



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Neifer and Shields

MINUTES OF THE REGULAR MEETING January 15, 2024

- 1. Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:31 pm.

Directors in attendance: Cheryl Hotaling, Danielle Hardesty, Susan Mahoney, Randy Neifer and Larry Shields.

Staff in attendance: Fire Chief Gow, Fire Marshal D'Ambrogi, District Manager Armstrong and Battalion Chief Williamson.

- 2. Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
- 3. Approval of Agenda:** Director Neifer moved to approve the agenda. Director Shields seconded the motion that passed unanimously.
- 4. Approval of Minutes:**

Amendments were requested

- A.** Change Item 9 C. to read "Director Mahoney reported that the transferred funds is equal to the amount of reimbursement for apparatus used during strike teams in fiscal year 2023"
- B.** Change Item 9 F. to read "Passed by all present"
- C.** Change Item 8 C (4) to provide further description on NOP

Director Neifer moved to approve the amended minutes for the meeting on December 18, 2023. Director Hardesty seconded the motion that passed unanimously.

- 5. Financial Report & Bill Approval:** Director Mahoney requested that the Strike Team and JOA Report include a paid column, to include a paid date.

Director Neifer moved to approve the financial report and expenses. Director Shields seconded the motion that passed unanimously.

- 6. Correspondence:** Director Mahoney reported that she has seen online chatter about residents being dropped from their insurance. The board requested that resource information be put together to be shared on the Penryn Fire Districts website, to assist in educating the public.

- 7. Public Comment:** None

- 8. Informational/Non-Action Items:**

A. Nevada County Professional Firefighters, Local 3800 (Local 3800): N/A

B. Fire Chief Gow's Report:

1. Has been meeting with our local politicians to discuss the challenges of our fire districts.
2. Anticipate the MSR to be completed in March, a draft of the Penryn report was received today.
3. A committee has been put together to start specing the new Type 3, anticipate it would arrive in around 2 ½ years

4. A few state laws started at the beginning of the year; No discipline can be brought against an employee for using marijuana off duty and a mandated increase in available sick time
5. Placer Hills new rescue was put into service

Director Hardesty asked for information on the intern program and when recruiting might start. Chief Gow indicated this will be handled by the assigned Captain.

C. Fire Marshal D'Ambrogi's Report:

1. Chief D'Ambrogi inspected 2 hydro single-family residence
2. Loomis Basin Equine center is expanding, an application has been submitted
3. Reviewing a minor land division of 9 acres, being divided into 4 lots
4. 1 new permit for an ADU
5. The county accepted the mitigation fee report, waiting for it to go before the board of supervisors

D. Battalion Chief Williamson's Report:

1. 44 service calls for the month of December
2. 554 service calls year to date

E. Director Committee Reports

1. **Personnel Committee:** MOU agreement has been completed
2. **Administrative Contract & Finance Oversight Committee:** Had a meeting, waiting on updated financials
3. **Ad hoc committee for future cooperation with other fire departments.** No report
4. **Ad hoc committee for the 100-year anniversary celebrations:** No meeting has been scheduled

9. Action Items

A. Consider and adopt Resolution No. 2024-01 Review and Accept the State Mandated Annual Fire Inspection Report for 2023.

AB 1205 requires state mandated inspections of all education facilities and multi family residence. Report provides information on the inspections that were completed in 2023. Report will be provided annually.

Motion made by Director Neifer to approve Resolution No. 2024-01: Review and Accept the State Mandated Annual Fire Inspection Report for 2023 and seconded by Director Shield. The motion passed by all.

The meeting was adjourned at 7:31 pm.

Next Board Meeting: Monday, February 19, 2024 6:30 PM - 8:00 PM (PST)

Respectfully submitted,



District Manager