



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Shields, Directors Heimlich and Verdugo

MINUTES OF THE REGULAR MEETING May 18, 2026

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.
Directors in attendance: Danielle Hardesty, Cheryl Hotaling, Diego Heimlich, Larry Shields, and Robert Verdugo
Directors absent: N/A
Staff in attendance: Chief Gow, Fire Chief D'Ambrogi, Division Chief Williamson, and District Manager Armstrong
2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Director Heimlich moved to approve the agenda. Director Verdugo seconded the motion which passed unanimously.
4. **Approval of Minutes:** Vice-Chair Hardesty moved to approve the minutes from the April 20, 2026 meeting and the May 5, 2026 special meeting. Director Shields seconded the motion which passed unanimously.
5. **Financial Report & Bill Approval:** Vice-Chair Hardesty moved to approve the financial report and expenses. Director Heimlich seconded the motion that passed unanimously.
6. **Correspondence:** Chief Gow shared that he received three communications; Clayton Thomas, Local 3800 president, has accepted a position as the Penn Valley Fire Chief, notice that Penryn Fire Protection District was named in the lawsuit involving the Hope Way project, and request for an extension on the Admin contract due to the Newcastle/Placer Hills reorganization.
7. **Public Comment:** N/A
8. **Informational/Non-Action Items:**
 - a. **Sierra Nevada Firefighters, Local 3800 (Local 3800):** Captain Gordon shared that with the change in the Local 3800 there are some changes that the union will have to work through
 - b. **Fire Chiefs Report: Chief Gow**
 1. Board members with the reorganized board will all be selected by the end of the week
 2. Sub-JOA with the City of Auburn; working on standardizations and programs. Chief Rogers is developing a staff report to share details on the progress of the Sub-JOA
 3. South Placer is putting a tax measure on the November ballot**Operations Report: Division Chief Williamson**
 1. Engine out for routine maintenance
 2. Total calls in April; 40, 8 of which were to support other agencies**Fire Prevention report: Division Chief Williamson**
 1. Completed 1 plan review, 2 rough/hydro, 1 final, 2 propane line
 2. 1 knox box gate
 - c. **Director Committee Reports**
 1. **Personnel Committee:** Chair Hotaling reported that they met with the negotiations team, the MOU will be brought back at the June meeting.
 2. **Administrative Contract & Finance Oversight Committee:** Vice-Chair Hardesty reported that they met with staff a few weeks ago. Chair Hotaling shared that there have been discussions of changing the format of the meetings.
 3. **Ad hoc committee for future cooperation with other fire departments:** N/A
 4. **Ad hoc strategic plan:** Chair Hotaling reported that a meeting will be scheduled next week.

d. Status on Placer County Local Hazard Mitigation Plan update for 2026 & CWPP Community Wildfire Prevention Plan

Fire Marshal D'Ambrogi reported the plan is with state OES for approval and then will come to the local agencies for adoption. THE CWPP is holding a public meeting on the 21st at 6:00pm and a virtual meeting on the 27th. The Evacuation Transportation Resiliency Plan is working to compile data from scenarios, working to identify the main roads and how they can be used in an evacuation.

9. Action Items:

a. Consider and approve an amendment to the Letter of Agreement for Occupational Health and Safety Services between The Permanente Medical Group, Inc and Penryn Fire Protection District

Chief Gow reported this agreement adds a few routine cancer screenings.

Motion made by Vice-Chair Hardesty to approve the amendment to the Letter of Agreement for Occupational and Safety Services. Director Verdugo seconded the motion, the motion passed unanimously.

b. Consider and adopt Resolution No. 2026-02 setting the rate for Measure A special tax and requesting collection of charges on the County of Placer property tax rolls

Motion made by Director Heimlich to adopt Resolution No. 2026-02. Director Shields seconded the motion, the motion passed unanimously by roll call.

c. Consider and adopt Resolution No. 2026-03 requesting the collection of Measure C charges on the County of Placer property tax rolls

Motion made by Vice-Chair Hardesty to adopt Resolution No. 2026-03. Director Heimlich seconded the motion, the motion passed unanimously by roll call.

The public meeting was adjourned and the Board went into Closed Session at 6:49pm

d. Closed Session: Pursuant to California Govt. Code § 54957.6(a) LABOR NEGOTIATION; Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Hotaling and Hardesty

The open meeting was reconvened at 6:54pm. Chair Hotaling reported that no action was taken in closed session.

The meeting was adjourned at 6:55pm

Next Board Meeting: Monday, June 15, 2026 6:30 PM - 8:00 PM (PST)

Respectfully submitted,



District Manager