



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Bergstrom and Neifer

MINUTES OF THE REGULAR MEETING: January 17, 2022

1. **Call the meeting to order and Roll Call:** Vice-Chair Danielle Hardesty called the meeting to order at 6:30 p.m.

Directors in attendance: Vice-Chair Danielle Hardesty

Directors in attendance by phone: Dennis Bergstrom and Susan Mahoney.

Directors absent: Cheryl Hotaling and Randy Neifer.

Staff in attendance: Chief Ian Gow, Fire Marshal Mark D'Ambrogi, District Manager Gillian Lofrano and Battalion Chiefs Matt Slusher and John Williamson.

2. **Pledge of Allegiance:** Vice-Chair Hardesty led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Bergstrom moved to approve the agenda as posted. Director Mahoney seconded the motion that was passed 3-0.
4. **Approval of Minutes:** Director Bergstrom amended the minutes from the December meeting in Chief Gow's report regarding the generator: "We are waiting for the County's approval to proceed with the installation and hook up of the generator". Director Bergstrom moved to approve the amended minutes for the regular meeting on December 20, 2021. Director Mahoney seconded the motion that was passed by all in attendance.
5. **Financial Report & Bill Approval:** Director Mahoney did not contact the County regarding the delay of their financial reports. Vice-Chair Hardesty was again dismayed that we had not received the County's reports. Director Mahoney moved to approve the monthly expense report. Director Bergstrom seconded the motion that was passed by all in attendance.
6. **Correspondence:** None.
7. **Public Comment:** None.
8. **Informational/Non-Action Items:**
 - A. **Nevada County Professional Firefighters, Local 3800 (Local 3800):** No report.
 - B. **Fire Chief Ian Gow's Monthly Report:**
 1. Chief Gow reported that Weimar and Applegate were heavily impacted by the winter storm with countless trees and power lines down – it looked like a war zone. Placer Hills received mutual aid from the neighboring agencies.
 2. The labor contract with Local 3800 has been signed and we should receive the valuations from CalPERS in the near future.
 3. The back-up generator has been installed and just waiting for the County's inspection.
 4. We will go out to bid again for the station repairs. Chief Nelson is working on a solar bid for the station.
 5. The Engineer's test for the 3 fire districts is scheduled for February.

6. The burners of the commercial stove at the station are not working and there is a smell of gas. We received 2 bids; the first for \$1,800 and the second for \$650. Director Bergstrom requested that the repairs be done as soon as possible.
7. Director Mahoney thanked the staff for their heroics during the winter storm.

C. Fire Marshal Mark D'Ambrogio's Monthly Report:

1. Chief D'Ambrogio reported that he has inspected multiple generator installations. He received the plans for a pet center.
2. The Planning Commission is accepting public input on the Callison Winery. The majority of the facilities are in Penryn's jurisdiction with water storage and a smaller building in Newcastle.

D. Battalion Chief (s) Reports:

1. Chief Slusher reported that there were 50 calls for service in December for a total of 693 for 2021. There were 4 working structure fires last week within the 3 districts.
2. There were several Carbon Monoxide calls during the storm with generators not being properly placed outdoors in well ventilated areas.
3. Additional Battalion Chiefs were on duty during the winter storm.
4. Chief Williamson reported that staff did a good job in containing the fire to 2 outbuildings on Callison Rd. The buildings took some time to locate.

E. Director Committee Reports

1. **Personnel Committee:** Vice-Chair Hardesty reported that we are waiting for the CalPERS valuations and the labor agreement with the union is done.
2. **Administrative Contract Oversight Committee:** The committee did not meet.

9. Action Items

A. Approve the 2nd reading of the Catastrophic Leave Policy:

The language requested by the Penryn Board was added to the policy. The Placer Hills Fire Board added that for sick time, the employee must retain at least a minimum of two years' worth of accrual. Motion made by Director Bergstrom and seconded by Director Mahoney to approve the 2nd reading of the Catastrophic Leave Policy. The motion was passed by all present with Chair Hotaling and Director Neifer absent.

10. There being no further business, the meeting was adjourned at 6:51 p.m.

Next Board Meeting: Monday, February 21, 2022

Respectfully submitted,



Gillian Lofrano, Recording Secretary