



# PENRYN FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Neifer and Shields

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### MINUTES OF THE REGULAR MEETING May 15, 2023

- 1. Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30pm.  
Directors in attendance: Danielle Hardesty, Cheryl Hotaling, Susan Mahoney, Randy Neifer and Larry Shields.  
Staff in attendance: Fire Chief Ian Gow, Fire Marshal Mark D'Ambrogi, Battalion Chief Nelson.
- 2. Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
- 3. Approval of Agenda:** Director Neifer moved to approve the agenda as posted. Director Shields seconded the motion that passed unanimously.
- 4. Approval of Minutes:** Director Neifer moved to approve the minutes for the special meeting on April 25, 2023. Director Hardesty seconded the motion that passed unanimously.
- 5. Financial Report & Bill Approval:** Director Neifer moved to approve the financial report and expenses. Director Mahoney seconded the motion that passed unanimously.
- 6. Correspondence:** None
- 7. Public Comment:** None
- 8. Informational/Non-Action Items:**
  - A. Nevada County Professional Firefighters, Local 3800 (Local 3800):**
    1. Penryn Fire 100 Year anniversary is next year. Plan to put a committee together to organize a celebration.
    2. Penryn Fire Pancake Breakfast will be held May 20<sup>th</sup>.
  - B. Fire Chief's Ian Gow Monthly Report:**
    1. B38 has been repaired and is back in service. E38 is still awaiting the engine. Placer Hills new engine to arrive in August.
    2. Penryn Volunteer Program Standard Operating Guidelines are being reviewed, more to follow.
    3. Physical exam policy is in progress, more to follow.
    4. Command Staff is working on a White Paper regarding staffing and succession planning. Priorities are District/Finance Manager, Fire Chief, Captain in fleet maintenance, which has been working well.
  - C. Fire Marshal Mark D'Ambrogi's Monthly Report:**
    1. Fire code inspections: 1 solar panel review, 1 commercial plan review for Rippey Road, 1 commercial fire alarm review for Rippey Road, 1 rough hydro single family, 1 propane and through County Planning, vehicle charging stations plan at the 76 on Penryn Road.
    2. Commercial Inspections are beginning
    3. Winery 8 Project went through the Planning Commissions and going to Board of Supervisors on June 20<sup>th</sup>.
    4. Fire Marshal D'Ambrogi met with an engineer working on the Penryn Apartments Project, the affordable housing project. The developer is planning for a total of 240 apartments, 14 separate buildings, on two separate parcels. Plans for a third parcel includes houses. A will serve letter has been provided and Fire Marshal D'Ambrogi has requested to meet with the Developer.

**D. Battalion Chief's report:**

1. BC Nelson - 37 calls for service last month, 263 calls for service year to date. Gave mutual aid 5 times and did not receive mutual aid. JOA (Penryn, Placer Hills, Newcastle) – 197 calls for service last month. Engine 38 remains out of service for an extended period of time. Currently in Sacramento waiting on the new engine to arrive. Confirmed with Fleet Manager, Captain Lippold, that an extended warranty program does not exist through the manufacturer.

**E. Director Committee Reports**

1. **Personnel Committee:** Met with labor committee regarding the closed session item D on the agenda.
2. **Administrative Contract & Finance Oversight Committee** Met with the firefighters and have started the budget process.
3. **Ad hoc committee for Future Cooperation with other Fire Departments:** No report

**9. Action Items**

- A. Consider and approve Resolution No. 2023-03 setting the rate for Measure A special tax and requesting collection of charges on the County of Placer property tax rolls.** Director Mahoney moved to approve Resolution No. 2023-03. Director Neifer seconded the motion that passed unanimously.
- B. Consider and approve Resolution No. 2023-04 requesting collection of Measure C charges on the County of Placer property tax rolls.** Director Neifer moved to approve Resolution No. 2023-04. Director Shields seconded the motion that passed unanimously.
- C. Closed Session: Pursuant to California Govt. Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of the memorandum of understanding with Local 3800, District negotiators: Hotaling and Hardesty.** The Board adjourned for closed session at 7:18pm. **Reconvene and report any action taken in closed session.** Reconvened meeting at 7:51pm. Discussion and request to move to item D.
- D. Consider and Respond to request from Local 3800 to pause negotiations to allow for CalPERS to provide Cost Estimates on buy back costs.** Chair Hotaling reported the District agrees to pause negotiations for approximately two months to allow CalPERS to get back to the Local regarding the buy back costs. This will be an action item at the June meeting.

**The meeting was adjourned**

**Next Board Meeting: Monday, June 19, 2023 6:30 PM - 8:00 PM (PST)**

Respectfully submitted,

*Nicole Paskey*

Administrative Assistant