



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Neifer and Shields

MINUTES OF THE REGULAR MEETING April 15, 2024

- 1. Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.
Directors in attendance: Cheryl Hotaling, Danielle Hardesty, Susan Mahoney, Randy Neifer and Larry Shields.
Staff in attendance: Fire Chief Gow, Fire Marshal D'Ambrogi, District Manager Armstrong and Battalion Chief Nelson
- 2. Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
- 3. Approval of Agenda:** Director Neifer moved to approve the agenda. Director Shields seconded the motion that passed unanimously.
- 4. Approval of Minutes:** Director Neifer moved to approve the minutes for the meeting on March 18, 2024 and special meeting on March 28, 2024. Director Hardesty seconded the motion that passed unanimously.
- 5. Financial Report & Bill Approval:**
Director Neifer moved to approve the financial report and expenses. Director Mahoney seconded the motion that passed unanimously.
- 6. Correspondence:** N/A
- 7. Public Comment:** N/A
- 8. Informational/Non-Action Items:**
 - A. Nevada County Professional Firefighters, Local 3800 (Local 3800):** Captain Gordon reported that they received an invitation from the Sacramento Area Firefighters Local 522 to join the peer support group for tragic incidents.
 - B. Fire Chief Gow's Report:**
 1. A response was crafted and submitted to the MSR consultants to address their request for a plan demonstrating a merger of Placer Hills, Penryn, Newcastle and Foresthill Fire Protection Districts. The consultant has requested a phone call to review the details and to ask a few questions.
 2. Placer Hills is potentially losing an engineer/paramedic, anticipate it being difficult to recruit for the position. Looking into creating a program that puts staff through paramedic school as a new affordable class is tentatively scheduled to start at Sierra College in 2025.
 3. Starting MOU negotiations with Newcastle staff and anticipate the negotiations will be completed with Placer Hills next week.
- Fire Marshal D'Ambrogi's Report:**
 1. Chief D'Ambrogi inspected 1 single-family dwelling, 1 ADU, 2 commercial properties and 1 residential propane line
 2. The county rezone hearing is going before the planning commission on April 25, 2024
 3. The Hope Way Apartments project has sent their first submittal to the county. This project includes three story apartment buildings and community centers. Looking into what fees can be collected and have been receiving conflicting information.

Battalion Nelson's Report:

1. A few years back a majority of the Placer County fire agencies participated in a grant so that they would all have the same SCBA's. This grant was to allow agencies to have compatible breathing apparatus. Penryn was not a part of the grant and do not currently have the same compatibility. Currently looking into 2 options that may correct the compatibility issues and anticipate the options being reported on at future meetings.
2. In the beginning stages of ordering a new Type 3 Engine. Pierce currently has a 4 year wait time and the average price is around \$550,000

C. Director Committee Reports

1. **Personnel Committee:** N/A
2. **Administrative Contract & Finance Oversight Committee:** Director Mahoney reported that the committee met to discuss the contract renewal and they intend to bring something to the next board meeting.
3. **Ad hoc committee for future cooperation with other fire departments.** No report
4. **Ad hoc committee for the 100-year anniversary celebrations:**
Director Neifer reported that they are working with Chefs Table for food and are trying to determine how many people they can serve with a small menu and have decided to cook food for the volunteers at the station. He also reported that they are working on and reviewing a sponsor/donation letter.

D. Board to review LAFCO letter regarding Joint Operations Agreement and Agreement for Administrative Services

Chief Gow shared his appreciation for all of those that attended the LAFCO meeting on April 10th, where the commission discussed our JOA Agreement and our Administrative Services agreement.

Chair Hotaling reported that she, our attorney and Chief Gow spoke at the meeting. LAFCO's attorney shared that the confusion with the agreements has to do with some of the language that may need to be cleaned up.

Chief Gow reported that the commission provided direction to the LAFCO executive director to meet with the fire districts and clean up the language to avoid any confusion moving forward.

E. Board to discuss meeting with Local 3800 regarding their efforts to secure future funding for fire districts

Chair Hotaling reported that the board presidents met with Local 3800 to discuss their efforts. They want to be sure they are maintaining a consistent message as they work through their channels. Chair Hotaling requested that any future plans or communications run through the future cooperation with other fire departments committee.

9. Action Items

A. Consider and approve the design and purchase of staff patches for the 100 year celebration

Captain Gordon shared the pricing for the purchase of the patches and the artwork. He recommended that they purchase 200 patches. Director Neifer suggested they purchase 300 patches based off the per item cost.

Motion made by Director Neifer to approve and pay for the artwork and 300 patches and seconded by Director Shields. The motion was passed unanimously.

The meeting was adjourned at 7:54 pm.

Next Board Meeting: Monday, May 20, 2024 6:30 PM - 8:00 PM (PST)

Respectfully submitted,

A handwritten signature in cursive script that reads "Michelle Armstrong".

District Manager