pm.

AGREEMENT FOR SERVICES

THIS AGREEMENT made and entered into this ____ day of _____, 2024, by and between Penryn Fire Protection District, herein referred to as "DISTRICT" and Smith & Newell Certified Public Accountants, hereinafter referred to as "AUDITOR".

WITNESSETH:

WHEREAS, DISTRICT wishes to secure the services of a professional auditing firm; and

WHEREAS, DISTRICT desires to conduct an audit of the fiscal transactions of the DISTRICT for the fiscal years ending June 30, 2024, 2025, and 2026.

NOW, THEREFORE, in consideration of these premises, and the following mutual promises, covenants and conditions, the parties hereto agree as follows:

1. It is understood by the parties hereto that AUDITOR, while engaged in complying with and in performance of the terms of this Agreement, is an independent contractor and is not an officer, agent or employee of DISTRICT.
2. AUDITOR, for and in consideration of the compensation hereinafter agreed to be paid by the DISTRICT hereby agrees to perform those accounting services and work as described in the detailed proposal, dated July 15, 2021, which includes the audit of the financial statements, preparation of the Annual Report of Financial Transactions for the State Controller's Office, the report on internal controls, the management report and auditor's communication letters, and assistance with the requirements of GASB 68 (if required by the District).
3. This Agreement contains the sole and entire agreement between the parties. The parties acknowledge and agree that neither of them has made representation with respect to the subject matter of this Agreement or any representation including the execution and delivery thereof except representations as are specifically set forth herein.
4. No waiver or modification of this Agreement or of any covenant, condition or limitation herein contained shall be valid unless in writing and duly executed by the parties to be charged therewith. This Agreement, however, may be extended by mutual written consent of the parties.
5. This Agreement and performance hereunder and all suits and special proceedings hereunder shall be constructed in accordance with the laws of the State of California in any action, special proceeding, or other proceeding that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of California shall be applicable and so govern to the exclusion of the laws of any other forum without regard to the jurisdiction in which the action or special proceeding may be instituted.
6. This Agreement shall be binding on and inure to the benefit of the respective parties.
7. It is understood by the parties and agreed that the DISTRICT, its officers, agents and employees, shall not be liable or responsible for any injury or damage to person or property resulting from the operations or activities of AUDITOR while engaged in complying with any of the terms of this agreement. AUDITOR agrees to indemnify and hold harmless the DISTRICT and its officers, agents and employees, from and against all claims and liability for damage or injury to persons or property resulting from the activities of AUDITOR.

8. The AUDITOR shall at its own cost and expense carry public liability and property damage insurance in the amount of One Million Dollars (\$1,000,000.00) combined single limit and Workers' Compensation Insurance as required by law protecting both the AUDITOR and the DISTRICT.

9. DISTRICT agrees to pay the sum of Five Thousand Seven Hundred and Fifteen Dollars (\$5,715) for the year ended June 30, 2024, Five Thousand Eight Hundred and Eighty-Five Dollars (\$5,885) for the year ended June 30, 2025, and Six Thousand Sixty-Five Dollars (\$6,065) for the year ended June 30, 2026. Our fee for the preparation of the Annual Report of Financial Transaction's to the State Controller's Office will not exceed Five Hundred and Fifty Dollars (\$550) for each of the years ended June 30, 2024, 2025, and 2026.

IN WITNESS WHEREOF, the parties hereby have caused this Agreement to be executed on the day and year first above written.

MICHELLE ARMSTRONG,
DISTRICT MANAGER
PENRYN FIRE PROTECTION DISTRICT

CARRIE SCHROEDER,
PARTNER
SMITH & NEWELL CPAs

By: _____

By:  _____