



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Mahoney, Directors Neifer and Shields

MINUTES OF THE REGULAR MEETING September 18, 2023

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.
Directors in attendance: Danielle Hardesty, Cheryl Hotaling, Susan Mahoney, Randy Neifer and Larry Shields. Absent: None.
Staff in attendance: Fire Chief Gow, Fire Marshal D'Ambrogi, District Manager Lofrano and Battalion Chief Nelson.
2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Neifer moved to approve the agenda as posted. Director Hardesty seconds the motion that passed unanimously.
4. **Approval of Minutes:** The minutes were amended to reflect that Director Mahoney was absent from the meeting. Director Neifer moved to approve the amended minutes for the meeting on August 21, 2023. Director Hardesty seconds the motion. Motion passed 4 to 0. Director Mahoney abstained.
5. **Financial Report & Bill Approval:** Director Neifer moved to approve the financial report and expenses. Director Mahoney seconds the motion that passed unanimously.
6. **Correspondence:** None.
7. **Public Comment:** None
8. **Informational/Non-Action Items:**
 - A. **Nevada County Professional Firefighters, Local 3800 (Local 3800):** Captain Gordon reported that Local 3800 made over \$10,000 at the soda booth at the Nevada County Fair.
 - B. **Fire Chief Gow's Report:**
 1. Brush 38 was out on a strike team for 16 days.
 2. Staff are working on specifications for a new Brush rig. They are discussing selling the old Brush rig.
 3. Several neighboring agencies assisted with a very large debris fire. We will be reimbursed by the owner's insurance.
 4. We should be meeting with the Consultant for the Municipal Services Review in the next couple of weeks.
 5. Chief Gow met with the Supervisors and their staff to discuss financial issues.
 6. There are 9 applicants for the District Manager position. Interviews are scheduled for October 2, 2023.
 7. Placer Hills received the new Rescue truck. The candidate declined the vacant engineer's position. There are a couple of paramedic applicants for the re-posted job announcement. It is getting increasingly more difficult to hire paramedics. We need to be competitive with our pay and benefits. Rocklin is going to hire medics and pay for them to go through the fire academy. Sierra College has agreed to start a

paramedic course which will be set up for fire personnel on shift work. In the past, Placer Hills did put employees through paramedic school in return for several years of service.

C. Fire Marshal D’Ambrogio’s Report:

1. Fire code inspections: 1 single family dwelling plans, 1 hydro, 1 commercial underground water supply and 1 assembly permit for a SFD annual event. The winery made parking for the event.
2. The winery is moving forward with the agricultural building, shop and water supply. They are good to work with. They are also improving the parking at the Rinky Dink building that they are turning into a tasting room.
3. Penryn’s subsidized housing will be putting in an application in the next 45 days.
4. Chief D’Ambrogio discussed a “zone of benefit” which could provide additional funding from a specific area.

D. Battalion Chief Nelson’s Report:

1. Captain Lippold is still working in the shop. He has dramatically reduced the time that our apparatus is out of service.
2. Brush 38 goes into the shop tomorrow for a service after the strike team deployment.
3. It will take 2 months to get the new Placer Hills Rescue Truck in service.
4. Chief Nelson handed out the training hours and calls of service reports.

E. Director Committee Reports

1. **Personnel Committee:** Chair Hotaling reported that the committee met with the negotiating team. This will be discussed in Closed Session.
2. **Administrative Contract & Finance Oversight Committee:** The Finance committee met and discussed the final budget.
3. **Ad hoc committee for the 100 year anniversary celebrations:** Director Neifer reported that he is working on a flow chart of duties. The scouts are interested in assisting with parking control. The scouts may be interested in assisting with hydrant painting.

9. Action Items

A. Approve to surplus the 2012 Chevy Tahoe:

Staff suggested that the Chevy Tahoe was worth \$10,000 to \$12,000. Director Neifer moved to surplus the 2012 Chevy Tahoe. Director Shields seconds the motion that passed unanimously.

B. Adopt Resolution No. 2023-08 approving the final budget for Fiscal Year 2023-2024.

Chair Hotaling appreciated the information given by the Finance Committee. The Final Budget does not include any changes to the salaries. A line item for equipment replacement will be considered after the MOU has been signed. Director Neifer moved to adopt Resolution No. 2023-08 approving the final budget for Fiscal Year 2023-2024. Director Hardesty seconds the motion that passed unanimously.

The open meeting was adjourned at 7:12 pm. and the Board went into closed session.

C. Closed Session: Pursuant to California Govt. Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Hotaling and Hardesty.

The open meeting was reconvened at 7:58 pm. Chair Hotaling reported that no action was taken in closed session.

The meeting was adjourned at 8:00 pm.

Next Board Meeting: Monday, September 18, 2023 6:30 PM - 8:00 PM (PST)

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Joe Ref", with a long horizontal flourish extending to the right.

District Manager