



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Bergstrom and Neifer

MINUTES OF THE SPECIAL MEETING: May 23, 2022

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 p.m.

Directors in attendance: Dennis Bergstrom, Danielle Hardesty, Cheryl Hotaling, Susan Mahoney and Randy Neifer.

Directors absent: None.

Staff in attendance: Chief Ian Gow, Fire Marshal Mark D'Ambrogi, District Manager Gillian Lofrano and Battalion Chiefs Matt Slusher and John Williamson.

2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Neifer moved to approve the agenda as posted. Director Bergstrom seconded the motion that was passed unanimously.
4. **Approval of Minutes:** Director Mahoney amended Item 9G regarding Director Bergstrom's comment about the ordinance. Motion made by Chair Hotaling and seconded by Director Neifer to approve the amended minutes for the special meeting on May 23, 2022. Motion passed unanimously.
5. **Financial Report & Bill Approval:** Motion made by Director Neifer and seconded by Director Hardesty to approve the financial report and expenses as presented. Motion passed unanimously.

6. **Correspondence:** None.

7. **Public Comment:** None.

8. **Informational/Non-Action Items:**

A. Nevada County Professional Firefighters, Local 3800 (Local 3800): Captain Gordon thanked the Board for their efforts with the upcoming items on the agenda. Penryn Firefighters Association is having a fundraiser at the Loomis Basin Brewery on June 24th. A GoFundMe account has been set up for a Grass Valley Firefighter hurt in a motorcycle accident.

B. Fire Chief Ian Gow's Monthly Report:

1. Chief Gow reported that we received a donation of over \$1,800 from Motion Pro.
2. Battalion Chief Slusher gave a fire safety presentation at the Loomis Basin Equine Medical Center.
3. Chief Gow reported that we may have someone willing to donate his time to repair the station wall.
4. The foundation for the Newcastle Fire Station will go in next week with projected completion of the building in November.
5. The Representatives from Placer Hills and Newcastle met with the LAFCO Executive Officer to start on the paperwork for the reorganization of the 2 districts.

6. President Hills, PHFPD, Chair Kahrl, NFPD, Chief Gow and President Thomas, Local 3800 met with Supervisors Gustafson and Holmes and discussed possible County assistance for the Special Districts.
7. Placer Hills is looking at options to fund the replacement of the Meadow Vista Fire Station.
8. Chief Duerr of South Placer Fire District will be giving a presentation about the proposed benefit assessment at the MAC meeting tomorrow.
9. The Foresthill Fire Chief has tendered his resignation. They are posting the position. Hopefully the Assistant Chief will get the job.

C. Fire Marshal Mark D'Ambrogi's Monthly Report:

1. Chief D'Ambrogi reported that he has approved 2 sets of plans and completed the initial inspection on 2 sprinkler systems. He received plans for a 10,000 square foot commercial building and gave a "will serve" letter to the winery.
2. The MAC will be discussing the 3M event center and will make a recommendation to the Planning Commission.
3. All 3 fire districts have been enrolled in the SAVE (Supplying Aid to Victims of Emergency) program run by the California Fire Foundation.

D. Battalion Chief (s) Reports:

1. Chief Williamson reported that a plaster company has offered to donate their time and materials to repair the station wall and seal the windows. We are waiting for their credentials.
2. Chief Slusher reported that there have been 220 calls for service so far this year.
3. Chief Slusher was invited to participate at the Loomis Basin Equine Center Health Fair to discuss fire preparedness for horses and their owners. Engines 38 and 41 also attended to answer questions. It was well attended and great for public relations.
4. Chief Slusher reported that Placer Hills has secured more property from the railroad at the Weimar Fire Station to build a training center which will benefit our ISO rating. We already have the container boxes and steel.
5. Chair Hotaling watched a live fire in her neighborhood and was very impressed how the staff from Penryn, Newcastle and South Placer worked together.

E. Director Committee Reports

1. **Personnel Committee:** The committee met with labor and discussed the amended MOU.
2. **Administrative Contract & Finance Oversight Committee:** The Finance Committee will be meeting on Thursday. Director Hardesty reported that they asked for a 2-year administrative contract with Placer Hills. There will be a 6% increase for the second year due to built-in raises. The contract will be an action item on next month's agenda.
3. **Ad hoc committee for Future Cooperation with other Fire Departments:** No report.

9. Action Items

A. Vote for the Special District Representative for the Placer County Local Agency Formation Commission:

Chair Hotaling made a motion to vote for incumbent William Kahrl, Chair, Newcastle Fire District. Director Bergstrom seconded the motion that was approved unanimously.

B. Board to approve the hiring of Engineer Bradley Garrison:

Chief Gow reported that Bradley Garrison was the number 1 candidate for Penryn. Chief Slusher added that he is motivated and has been acting as an Engineer with Placer Hills. Director Bergstrom made a motion to hire Engineer Garrison. Director Hardesty seconded the motion that passed unanimously.

C. Adopt Resolution No. 2022-02 amending the budget for Fiscal Year 2021/2022 and authorizing the Placer County Auditor-Controller to make the changes:

Director Mahoney reported that the proposed amendments reflect changes in revenues and expenditures approved by the Board. Director Bergstrom moved to adopt Resolution No. 2022-02 amending the budget and authorizing the County to make the changes. Director Hardesty seconded the motion that was passed unanimously.

D. Adopt Resolution No. 2022-03 setting the rate for Measure A special tax and requesting collection of charges on the County of Placer property tax rolls:

Director Bergstrom moved to adopt Resolution No. 2022-03 setting the rate for Measure A and requesting collection on the property tax rolls. Director Mahoney seconded the motion that was passed unanimously.

E. Adopt Resolution No. 2022-04 requesting collection of Measure C charges on the County of Placer property tax rolls:

Director Bergstrom moved to adopt Resolution No. 2022-04 requesting collection of Measure C charges on the tax rolls. Director Neifer seconded the motion that passed unanimously.

F. Adopt Resolution No. 2022-05 Intention to approve a contract with the Board of Administration, California Public Employees' Retirement System:

Director Bergstrom moved to adopt Resolution No. 2022-05 Intention to approve a contract with Cal PERS. Director Niefer seconded the motion that resoundingly passed unanimously.

The open meeting was adjourned at 7:05 pm.

G. Closed Session: Pursuant to California Govt. Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of the memorandum of understanding with Local 3800, District negotiators: Hotaling and Hardesty:

The open meeting was reconvened at 7:19 pm.

H. Approve the Amended Memorandum of Understanding with Nevada County Professional Firefighters, Local 3800 for the term ending on June 30, 2023:

Director Bergstrom moved to approve the amended MOU with NCPF, Local 3800 for the term ending on June 30, 2023. Director Neifer seconded the motion that was passed unanimously.

10. There being no further business, the meeting was adjourned at 7:20 p.m.

Next Board Meeting: Monday, June 20, 2022

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gill Lofrano", with a long horizontal flourish extending to the right.

Gillian Lofrano, Recording Secretary