



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Shields, Directors Heimlich and Verdugo

MINUTES OF THE REGULAR MEETING August 17, 2026

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.
Directors in attendance: Danielle Hardesty, Diego Heimlich, Cheryl Hotaling, Larry Shields, and Robert Verdugo
Directors absent: N/A
Staff in attendance: Chief Gow, Fire Marshal D'Ambrogi, Assistant Chief Slusher, Division Chief Williamson, and District Manager Armstrong
2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Vice-Chair Hardesty moved to approve the agenda. Director Heimlich seconded the motion which passed unanimously.
4. **Approval of Minutes:** Vice-Chair Hardesty moved to approve the minutes from the July 20, 2026 meeting. Director Shields seconded the motion which passed unanimously.
5. **Financial Report & Bill Approval:** Director Verdugo moved to approve the financial report and expenses. Director Heimlich seconded the motion which passed unanimously.
6. **Correspondence:** Chair Hotaling reported that a request was received to share information about the wood chipping program on the marquee.
7. **Public Comment:** N/A
8. **Informational/Non-Action Items:**
 - a. **Sierra Nevada Firefighters, Local 3800 (Local 3800):** N/A
 - b. **Fire Chiefs Report: Chief Gow**
 1. Down 1 Battalion Chief, an out of class program is being put in place for the qualified Captains to cover when needed
 2. Looking into a program offered by Occu-Med, for cancer screenings
 3. County working on long range planning, being discussed at the MAC meetings**Operations Report: Assistant Chief Slusher**
 1. Response statistics provided, call volume is up just slightly
 2. Reviewed a 3-year aid given vs. received report and a report on the last 6 months of training hours
 3. 1 member of Penryn Fire participated in the Out of Class of Battalion Chief program; 4 Captains have been qualified through an examination process**Fire Prevention report: Division Chief Williamson**
 1. Fire prevention report on inspections and activities was reviewed
 2. The inspection process is starting on the Penryn Townhomes
 - c. **Director Committee Reports**
 1. **Personnel Committee:** Chair Hotaling reported that they met with the labor negotiations team after receiving some guidance from legal regarding language
 2. **Administrative Contract & Finance Oversight Committee:** Vice-Chair Hardesty shared a staff report, regarding their recent Admin contract renewal. Director Shields reported that the Placer Hills committee is asking for a pay increase without much explanation. Chair Hotaling suggested that the negotiation committees meet again in the near future to see how best to move forward.
 3. **Ad hoc committee for future cooperation with other fire departments:** N/A

4. **Ad hoc Strategic Plan:** Chair Hotaling reported that the community member meetings are coming up in September; 2nd and the 9th. The meeting information will be posted on the website and shared with local community groups.
5. **Ad hoc Engine Replacement:** Chair Hotaling reported that the committee reviewed the process and defined the needs for a replacement engine. The committee plans to see other similar engines in the area.
- d. **Status on Placer County Local Hazard Mitigation Plan update for 2026 & CWPP Community Wildfire Prevention Plan**
Fire Marshal D'Ambrogi reported that there are no updates on the Local Hazard Mitigation Plan. For CWPP, met with the consultant to share agency input and identify projects that would have the greatest impact on our communities.
- e. **Discuss Penryn Purchasing Processes**
Chair Hotaling requested to defer this item to a future meeting.
- f. **Presentation by Chief Rogers; 6 Month Sub-Joint Operations Agreement Review**
Chief Rogers, with the City of Auburn, reviewed a report on the 6-month review of the sub-joint operations agreement. The presentation is being given to the City Council, Placer Hills Board of Directors, and Penryn Board of Directors.
9. **Action Items:**
 - a. **Consider and approve an agreement with Kronick, Moskovitz, Tiedemann and Girard for legal services**
Chair Hotaling reported that this is a legal agreement for additional services. It is not committing to service, just gives us the option to utilize their services. Motion made by Chair Hotaling to approve the agreement with Kronick, Moskovitz, Tiedemann and Girard for legal services. Director Verdugo seconded the motion, which passed unanimously.

The public meeting was adjourned and the Board went into Closed Session at 7:15pm

- b. Closed Session: Pursuant to California Govt. Code § 54957.6(a) LABOR NEGOTIATION; Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Hotaling and Hardesty**
The open meeting was reconvened at 7:20pm.
- c. Consider and approve the memorandum of understanding between Sierra Nevada Firefighters, Local 3800 and the Penryn Fire Protection District, expiring June 30, 2028**
Motion made by Vice-Chair Hardesty to approve the memorandum of understanding. Director Verdugo seconded the motion, which passed unanimously.

The meeting was adjourned at 7:21pm

Next Board Meeting: Monday, September 21, 2026 6:30 PM - 8:00 PM (PST)

Respectfully submitted,

Michael Armstrong

District Manager