



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Neifer and Shields

MINUTES OF THE REGULAR MEETING February 19, 2024

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.

Directors in attendance: Cheryl Hotaling, Danielle Hardesty, Susan Mahoney, Randy Neifer and Larry Shields.

Staff in attendance: Fire Chief Gow, Fire Marshal D'Ambrogi, District Manager Armstrong and Battalion Chief Williamson.

2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Neifer moved to approve the agenda. Director Shields seconded the motion that passed unanimously.
4. **Approval of Minutes:** Director Neifer moved to approve the minutes for the meeting on January 15, 2024. Director Shields seconded the motion that passed unanimously.

5. **Financial Report & Bill Approval:**

Director Hardesty shared that the committee is still waiting for questions to be answered on the financial reports. Director Neifer had a question on the increased amount of the Kaiser bill. The increase is reflective of some employees electing to add their dependents to the plan.

Director Neifer moved to approve the financial report and expenses. Director Mahoney seconded the motion that passed unanimously.

6. **Correspondence:** Chairman Hotaling reported that the Local 3800 has requested a meeting to discuss their efforts to request funding from the County Board of Supervisors. A meeting has been scheduled for the middle of March.
7. **Public Comment:** Dennis Bergstrom reported that he is working with Director Shields & Director Neifer on the 100 year anniversary celebration

8. **Informational/Non-Action Items:**

- A. **Nevada County Professional Firefighters, Local 3800 (Local 3800):** Eric Gordon reported that he has been elected as the shop steward and the union will be increasing their dues.

- B. **Fire Chief Gow's Report:**

1. Engine 38 was brought in for routine maintenance and an oil leak was discovered. The Engine was taken to a mechanic shop to evaluate the work, anticipate it being under warranty.
2. Captain Eric Gordon and Battalion Chief Matt Slusher are working on the volunteer recruitment.
3. A fire engine ride to school was recently auctioned off and is being scheduled.
4. Meeting with county supervisors to discuss the Placer Hills and Newcastle LAFCO application. During meetings supervisors ask about district budgets and related challenges. They have also expressed their interest in offering support.

5. Breathing apparatus needs to be upgraded, anticipate a staff report in coming months to discuss the need.

C. Fire Marshal D'Ambrogi's Report:

1. Chief D'Ambrogi inspected 2 single family dwellings, 1 commercial, 1 ag residential
2. Penryn Pet Hospital has had their final inspection and is open for business
3. There are currently 26 projects in process, 5 of which are commercial
4. The mitigation fee report is set to go in front of the Board of Supervisors during their March meeting.
5. Developed resource information on insurance issues and shared on the Penryn website
6. The Placer County Rezone Environmental Impact Report is out and indicates that fire protection is not an environmental quality issue however they did include details on how it might impact fire agencies.

D. Battalion Chief Williamson's Report:

1. 36 service calls for the month of January; 24 medical, 2 structure fires, 5 vehicle accidents
2. February 4th and 5th upstaffed the engine for the weather event. The repositioning has been approved by OES, just waiting on their invoice.

E. Director Committee Reports

1. **Personnel Committee:** N/A
2. **Administrative Contract & Finance Oversight Committee:** Chair Hotaling shared with Director Hardesty and Director Mahoney that it was time to reach out to the Placer Hills Board to schedule a meeting to start the discussion about renewing the Administrative Contract.
3. **Ad hoc committee for future cooperation with other fire departments.** No report
4. **Ad hoc committee for the 100-year anniversary celebrations:**
Director Neifer reported that they have started the process and a committee has been formed that now includes Captain Eric Gordon and Dennis Bergstrom. The committee has been discussing how to set the event up, especially taking into consideration the logistics of the busy road.
Captain Gordon presented artwork for patches and t-shirts. He also reported that they plan to base the budget off last years expenses of \$5,000 - \$6,000.
Dennis Bergstrom reported that they have been discussing sponsors and if there should be different sponsor levels and how much of a donation each level should be. The committee will be meeting again in March.

9. Action Items

A. Consider submitting nominations for the upcoming vacancies on the Placer LAFCO Commission

Chief Gow reported that Bill Kahrl of Newcastle Fire Protection District is interested in the Regular Voting Member position. Chair Hotaling asked if anyone on the board was interested in running for the positions. No director reported to be interested.

Motion made by Chair Hotaling to nominate William Kahrl as the Regular Voting Member and the Alternate Voting Member and seconded by Director Neifer. The

motion was passed by Chair Hotaling, Vice-Chair Hardesty, Director Neifer, and Director Shields. Director Mahoney abstained.

The meeting was adjourned at 7:32 pm.

Next Board Meeting: Monday, March 18, 2024 6:30 PM - 8:00 PM (PST)

Respectfully submitted,

A handwritten signature in cursive script that reads "Michelle Armstrong".

District Manager