



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Neifer and Shields

MINUTES OF THE REGULAR MEETING October 16, 2023

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.

Directors in attendance: Danielle Hardesty, Cheryl Hotaling, Susan Mahoney, Randy Neifer and Larry Shields. Absent: None.

Staff in attendance: Fire Chief Gow, Battalion Chief Williamson and Admin Assistants Nicole Paskey and Rhiannon Fairchild.

2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Neifer moved to approve the agenda as posted. Director Mahoney seconded the motion that passed unanimously.
4. **Approval of Minutes:** Director Neifer moved to approve the minutes for the meeting on September 18, 2023. The motion was seconded and passed unanimously.
5. **Financial Report & Bill Approval:** Director Neifer moved to approve the financial report and expenses. Director Shields seconded the motion that passed unanimously.
6. **Correspondence:** Director Mahoney is being interviewed next Tuesday by a company hired by South Placer Fire – this is probably concerning the LAFCO Municipal Services Review (MSR). Chair Hotaling is having a remote meeting with the MSR representative tomorrow.
Chief Gow reported that he received a letter regarding an incident we ran over 1.5 years ago. It is mainly directed towards AMR. Legal advised not to respond to the letter.

7. **Public Comment:** None

8. **Informational/Non-Action Items:**

A. **Nevada County Professional Firefighters, Local 3800 (Local 3800):** No report.

B. **Fire Chief Gow's Report:**

1. Staff is working on specifications for a new Type 3 Brush rig. Also working on selling the command car.
2. We have submitted the paperwork to recoup our costs regarding the large commercial burn pile from last month.
All 3 districts were involved in a large wood storage barn fire on Rattlesnake Rd in Newcastle. Good initial attack and contained the fire to the building. Investigation is done. Origin was determined but cause unknown.
3. Director Robin Enos resigned from the Newcastle Board of Directors. The vacancy has been posted and will be addressed at the Board meeting in November.
4. The Grand Jury has requested copies of the Board's ethics training.
5. Chief Gow met with the Supervisors and their staff to discuss financial issues. The Union is also meeting with the Supervisors to gather support for the reorganization and the underfunded fire districts.
6. We are working through the final paperwork for the Joint Operations Agreement with

Auburn City.

7. Placer Hills is trying to recruit a paramedic for the vacant Engineer's position. Chief Gow has just finished a white paper on the recruitment and retainment of paramedics for all 3 fire districts.
8. Auburn City is closing Station 3 periodically due to staffing issues.
9. South Placer asked for a comprehensive review which will prolong the release of LAFCO's MSR. The cities requested a comprehensive review of the dispatch centers.
10. Table Command and CAD to CAD are still in process and going well.
11. Chief Gow and Nicole Paskey introduced Rhiannon Fairchild who is the new Administrative Assistant.
12. 3 applicants moved forward from the initial interviews for the District Manager's position. Chief Gow and District Manager Lofrano will interview them next week. Placer Hills Board and the Union will have representatives sitting in on the interviews.
13. Chair Hotaling reported that there was a request to put a notice on the marquee board regarding the Town Hall meeting to meet the 3 Supervisor candidates for District 3. The District does have a policy for the use of the marquee board.

C. Fire Marshal D'Ambrogi's Report: No report

D. Battalion Chief Williamson's Report:

1. 450 calls for service so far this year. 27 this month.
2. Wade Miller donated his dozer to assist with the mitigation of the large compost pile.
3. 99 hours of training for the month.

E. Director Committee Reports

1. **Personnel Committee:** Negotiating team will meet tomorrow.
2. **Administrative Contract & Finance Oversight Committee:** The Finance committee did not meet. The County reports have not been released and they are still adjusting the figures from last fiscal year.
3. **Ad hoc committee for the 100 year anniversary celebrations:** Directors Neifer and Shields met with Captain Gordon. All the proceeds go to the firefighters. Director Neifer will handle the entertainment. Meet in the near future to work on the T-shirts. Discussed creating a 100-year patch to be included in the uniform. Parking and street crossing concerns are being addressed. Director Shields has some good leads for the food. Firefighters will get the permits for the alcohol and the street closure. Tentative date is October 12, 2024.

9. Action Items

A. Approve the Appropriations (GANN) Limit of \$1,778,418.62 for Fiscal Year 2023/2024 prepared by the Placer County Auditor Controller:

Motion made by Director Mahoney and seconded by Director Neifer to approve the Appropriations Limit prepared by the Placer County Auditor Controller for Fiscal Year 2023-2024. The motion passed unanimously.

The public meeting was adjourned and the Board went into Closed Session.

C. Closed Session: Pursuant to California Govt. Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Hotaling and Hardesty.

The open meeting was reconvened at 7:38 pm. Chair Hotaling reported that no action was taken in closed session.

The meeting was adjourned at 7:38 pm.

Next Board Meeting: Monday, November 20, 2023 6:30 PM - 8:00 PM (PST)

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "G. Hardesty", with a long horizontal flourish extending to the right.

District Manager