



# PENRYN FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS

## MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Shields, Directors Heimlich and Verdugo

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### MINUTES OF THE SPECIAL MEETING October 23, 2025

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.

Directors in attendance: Cheryl Hotaling, Danielle Hardesty, Diego Heimlich, Larry Shields, and Robert Verdugo.

Directors absent: N/A

Staff in attendance: Fire Chief Gow, and Battalion Chief Williamson.

2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Hardesty moved to approve the agenda. Director Shields seconded the motion that passed unanimously.
4. **Public Comment:**
  - Public Member – Suggest moving up rebuilding the fire station, using a bond measure. If the community knew it was to improve the station we can get good community support right now. Suggest exploring the cost to rebuild the station.

5. **Action Items**

- A. **Consider and approve submitting a letter of clarification to the Placer County Planning Commission**

Chair Hotaling shared that the letter was posted with the agenda however two changes have been made since the posting; 1<sup>st</sup> – Last paragraph, first sentence: change the word significant to adverse impact to public safety 2<sup>nd</sup> – Last paragraph, second sentence: changed the quote to be italicized

Public Comment:

- Public Member – We have been told that the Planning Commission is now out of this and the letter shouldn't be addressed to them, they won't hear this again. It's now up to an appeal process, our group is going to file an appeal tomorrow on all of the items we lost on. I am going to request the board hold this letter until Monday, after we see what they file for the appeal.
- Vic – Agree there is no need to show your cards early. I think it would be good to share it with the commission so they can learn from this. Glad to hear that Loomis is submitting a letter and wonder if we should solicit a letter from Newcastle Fire.
- Jennifer – During the hearing one of the supervisors was worried about the ambulance service being taken away from the Granite Bay area, seemed to be a big concern for her. Vice-Chair Hardesty shared that the letter has already been made a public document. Director Verdugo shared that he feels that since it's already been posted we should go ahead and share it, since there is a draft out there already. Director Heimlich shared that he isn't against the idea of waiting and feels we can copy the Board of Supervisors on the letter so both agencies have it. Doesn't feel it matters too much when the letter gets sent. Director Shields asked about if it's worth talking with the Rocklin Fire Chief regarding the roundabout. Chair Hotaling shared that it probably doesn't make sense to send the letter to the Planning Commission if they won't be involved in the process moving forward. She doesn't mind sending it to the Board of Supervisors and just copying the Planning Commission. The

language can be reworked a bit to address the Board of Supervisors. I don't think it will hurt to not send the letter now.

Motion made by Chair Hotaling to redirect the letter to the Board of Supervisors, add a CC to the Planning Commission, Planning Commission Clerk, Planning Commission Attorney, Planning Director, and County Counsel and the board grant the chair to make the minor changes to readdress to the Board of Supervisors and make the determination on when to send the letter. Director Hardesty seconded the motion, which passed unanimously.

**The meeting was adjourned at 6:51pm.**

**Next Board Meeting: Monday, November 17, 2025 6:30 PM - 8:00 PM (PST)**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michelle Armstrong".

District Manager