



PENRYN FIRE PROTECTION DISTRICT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Monday, March 17, 2025

Fire Station 38, 7206 Church Street, Penryn, CA 95663

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact marmstrong@placerhillsfire.org at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

MEETING AGENDA @ 6:30 P.M.

- 1. CALL MEETING TO ORDER / ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES:** February 17, 2025 Meeting Minutes
- 5. FINANCIAL REPORT & BILL APPROVAL**
- 6. CORRESPONDENCE**
- 7. PUBLIC COMMENT**

(The Penryn Fire Protection District Board of Directors has provided this period for members of the public to be given the opportunity to address the board on items of interest to the public, which are applicable to the district. No action may be taken on any matter, which is not already on the agenda for consideration. The reasonable time frame for public comment will be limited to three (3) minutes per person, unless specifically authorized otherwise by the Chair.)

- 8. INFORMATIONAL / NON-ACTION ITEMS:**
 - A. Nevada County Professional Firefighters, Local 3800 Report
 - B. Administrative Staff Monthly Reports:
 - 1) Fire Chief Gow
 - 2) Fire Marshal D'Ambrogi
 - 3) Battalion Chiefs Nelson, Slusher and Williamson
 - C. Director Committee Reports
 - 1) Personnel Committee
 - 2) Finance and Administrative Contract Oversight
 - 3) Ad hoc Committee for future cooperation with other fire departments
 - D. Update on Hope Way project
 - E. Update on replacement of the Brush Engine

ACTION ITEMS

- 9. Consider and adopt Resolution No. 2025-04 Review and Accept the State Mandated Annual Fire Inspection Report for 2024**
- 10. Consider and accept a proposal for the renewal of the District's General Liability Insurance for April 1, 2025**
- 11. Consider and approve a one year extension of the Administration Contract with Placer Hills Fire Protection District**
- 12. Consider and vote for the Special District Representative for Placer County Local Agency Formation Commission**
- 13. Closed Session: Pursuant to California Govt. Code § 54957.6(a) LABOR NEGOTIATIONS;**

Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Hotaling and Hardesty.

Reconvene and report any action taken in closed session

MEETING ADJOURNMENT

Next meeting: Monday, April 21, 2025 6:30 PM - 8:00 PM (PST)



PENRYN FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

MEETING MINUTES

Chair Hotaling, Vice-Chair Hardesty, Secretary Shields, Directors Heimlich and Verdugo

MINUTES OF THE REGULAR MEETING February 17, 2025

1. **Call the meeting to order and Roll Call:** Chair Hotaling called the meeting to order at 6:30 pm.

Directors in attendance: Cheryl Hotaling, Danielle Hardesty, Diego Heimlich, and Robert Verdugo.

Directors absent: Larry Shields

Staff in attendance: Fire Chief Gow, Fire Marshal D'Ambrogi, District Manager Armstrong, Battalion Chief Nelson and Battalion Chief Williamson.

2. **Pledge of Allegiance:** Chair Hotaling led the Pledge of Allegiance.
3. **Approval of Agenda:** Vice-Chair Hardesty moved to approve the agenda. Director Heimlich seconded the motion that passed unanimously.
4. **Approval of Minutes:** Director Heimlich moved to approve the minutes for the meeting on January 20, 2025. Vice-Chair Hardesty seconded the motion that passed unanimously.
5. **Financial Report & Bill Approval:** Vice-Chair Hardesty moved to approve the financial report and expenses. Director Heimlich seconded the motion that passed unanimously.
6. **Correspondence:** N/A
7. **Public Comment:** Tim Monroe, with the Fire Safe Council, shared that they have established a protocol with Union Pacific Railroad regarding abatement.
8. **Informational/Non-Action Items:**

A. Nevada County Professional Firefighters, Local 3800 (Local 3800): N/A

B. Fire Chief Gow's Report:

1. MSR is not on the next LAFCO meeting agenda, anticipate it being scheduled for the March 12th meeting.
2. Making progress on the reorganization for Placer Hills and Newcastle Fire Districts. LAFCO hired a financial consultant to provide an independent review of the budgets. Starting the tax negotiation step of the process. Expressed appreciation for the support of Penryn Fire.
3. A director's group meeting has been scheduled for next week, organized by South Placer. Anticipate a discussion about potential cooperation's and funding.
4. South Placer has been paid for their surplus SCBA's and we have finished ordering the remaining items to finish up the project.
5. Newcastle will decide on funding a fuel vault at their next board meeting. Penryn will have access to use the vault, which will create a cost savings on diesel. An update should be provided next month.
6. Narrowed down the selection on new medical evaluation providers.

Fire Marshal D'Ambrogi's Report:

1. Shared a report on development for the Penryn Fire District.
 - a. Shows a downward trend for development, created by increase of housing costs, cost to build and interest rates. Shows a 65% reduction since 2022.
 - b. Propane inspections dipped down a little bit however it has been increasing due to generator installations.
 - c. A few assembly permits are for large scale events, permit helps inform our personnel. A fee of \$125 is charged only if the event is for someone that is from outside the district.

- d. Will serve letters are for predevelopment, for a project application, it's a requirement to complete their application. There have been 8 for the Penryn Fire District over the last 3 years.
- e. There have been 6 commercial projects since 2022, 2 in progress and 4 finished.
- f. Provided a list of projects and their status, several are in progress or planning. 60% of what we do is for variances, which are not included on the report.

Battalion Chief Nelson report:

1. Activity is normal, no significant issues to speak of.
2. Brush 38 has been into the shop for service, Engine 38 to follow.

Battalion Chief Williamson: No report

C. Director Committee Reports

1. **Personnel Committee:** Chair Hotaling reported that the committee met with the labor negotiation team.
2. **Administrative Contract & Finance Oversight Committee:** Vice-Chair Hardesty reported that the committee has not held a meeting.
3. **Ad hoc committee for future cooperation with other fire departments.** Vice-Chair Hardesty reported that they will be attending the directors meeting on February 26th

D. Update on Hope Way Project

Public Comment:

David Unruhe, with the Placer Buddhist Church, reported that they were surprised to learn that the project shows an easement across their property. Hosting a town hall meeting on March 13th at 6:30pm at the Placer Buddhist Church.

Brian Myers shared that they have formed a group called Placer Citizens for Neighborhood Rights, 10 people are steering the committee regarding their concerns for the Hope Way apartments project. The project is on 10 acres, with a proposed 240 apartments and 12 3-story buildings. It's being built by USA properties for low income individuals and has to remain as affordable housing for 55 years. The county had a shortfall in low income/affordable housing and this piece of property was found as an open parcel. Our group has been attending the board of supervisors meetings for 2 years but want you all to be aware of the impact this will have on Penryn. A traffic study was completed and it didn't include all of the details it needed, for example school wasn't in session. Shared that the impact on the fire district is huge, hope for your support in fighting this.

Patty Neifer shared that the project will not be paying property taxes or bonds, because it's a non-profit. Did a deep dive on what the income would be and being told by other complexes, run by USA properties, that the county gets no tax revenue. Received information on the type of calls for similar complexes. The number of calls that require sheriff and fire are astounding. Looking for ways to mitigate this, like 24 hour security.

Fire Marshal D'Ambrogi provided an update on the project.

Hope Way Project is still in the planning phase with Placer County, they did send out a report on the traffic study. In May of 2023 the fire district issued a will serve letter, as is standard procedure for a government agency that falls within the district. Along with the will serve letter our standard conditions were also submitted which prompted a meeting with USA properties where the conditions were reviewed. Had another meeting in November 2024 with their project manager, discussed with her the fees that they need to pay. Reviewed mitigation and assessment fees, as they are both applicable. Confirmed that property taxes are not paid on these types of projects. The project may change as it goes through the

approval process with the county. Regarding the access, have not been made aware of it as of yet. The company was informed that 2 access points are required.

Brian Myers asked at what stage does the man power and equipment become an issue that you can lobby for.

Fire Marshal D'Ambrogi responded that we have to analyze what the project will be, once completed, and what our capabilities are. While a ladder truck may be helpful we would need to have a space to store the truck and have proper staffing.

E. Update on replacement of the Brush Engine

Chief Gow requested that we push this item off for a month or two as we are looking into the possibility of refurbishing the current brush, as requested by the board, and are still waiting on quote responses.

9. Action Items

A. Public hearing to review and approve Resolution 2025-02 Adopting an annual fee report and capital improvement plan to update the fire facilities impact and mitigation fee schedule

Fire Marshal D'Ambrogi reported that this was an update from the report provided 2 months ago, the county requested that we make a language adjustment.

Public Hearing Opened at 7:10pm

No public comment

Public Hearing Closed at 7:11pm

Motion made by Vice-Chair Hardesty to approve Resolution 2025-02 Adopting an annual fee report and capital improvement plan to update the fire facilities impact and mitigation fee schedule. Director Verdugo seconded the motion, the motion passed unanimously.

B. Consider and vote for a Special District Representative for Placer County Local Agency Formation Commission

Chief Gow reported that there is a special districts seat open for Placer County Local Agency Formation Commission. No one at Penryn Fire Protection District was interested in running for the position, the board discussed voting after nominations were made.

Chair Hotaling made a motion to not nominate a candidate. Vice-Chair Hardesty seconded the motion, the motion passed unanimously.

C. Consider and approve the audit for Fiscal Year 2023-2024, prepared by Smith & Newell CPA's

Motion made by Vice-Chair Hardesty to approve the Fiscal Year 2023-2024 audit. Director Heimlich seconded the motion, the motion passed unanimously.

D. Consider and adopt Resolution 2025-03 approving a funds transfer of \$339,877.49 from mitigation assigned fund balance to mitigation fiduciary net position

Vice-Chair Hardesty reported that 2 months ago the board approved a resolution to transfer funds from Mitigation to General Operating but they were pulled from the open funds and left the encumbered/restricted funds. This resolution corrects where they pulled funds from.

Motion made by Vice-Chair Hardesty to adopt 2025-05 approving a funds transfer of \$339,877.49 from mitigation assigned fund balance to mitigation fiduciary net position. Director Verdugo seconded the motion, the motion passed unanimously.

The public meeting was adjourned and the Board went into Closed Session at 7:18pm

E. Closed Session: Pursuant to California Govt. Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Hotaling and Hardesty

The open meeting was reconvened at 7:44pm. Chair Hotaling reported that no action was taken in closed session.

The meeting was adjourned at 7:45pm.

Next Board Meeting: Monday, March 17, 2025 6:30 PM - 8:00 PM (PST)

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michelle Armstrong".

District Manager

Penryn Fire Protection District
FY 2024-2025 through February 2025
OPERATING FUND

ASSETS		
	Cash	1,862,122.00
	Total Assets	1,862,122.00
LIABILITIES		
	Other payables	22,557.13
	Payroll payables	27,671.90
	Compensated Absences	
	Total Liabilities	<u>50,229.03</u>
FUND BALANCE		
	Beginning Balance	1,325,392.95
	Beginning Balance - Committed	598,412.07
	Revenues	813,336.10
	Expenses	<u>(925,248.15)</u>
	Ending Balance	1,213,480.90
	Ending Balance - Committed	598,412.07
	Total Liabilities and Fund Balance	1,862,122.00

Penryn Fire Protection District
FY 2024-2025 through February 2025
MITIGATION FUND

ASSETS		
	Cash	421,656.57
	Total Assets	421,656.57
LIABILITIES		
	Payables	-
	Total Liabilities	-
FUND BALANCE		
	Beginning Balance - Unrestricted	420,758.54
	Beginning Balance - Capital	300,000.00
	Revenues	97,352.88
	Expenses	56,577.36
	Ending Balance - Unrestricted	461,534.06
	Ending Balance - Capital	(39,877.49)
	Total Liabilities and Fund Balance	421,656.57

Trial Balance - Composite

07:06 PM

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Company: CO500 Penryn Fire

Ledger: Actuals

Time Period: Current Period

Period: FY2025 - Feb

Translation Currency: USD

Account Translation Rule Set: Placer Translation Rule Set

Worktags: Fund: FD32807 Penryn Fire

Perform Intercompany Eliminations: No

Perform Interworktag Eliminations: No

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
10010:Cash in Treasury - Unrestricted	1,984,627.73	144,269.91	266,775.64	1,862,122.00
10099:Cash - Conversion	0.00	51,304.81	51,304.81	0.00
10120:Claim on Cash	0.00	0.00	0.00	0.00
10330:Investment Interest Receivable	0.00	0.00	0.00	0.00
10441:Due from Other Governments - External System	0.00	0.00	0.00	0.00
20020:Vouchers Payable	(37,868.17)	93,356.65	78,045.61	(22,557.13)
20030:Vouchers DD Payable	0.00	0.00	0.00	0.00
20180:Salaries & Benefits Payable	(32,146.19)	60,732.77	54,855.96	(26,269.38)
20240:Payroll Liabilities	(1,028.60)	1,440.00	1,813.92	(1,402.52)
20410:Deferred Inflows Related to Unavailability	0.00	0.00	0.00	0.00
20640:Compensated Leave Balance - Long-Term	0.00	0.00	0.00	0.00
30120:Unassigned Fund Balance	0.00	0.00	0.00	0.00
30121:Fiduciary Net Position	(1,325,392.95)	0.00	0.00	(1,325,392.95)
30310:Committed Fund Balance	(598,412.07)	0.00	0.00	(598,412.07)
40010:Taxes - Current Secured Property	(329,415.28)	0.00	0.00	(329,415.28)
40040:Taxes - Railroad Unitary Property	(348.96)	0.00	0.00	(348.96)
40050:Taxes - Unitary and Op Non-Unitary Property	(7,031.43)	0.00	0.00	(7,031.43)
40060:Taxes - Current Unsecured Property	(12,253.98)	0.00	0.00	(12,253.98)
40090:Taxes - Delinquent Unsecured Property	(111.65)	0.00	0.00	(111.65)
40100:Taxes - Current Supplemental Property	(6,704.77)	0.00	0.00	(6,704.77)
40110:Taxes - Delinquent Supplemental Property	(21.25)	0.00	0.00	(21.25)
40180:Other Taxes	(63,918.21)	0.00	0.00	(63,918.21)
42010:Investment Income	(31,160.87)	2.20	6,003.23	(37,161.90)
44350:State Homeowners Property Tax Relief	(1,553.18)	0.00	0.00	(1,553.18)
46030:Direct Charges	(273,735.41)	0.00	0.00	(273,735.41)
46090:Planning and Engineering Services	(1,742.70)	0.00	750.00	(2,492.70)
46360:Other Fees and Charges	(76,547.33)	0.00	1,135.50	(77,682.83)
48030:Miscellaneous	(904.55)	0.00	0.00	(904.55)
51010:Salaries and Wages	291,039.49	38,260.04	0.00	329,299.53
51040:Overtime and Call Back	132,549.40	10,496.28	0.00	143,045.68
51210:Retirement	70,856.19	5,415.64	0.00	76,271.83
51220:Payroll Tax	6,653.50	684.00	0.00	7,337.50
51270:PERS Pension Expense	179.55	0.00	39.96	139.59
51310:Employee Group Insurance	28,522.82	6,931.42	1,584.34	33,869.90
51360:Workers Comp Insurance	36,776.25	0.00	0.00	36,776.25
52030:Clothing and Personal	6,686.79	0.00	0.00	6,686.79
52040:Communication Services Expense	2,127.14	284.86	0.00	2,412.00
52080:Insurance	9,636.00	0.00	0.00	9,636.00
52160:Maintenance	6,047.97	3,433.07	0.00	9,481.04
52170:Fuels & Lubricants	3,991.37	1,233.64	0.00	5,225.01
52180:Materials - Buildings & Improvements	6,297.05	0.00	0.00	6,297.05

Trial Balance - Composite

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Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
52250:Services and Supplies	80.32	0.00	0.00	80.32
52260:Misc Expense	4,508.51	0.00	0.00	4,508.51
52320:Printing	0.00	41.51	0.00	41.51
52330:Other Supplies	22,046.32	2,496.41	0.00	24,542.73
52360:Professional and Special Services - General	158,036.04	0.00	0.00	158,036.04
52370:Professional and Special Services - Legal	9,620.00	0.00	0.00	9,620.00
52390:Professional and Special Services - County	3,866.34	7,283.25	0.00	11,149.59
52510:Commissioner's Fees	1,725.00	150.00	0.00	1,875.00
52580:Special Department Expense	0.00	32,307.41	0.00	32,307.41
52785:Training / Education	5,720.00	0.00	0.00	5,720.00
52800:Utilities	8,638.59	2,185.10	0.00	10,823.69
53190:Taxes and Assessments	65.18	0.00	0.00	65.18
54460:Capital Assets - Other Agencies - Equipment	0.00	0.00	0.00	0.00
59998:Labor Hours Debit	13,555.25	1,611.00	0.00	15,166.25
59999:Labor Hours Credit	(13,555.25)	(1,611.00)	0.00	(15,166.25)
Total	0.00	462,308.97	462,308.97	0.00

Placer Special Districts Budget to Actuals

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Company: CO500 Penryn Fire
 Budget Structure: Special District Budget - Detail Level
 Period: FY2025 - Feb
 Time Period: Current Period YTD
 Cost Center(s): CC81000 Penryn Fire District
 Ignore Commitments: No
 Fund(s): FD32807 Penryn Fire
 Program: PG810000 Penryn Fire

Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
Total Revenue	(1,296,219.00)	(1,088.19)	0	(539,600.69)	(\$755,530.12)	41.71%
40010:Taxes - Current Secured Property	(599,068.00)	0	0	(329,415.28)	(\$269,652.72)	54.99%
40040:Taxes - Railroad Unitary Property	(634.00)	0	0	(348.96)	(\$285.04)	55.04%
40050:Taxes - Unitary and Op Non-Unitary Property	(12,784.00)	0	0	(7,031.43)	(\$5,752.57)	55.00%
40060:Taxes - Current Unsecured Property	(13,084.00)	0	0	(12,253.98)	(\$830.02)	93.66%
40090:Taxes - Delinquent Unsecured Property	0	0	0	(111.65)	\$111.65	0.00%
40100:Taxes - Current Supplemental Property	(13,848.00)	0	0	(6,704.77)	(\$7,143.23)	48.42%
40110:Taxes - Delinquent Supplemental Property	0	0	0	(21.25)	\$21.25	0.00%
40180:Other Taxes	(114,018.00)	0	0	(63,918.21)	(\$50,099.79)	56.06%
42010:Investment Income	(40,000.00)	0	0	(37,161.90)	(\$2,838.10)	92.90%
44350:State Homeowners Property Tax Relief	(3,026.00)	0	0	(1,553.18)	(\$1,472.82)	51.33%
46030:Direct Charges	(491,257.00)	0	0	0	(\$491,257.00)	0.00%
46090:Planning and Engineering Services	(6,500.00)	0	0	(2,492.70)	(\$4,007.30)	38.35%
46360:Other Fees and Charges	0	(1,088.19)	0	(77,682.83)	\$78,771.02	0.00%
48030:Miscellaneous	(2,000.00)	0	0	(904.55)	(\$1,095.45)	45.23%
Total Expenses	1,408,784.00	0	0	920,309.99	\$488,474.01	65.33%
Total Capital Assets	0	0	0	0.00	\$0.00	0.00%
54460:Capital Assets - Other Agencies - Equipment	0	0	0	0.00	\$0.00	0.00%
Total Expenses (Non Capital Assets)	1,408,784.00	0	0	920,309.99	\$488,474.01	65.33%
51010:Salaries and Wages	537,859.00	0	0	329,299.53	\$208,559.47	61.22%
51040:Overtime and Call Back	94,500.00	0	0	143,045.68	(\$48,545.68)	151.37%
51110:Other Payroll	26,782.00	0	0	0	\$26,782.00	0.00%
51210:Retirement	76,454.00	0	0	76,271.83	\$182.17	99.76%

Placer Special Districts Budget to Actuals

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Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
51220:Payroll Tax	16,405.00	0	0	7,337.50	\$9,067.50	44.73%
51270:PERS Pension Expense	0	0	0	139.59	(\$139.59)	0.00%
51310:Employee Group Insurance	75,665.00	0	0	33,869.90	\$41,795.10	44.76%
51360:Workers Comp Insurance	67,357.00	0	0	36,776.25	\$30,580.75	54.60%
52030:Clothing and Personal	32,500.00	0	0	6,686.79	\$25,813.21	20.57%
52040:Communication Services Expense	6,500.00	0	0	2,412.00	\$4,088.00	37.11%
52080:Insurance	21,301.00	0	0	9,636.00	\$11,665.00	45.24%
52160:Maintenance	22,000.00	0	0	9,481.04	\$12,518.96	43.10%
52170:Fuels & Lubricants	20,000.00	0	0	5,225.01	\$14,774.99	26.13%
52180:Materials - Buildings & Improvements	10,000.00	0	0	6,297.05	\$3,702.95	62.97%
52240:Professional / Membership Dues	1,000.00	0	0	0	\$1,000.00	0.00%
52250:Services and Supplies	0	0	0	80.32	(\$80.32)	0.00%
52260:Misc Expense	2,000.00	0	0	4,508.51	(\$2,508.51)	225.43%
52320:Printing	500.00	0	0	41.51	\$458.49	8.30%
52330:Other Supplies	28,000.00	0	0	24,542.73	\$3,457.27	87.65%
52360:Professional and Special Services - General	217,121.00	0	0	153,145.37	\$63,975.63	70.53%
52370:Professional and Special Services - Legal	10,000.00	0	0	9,620.00	\$380.00	96.20%
52390:Professional and Special Services - County	15,770.00	0	0	11,149.59	\$4,620.41	70.70%
52510:Commissioner's Fees	4,500.00	0	0	1,875.00	\$2,625.00	41.67%
52560:Small Equipment	95,000.00	0	0	0	\$95,000.00	0.00%
52580:Special Department Expense	500.00	0	0	32,307.41	(\$31,807.41)	6,461.48%
52785:Training / Education	10,000.00	0	0	5,720.00	\$4,280.00	57.20%
52800:Utilities	17,000.00	0	0	10,823.69	\$6,176.31	63.67%
53190:Taxes and Assessments	70.00	0	0	17.69	\$52.31	25.27%
Facilities and Administration Cost Revenue and Expense	0	0	0	0	0.00	0.00%
42840:Facilities and Administration Cost Revenue	0	0	0	0	0.00	0.00%
52840:Facilities and Administrative Costs Expense	0	0	0	0	0.00	0.00%

Placer Income Statement

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03/12/2025
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Company: CO500 Penryn Fire

Ledger: Actuals

Period: FY2025 - Feb

Translation Currency: USD

Account Translation Rule Set: Placer Translation Rule Set

Worktags: FD32807 Penryn Fire

	Current Period Actuals	YTD Actuals	Prior YTD Actuals	Variance	% Variance
		2025-02	2024-02		
Income					
Charges for Services	1,886	353,911	356,693	(354,807.38)	(99.5%)
Taxes	0	419,806	401,769	(401,768.59)	(100.0%)
Intergovernmental Revenue	0	1,553	9,987	(9,986.62)	(100.0%)
Licenses, Permits & Franchises	0	0	0	0.00	0.0%
Miscellaneous Revenues	0	905	(9,846)	9,846.22	(100.0%)
Revenue from Use of Money & Property	0	0	0	0.00	0.0%
Other Financing Sources	0	0	0	0.00	0.0%
Donations	0	0	300	(300.00)	(100.0%)
Fines, Forfeits & Penalties	0	0	0	0.00	0.0%
Non-Operating Revenue	6,001	37,162	24,517	(18,515.47)	(75.5%)
Total Revenue	7,887	813,336	783,418	775,531.84	(99.0%)
Expenses					
Salaries & Employee Benefits	60,163	626,740	511,359	(451,195.46)	(88.2%)
Services and Supplies	49,415	298,443	229,989	(180,573.74)	(78.5%)
Capital Asset Expenses	0	0	0	0.00	0.0%
Other Charges	0	65	67	(67.14)	(100.0%)
Capital Asset Transfer (Out)	0	0	0	0.00	0.0%
Other Financing Uses	0	0	0	0.00	0.0%
Imprest Cash Clearing Category	0	0	0	0.00	0.0%
Appropriation for Contingencies Category	0	0	0	0.00	0.0%
Cost Allocation Category	0	0	0	0.00	0.0%
Total Operating Expenses	109,578	925,248	741,415	(631,836.34)	(85.2%)
Intra Fund Transfers	0	0	0	0.00	0.0%
Total Other Income/Expenses	0	0	0	0.00	0.0%
Net Income	101,692	111,912	(42,004)	143,695.50	(342.1%)

Placer Special Districts Budget to Actuals

07:02 PM

03/12/2025

Page 1 of 1

Company: CO500 Penryn Fire

Budget Structure: Special District Budget - Detail Level

Period: FY2025 - Feb

Time Period: Current Period YTD

Cost Center(s): CC81000 Penryn Fire District

Ignore Commitments: No

Fund(s): FD32807 Penryn Fire

Program: PG810002 Penryn Fire Measure A

Account Set	Budget	Commitments	Obligations	Actuals		Balance	Percentage of Budget
Total Revenue	0	0	0	(273,735.41)		\$273,735.41	0.00%
46030:Direct Charges	0	0	0	(273,735.41)		\$273,735.41	0.00%
Total Expenses	0	0	0	4,938.16		(\$4,938.16)	0.00%
Total Capital Assets	0	0	0	0		0.00	0.00%
Total Expenses (Non Capital Assets)	0	0	0	4,938.16		(\$4,938.16)	0.00%
52360:Professional and Special Services - General	0	0	0	4,890.67		(\$4,890.67)	0.00%
53190:Taxes and Assessments	0	0	0	47.49		(\$47.49)	0.00%
Facilities and Administration Cost Revenue and Expense	0	0	0	0		0.00	0.00%
42840:Facilities and Administration Cost Revenue	0	0	0	0		0.00	0.00%
52840:Facilities and Administrative Costs Expense	0	0	0	0		0.00	0.00%

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Extended Amount: 0

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Trial Balance - Composite

07:07 PM

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Company: CO500 Penryn Fire

Ledger: Actuals

Time Period: Current Period

Period: FY2025 - Feb

Translation Currency: USD

Account Translation Rule Set: Placer Translation Rule Set

Worktags: Fund: FD32808 Penryn Fire Development Fees

Perform Intercompany Eliminations: No

Perform Interworktag Eliminations: No

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
10010:Cash in Treasury - Unrestricted	420,334.39	1,322.18	0.00	421,656.57
10030:Cash in Bank	0.00	0.00	0.00	0.00
10099:Cash - Conversion	0.00	0.00	0.00	0.00
10120:Claim on Cash	0.00	0.00	0.00	0.00
10330:Investment Interest Receivable	0.00	0.00	0.00	0.00
20020:Vouchers Payable	0.00	0.00	0.00	0.00
20060:Sales Tax Payable	0.00	0.00	0.00	0.00
30120:Unassigned Fund Balance	0.00	0.00	0.00	0.00
30121:Fiduciary Net Position	(80,881.05)	0.00	339,877.49	(420,758.54)
30210:Assigned Fund Balance	(300,000.00)	339,877.49	0.00	39,877.49
42010:Investment Income	(17,652.70)	0.00	1,322.18	(18,974.88)
46360:Other Fees and Charges	0.00	0.00	0.00	0.00
46440:Mitigation Fees	(78,378.00)	0.00	0.00	(78,378.00)
48030:Miscellaneous	0.00	0.00	0.00	0.00
52260:Misc Expense	5,357.26	0.00	0.00	5,357.26
53040:Lease Purchase Principal	34,170.81	0.00	0.00	34,170.81
53080:Lease Purchase Interest	17,049.29	0.00	0.00	17,049.29
Total	0.00	341,199.67	341,199.67	0.00

Placer Special Districts Budget to Actuals

07:02 PM

03/12/2025

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Company: CO500 Penryn Fire
 Budget Structure: Special District Budget - Detail Level
 Period: FY2025 - Feb
 Time Period: Current Period YTD
 Cost Center(s): CC81001 Penryn Fire District Development Fees
 Ignore Commitments: No
 Fund(s): FD32808 Penryn Fire Development Fees
 Program: PG810001 Penryn Fire Development Fees

Account Set	Budget	Commitments	Obligations	Actuals	Balance	Percentage of Budget
Total Revenue	(66,220.00)	0	0	(97,352.88)	\$31,132.88	147.01%
42010:Investment Income	(28,000.00)	0	0	(18,974.88)	(\$9,025.12)	67.77%
46360:Other Fees and Charges	0	0	0	0.00	\$0.00	0.00%
46440:Mitigation Fees	(38,220.00)	0	0	(78,378.00)	\$40,158.00	205.07%
48030:Miscellaneous	0	0	0	0.00	\$0.00	0.00%
Total Expenses	116,220.00	0	0	56,577.36	\$59,642.64	48.68%
Total Capital Assets	50,000.00	0	0	0	\$50,000.00	0.00%
54460:Capital Assets - Other Agencies - Equipment	50,000.00	0	0	0	\$50,000.00	0.00%
Total Expenses (Non Capital Assets)	66,220.00	0	0	56,577.36	\$9,642.64	85.44%
52260:Misc Expense	15,000.00	0	0	5,357.26	\$9,642.74	35.72%
53040:Lease Purchase Principal	34,171.00	0	0	34,170.81	\$0.19	100.00%
53080:Lease Purchase Interest	17,049.00	0	0	17,049.29	(\$0.29)	100.00%
Facilities and Administration Cost Revenue and Expense	0	0	0	0	0.00	0.00%
42840:Facilities and Administration Cost Revenue	0	0	0	0	0.00	0.00%
52840:Facilities and Administrative Costs Expense	0	0	0	0	0.00	0.00%

Placer Income Statement

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Company: CO500 Penryn Fire

Ledger: Actuals

Period: FY2025 - Feb

Translation Currency: USD

Account Translation Rule Set: Placer Translation Rule Set

Worktags: FD32808 Penryn Fire Development Fees

	Current Period Actuals	YTD Actuals	Prior YTD Actuals	Variance	% Variance
		2025-02	2024-02		
Income					
Charges for Services	0	78,378	41,299	(41,299.05)	(100.0%)
Taxes	0	0	0	0.00	0.0%
Intergovernmental Revenue	0	0	0	0.00	0.0%
Licenses, Permits & Franchises	0	0	0	0.00	0.0%
Miscellaneous Revenues	0	0	0	0.00	0.0%
Revenue from Use of Money & Property	0	0	0	0.00	0.0%
Other Financing Sources	0	0	0	0.00	0.0%
Donations	0	0	0	0.00	0.0%
Fines, Forfeits & Penalties	0	0	0	0.00	0.0%
Non-Operating Revenue	1,322	18,975	17,040	(15,717.89)	(92.2%)
Total Revenue	1,322	97,353	58,339	57,016.94	(97.7%)
Expenses					
Salaries & Employee Benefits	0	0	0	0.00	0.0%
Services and Supplies	0	5,357	5,000	(5,000.00)	(100.0%)
Capital Asset Expenses	0	0	0	0.00	0.0%
Other Charges	0	51,220	51,220	(51,220.10)	(100.0%)
Capital Asset Transfer (Out)	0	0	0	0.00	0.0%
Other Financing Uses	0	0	0	0.00	0.0%
Imprest Cash Clearing Category	0	0	0	0.00	0.0%
Appropriation for Contingencies Category	0	0	0	0.00	0.0%
Cost Allocation Category	0	0	0	0.00	0.0%
Total Operating Expenses	0	56,577	56,220	(56,220.10)	(100.0%)
Intra Fund Transfers	0	0	0	0.00	0.0%
Total Other Income/Expenses	0	0	0	0.00	0.0%
Net Income	(1,322)	(40,776)	(2,119)	796.84	(37.6%)

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02/13/2025
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03/11/25

Penryn Fire General
Check Detail
February 14 through March 11, 2025

Num	Date	Name	Account	Original Amount
	02/18/2025	24-7 Fire Protection	General Operating Funds	-52.50
	02/18/2025		52330 Supplies-Equipment	52.50
TOTAL				52.50
	02/18/2025	AT&T Inc.	General Operating Funds	-123.90
	02/18/2025		52040 Communication Services	123.90
TOTAL				123.90
	02/18/2025	AT&T Mobility	General Operating Funds	-160.96
	02/18/2025		52040 Communication Services	160.96
TOTAL				160.96
	02/18/2025	Danielle Hardesty	General Operating Funds	-75.00
	02/18/2025		52580 Commision Reimbursements	75.00
TOTAL				75.00
	02/18/2025	Golden State Emergency Veh...	General Operating Funds	-235.75
	02/18/2025		52160 Maintenance - vehicles	235.75
TOTAL				235.75
	02/18/2025	Placer Hills Fire District	General Operating Funds	-3,197.32
	02/18/2025		52160 Maintenance - vehicles	3,197.32
TOTAL				3,197.32
	02/18/2025	Robert Verdugo	General Operating Funds	-75.00
	02/18/2025		52510 Commissioner Fees	75.00
TOTAL				75.00
	03/04/2025	Dawson Oil Co.	General Operating Funds	-510.05
	03/04/2025		52170 Fuel	510.05
TOTAL				510.05
	03/04/2025	Sierra Office Supply	General Operating Funds	-41.51
	03/04/2025		52330 Office Supplies	41.51
TOTAL				41.51
	03/04/2025	US Bank	General Operating Funds	-1,490.44
	03/04/2025		52800 Utilities	1,273.74
			52330 Office Supplies	118.25
			52330 Supplies-Equipment	98.45

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03/11/25

Penryn Fire General
Check Detail
 February 14 through March 11, 2025

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Original Amount</u>
TOTAL				1,490.44
	03/11/2025	Kingsley Bogard LLP	General Operating Funds	-97.50
	03/11/2025		52370 Legal expenses	97.50
TOTAL				97.50
	03/11/2025	Scotts PPE	General Operating Funds	-3,175.11
	03/11/2025		52030 Clothing and Personal	3,175.11
TOTAL				3,175.11
	03/11/2025	Smith & Newell Accountants	General Operating Funds	-5,715.00
	03/11/2025		52360 Audit	5,715.00
TOTAL				5,715.00
	03/11/2025	US Postmaster	General Operating Funds	-360.00
	03/11/2025		52330 Office Supplies	360.00
TOTAL				360.00

JOA REIMBURSEMENT

PLACER HILLS JULY - SEPT 2024

PAID STATUS

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Miller	Engine 84	07/20/2024 08:00	07/21/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Miller	Engine 84	07/21/2024 08:00	07/22/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Hodsdon	Engine 84	08/14/2024 09:30	08/15/2024 08:00	22.5	\$ 25.34	\$ 38.01	\$ 855.23	\$ 12.40	\$ 96.81	\$ 964.44
Garrison	Engine 84	08/21/2024 08:00	08/22/2024 08:00	24	\$ 25.34	\$ 38.01	\$ 912.24	\$ 13.23	\$ 103.27	\$ 1,028.73
Gordon	Engine 86	07/01/2024 08:00	07/02/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Keeler	Engine 86	07/04/2024 08:00	07/05/2024 08:00	24	\$ 25.34	\$ 38.01	\$ 912.24	\$ 13.23	\$ 103.27	\$ 1,028.73
Gordon	Engine 86	07/16/2024 08:00	07/17/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Keeler	Engine 86	07/17/2024 08:00	07/18/2024 08:00	24	\$ 25.34	\$ 38.01	\$ 912.24	\$ 13.23	\$ 103.27	\$ 1,028.73

Total: \$ 8,592.65 PD 10/2024

PLACER HILLS OCT - DEC 2024

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Gordon	Engine 86	12/08/2024 08:00	12/09/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Gordon	Engine 86	12/20/2024 09:00	12/21/2024 08:00	23	\$ 27.97	\$ 41.96	\$ 964.97	\$ 13.99	\$ 109.23	\$ 1,088.19

Total: \$ 2,223.69 PD 01/2025

FORESTHILL JULY - SEPT 2024

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Gordon	Engine 90	07/01/2024 00:00	07/01/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Gordon	Engine 90	07/13/2024 08:00	07/14/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Gordon	Engine 90	07/19/2024 08:00	07/20/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Gordon	Engine 90	08/29/2024 08:00	08/30/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Keeler	Engine 90	09/06/2024 16:00	09/07/2024 08:00	16	\$ 25.34	\$ 38.01	\$ 608.16	\$ 8.82	\$ 68.84	\$ 685.82
Gordon	Engine 90	09/22/2024 20:00	09/23/2024 08:00	12	\$ 27.97	\$ 41.96	\$ 503.46	\$ 7.30	\$ 56.99	\$ 567.75
Gordon	Engine 90	09/23/2024 08:00	09/24/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Gordon	Medic 88	07/22/2024 15:30	07/23/2024 08:00	16.5	\$ 27.97	\$ 41.96	\$ 692.26	\$ 10.04	\$ 78.36	\$ 780.66
Gordon	Medic 88	07/23/2024 08:00	07/24/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Gordon	Medic 88	08/15/2024 08:00	08/16/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Gordon	Medic 88	08/28/2024 08:00	08/29/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Gordon	Medic 88	08/30/2024 08:00	08/31/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Gordon	Medic 88	09/04/2024 08:00	09/05/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50
Gordon	Medic 88	09/05/2024 11:00	09/06/2024 08:00	21	\$ 27.97	\$ 41.96	\$ 881.06	\$ 12.78	\$ 99.74	\$ 993.57
Gordon	Medic 88	09/26/2024 08:00	09/27/2024 08:00	18.5	\$ 27.97	\$ 41.96	\$ 776.17	\$ 11.25	\$ 87.86	\$ 875.28
Gordon	Medic 88	09/28/2024 08:00	09/29/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	\$ 1,135.50

Total: \$ 16,393.62 PD 10/2024

FORESTHILL OCT - DEC 2024

Last Name	Assignment	Start Date	End Date	Length	Payrate	OT	Subtotal	Taxes	WC	Total
Gordon	Engine 90	10/04/2024 08:00	10/05/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	1,135.50
Keeler	Medic 88	10/07/2024 08:00	10/08/2024 08:00	24	\$ 25.34	\$ 38.01	\$ 912.24	\$ 13.23	\$ 103.27	1,028.73
Keeler	Engine 90	10/09/2024 08:00	10/10/2024 08:00	24	\$ 25.34	\$ 38.01	\$ 912.24	\$ 13.23	\$ 103.27	1,028.73
Keeler	Engine 90	10/14/2024 08:00	10/15/2024 08:00	24	\$ 25.34	\$ 38.01	\$ 912.24	\$ 13.23	\$ 103.27	1,028.73
Keeler	Medic 88	10/25/2024 08:00	10/26/2024 08:00	24	\$ 25.34	\$ 38.01	\$ 912.24	\$ 13.23	\$ 103.27	1,028.73
Gordon	Engine 90	10/29/2024 17:30	10/30/2024 08:00	14.5	\$ 27.97	\$ 41.96	\$ 608.35	\$ 8.82	\$ 68.86	686.03
Miller	Engine 90	11/03/2024 08:00	11/04/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	1,135.50
Gordon	Medic 88	11/27/2024 08:00	11/28/2024 08:00	24	\$ 27.97	\$ 41.96	\$ 1,006.92	\$ 14.60	\$ 113.98	1,135.50

Total: \$ 6,043.24 PD 01/2025

STRIKE TEAM / PREPOSITIONING

PENRYN STRIKE TEAM - PREPOSITIONING

Incident	Equipment	Depart date	Return date	Hours	Personnel	Equipment	Admin	Expenses	Total	Staffing	Paid Status
ABH	B38	7/25/2024	8/31/2024	144	18,809.28	22,570.56	4,137.98		45,517.82	3 RYN	PD 11/2024
Actual cost of staffing for ABH									(16,940.04)		
Palisades	E41	1/8/2025	1/18/2025	254.5	33,245.34	-	3,324.53		36,569.87	2 RYN	
	E84	1/8/2025	1/18/2025	254.5	10,602.47	-	1,060.25		11,662.72	1 RYN	
Actual cost of staffing for Palisades									(31,807.41)		
Total FY 2024/2025									45,002.96		



**BEFORE THE BOARD OF DIRECTORS
PENRYN FIRE PROTECTION DISTRICT
COUNTY OF PLACER, STATE OF CALIFORNIA**

RESOLUTION No. 2025-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PENRYN FIRE PROTECTION DISTRICT ACCEPTING THE STATE MANDATED ANNUAL FIRE INSPECTION REPORT IN COMPLIANCE WITH SB 1205 FOR JANUARY 2024 THROUGH DECEMBER 2024

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided; and

WHEREAS, California Health & Safety Code Section 13146.4 requires all fire departments that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3; and

WHEREAS, the Penryn Fire District inspected 4 out of the 4 Educational Group E school facilities, which is a 100% compliance rate for this reporting period; and

WHEREAS, the Penryn Fire District inspected 1 out of the 1 Residential Group R facilities, which is a 100% compliance rate for this reporting period.

NOW, THEREFORE, the Board of Directors of the Penryn Fire District does resolve as follows:

1. That the above recitations are true and correct.
2. That the Board of Directors accepts the report on the status of all state mandated annual fire inspections in the Penryn Fire District in compliance with SB 1205 and California Health and Safety Code Section 13146.4 .

PASSED AND ADOPTED at a regular meeting of the Governing Board of the Penryn Fire Protection District on March 17, 2025 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

Cheryl Hotaling, Chair

ATTEST: _____
Larry Shields, Secretary



PLACER HILLS-NEWCASTLE-PENRYN FIRE PROTECTION DISTRICTS

STAFF REPORT

To:	Board of Directors, Penryn Fire Protection District
From:	Ian Gow, Fire Chief
By:	Mark D'Ambrogi, Fire Marshal/John Williamson, BC
Date:	March 17, 2025
Subject:	Review and Accept the State Mandated Annual Fire Inspection Report for 2024

The Issue

Shall the Board review the State Mandated Annual Fire Inspection Report and by resolution accept the 2024 Inspection Report?

Conclusion and Recommendation

Staff recommends the Board review the State Mandated Annual Fire Inspection Report and by resolution accept the 2024 Inspection Report.

Background

On September 27, 2018, California Senate Bill 1205 (SB1205) became effective, and added a new section to the California Health and Safety Code which affects every fire department or fire district in the State. Existing state law requires every fire department or district providing fire protection services to inspect every building used as a public or private school annually. This same annual inspection requirement is applicable to hotels, motels, lodging houses, and apartment houses. With the signing of SB 1205, the California Health Safety and Code was amended to require that all fire departments perform such annual inspections and report annually to its administrating authority such compliance.

The purpose of annual fire inspections is to mitigate known hazards, reduce risk to the community and ensure reasonable compliance with applicable codes and regulations. During the period of January 2024 through December 2024, the required facilities were inspected as per SB 1205.

The following is a report of those inspections:

Penryn Fire District

Occupancy Type	Description	Number of	Inspected	Percentage
E (educational)	Schools, public and private, includes large Day Care facilities	4	4	100%
R1/R2	Hotels, Motels, lodging houses, and apartments	1	1	100%
Totals		5	5	100%

The Fire District completed 100% of all required annual inspections of all known mandated facilities for the year 2024.

The acceptance of this compliance report by resolution will meet the statutory requirements contained in California Health and Safety Code Section 13146.2, 13146.3 and 13146.4, as amended by SB1205.

Alternatives Available to the Board

1. Review and approve by resolution, the State Mandated Annual Fire Inspection Report;
2. Take no action, the District will not be in compliance with SB 1205.

Fiscal Impact

No fiscal impact or costs incurred to the budget is associated by this action. Inspections performed by personnel are part of the services provided to our communities.

Michelle Armstrong

From: NCFDA <ncfda@atwoodins.com>
Sent: Thursday, March 6, 2025 4:51 PM
To: Michelle Armstrong
Subject: Penryn Fire Protection District JPRIMA Fire Renewal Terms Eff 04/01/2025 DNE
Attachments: Proposal - Penryn FPD.pdf; Newcastle Fire Protection District - 2025 Renewal Solicitation (323 KB)
Importance: High

NCFDA Member,

We would like to thank you for your continued support of the Northern California Fire District Association (NCFDA). Our group of districts has remained strong and continues to provide the strength in numbers to negotiate the very best insurance program in this challenging market.

Our JPA partner, JPRIMA, is continuing coverage with Munich Re for another term. We were able to negotiate a lower rate increase than 15% this year, not including exposure changes. Please keep in mind that rate increases and exposure changes are separate. A new vehicle, new building, or change in budget is considered an exposure change. Please read through your quote thoroughly.

- All property increased 7% for inflation

Thank you for completing the in-depth renewal forms this term. Please read through the proposal and the following list of items to complete the renewal process as there may be some important information that applies to your department if we are unable to collect all requested items.

Enclosed is your department's JPRIMA renewal quote with Munich Re Insurance Company. The annualized premium for the upcoming term is \$21,989

PLEASE NOTE ALL PROPOSAL NUMBERS ARE SUBJECT TO CHANGE PENDING YOUR RENEWAL APPLICATION AND DOCUMENTS.

Please review the items needed back to complete the 04/01/25 – 04/01/26 renewal process:

- Signed Property and Equipment schedules at the end of the Proposal on pages 23 and 24
 - Please note a miscellaneous scheduled item valued at \$10k is automatically included in your quote due to program guidelines
- If we do not receive all the building information requested on the excel spreadsheet, the building valuation may change to Actual Cash Value coverage instead of Replacement Cost – this is greatly reduced coverage, so please try to come up with the updates requested. Please see excel spreadsheet from the 01/07/25 email and complete
- We will be sending you an optional quote for Cyber Liability coverage in a separate email

PLEASE HAVE ALL ITEMS IN TO US NO LATER THAN 03/28/2025 TO ENSURE TIMELY PROCESSING.

If you have any questions, please contact us. Thank you so much for your dedication and service.

Stephanie Martin · NCFDA Account Manager · CA License #0101005 · Agency License #0452737



**CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES
JOINT POWERS RISK AND INSURANCE MANAGEMENT AUTHORITY (JPRIMA)
PACKAGE/AUTO/EXCESS
(Fire Exposures)**

**COVERAGE PROPOSAL FOR:
Penryn Fire Protection District**

**COVERAGE PERIOD:
4/1/2025 - 4/1/2026**

**PRESENTED BY:
ISU Insurance Services - Atwood Agency**

PROGRAM MANAGER
Allied Public Risk, LLC
CA DBA: Allied Community Insurance Services, LLC
CA License No. 0L01269
National Producer No. 17536322
www.alliedpublicrisk.com
(858) 866-8966

PREMIUM SUMMARY

NOTE: This proposal is prepared from information supplied to us on the application submitted by you or your insurance broker. It may or may not contain all terms requested on the application. Please review carefully and let us know if any additional information is required. In addition, this proposal may contain unintentional errors or omissions. We encourage you to bring them to our attention for review. This proposal does not amend, or otherwise affect or alter, the provisions of coverage provided. This proposal does not guarantee coverage for specific claims or losses under the policy. The availability of coverage depends on the JPRIMA Memorandum of Coverage (MOC) and is subject to its terms and conditions, the facts surrounding any potential claims, and relevant legal requirements. A specimen MOC is available for your review, as is the JPRIMA Member Agreement. Enrollment in the JPRIMA requires execution of the JPRIMA Member Agreement as well as membership in the California Association of Mutual Water Companies (Cal Mutuals).

SECTION	COVERAGE		PREMIUM
1	PROPERTY (Including Equipment Breakdown, if granted)	\$	4,768.00
2	INLAND MARINE	\$	171.00
3	COMMERCIAL CRIME (Including Faithful Performance, if granted)	\$	852.00
4	COMMERCIAL GENERAL LIABILITY (Including Professional Healthcare Liability, if granted)	\$	5,098.00
5	PUBLIC OFFICIALS & MANAGEMENT LIABILITY (Including Wrongful Acts, Employment Practices, or Employee Benefits, if granted)	\$	3,361.00
6	BUSINESS AUTO	\$	2,274.00
7	COMMERCIAL EXCESS LIABILITY (Including Commercial General Liability, Wrongful Acts, Employment Practices, Employee Benefits, Business Auto, and Employers Liability, if granted)	\$	3,373.00
	MEMBER CONTRIBUTION (excludes state-imposed taxes, surcharges, and fees)	\$	19,897.00
	JPRIMA ADMINISTRATION FEES	\$	2,092.00
	TOTAL AMOUNT DUE*	\$	21,989.00

*Payment is due within 30 days of the effective date.

NOTES:

The JPRIMA MOC has a common anniversary date of April 1.

Terrorism Coverage is automatically included for Property, General Liability and Excess in most regions of CA.

Please see subjectivities on page 19 of proposal.

Schedule of Named Insureds – JPA PE CO 302 01 20 applies for Penryn Volunteer Firefighters

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

Page 1 of 20

Section 1. PROPERTY (Included in the proposal? Yes)

ISSUER:

- California Association of Mutual Water Companies
- Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

REINSURER

- A+ XV (Superior) A.M. Best Rating
- AA- Standard & Poor's Rating

FORM: Proprietary & Integrated

LIMITS

Total Insured Values: (Real Property & Business Personal Property)	\$554,920
Loss of Income (aka: Business Income)	\$250,000
Extra Expense	\$250,000
Equipment Breakdown	\$554,920
*Flood Zone Low/Moderate <u>[N/A]</u> (Each Occurrence)	Excluded

* Munich/APR cannot warrant or provide information as to what zone(s) a specific location/address is situated in. Flood zones can and do change. It is ultimately the responsibility of the member and their insurance advisor to determine if the flood zones and flood limits proposed are adequate for their needs.

DEDUCTIBLES

Property Deductible (per occurrence)	\$5,000	Flood Zone Low/Moderate (\$) Deductible (per occurrence)	N/A
Equipment Breakdown Deductible (per occurrence) – aboveground and less than 50 feet belowground	\$5,000	Flood Zone Low/Moderate (%) Deductible (per occurrence/each affected item)	N/A
Equipment Breakdown Deductible (per occurrence) – greater than 50 feet belowground	\$5,000		

COVERED LOCATIONS:

Per Statement of Values: Blanket coverage applies unless otherwise noted.

SCHEDULE OF PROPERTY LIMITS – INDIVIDUAL LIMITS

LOC./ BLDG NUM	BUILDING DESCRIPTION	BUILDING VALUE	CONTENTS VALUE	TOTAL INSURED VALUE	VALUATION	COINS. %
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This schedule does not apply.

COINSURANCE: N/A

POLICY HIGHLIGHTS:

- Broad Definition of Covered Property
- Option for Special Property Floater
- Form: Special Form (including Theft)
- Proprietary Coverage Extensions

VALUATION:

- Replacement Cost: Real Property & Business Personal Property (All Buildings subject to Property Valuation²)
- Actual Loss Sustained: Loss of Income (aka: Business Income)
- Optional Extended Business Income & Extra Expense (12 months or \$1,000,000, whichever is less)

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
 Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

²Functional Replacement Cost and/or Actual Cash Value are available for older and lower valued buildings.

SELECTED OPTIONAL COVERAGES:

SCADA Upgrades

Unintentional Errors

Extension of Coverage Utility Services - Direct Damage

KEY EXCLUSIONS:

- Earthquake & Earth Movement
- Flood (unless coverage is designated above, such coverage would be limited to locations in Zone X (Unshaded)/C only)

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

SPECIAL COVERAGES

Newly Acquired or Under Construction Real Property and Related Personal Property: Pays up to \$1,000,000 for your newly acquired real property or under construction "real property" intended for use in your "operations" acquired or where construction began after policy inception. This applies to "real property" you buy, lease, rent, or construction, including temporary structures. An additional \$500,000 limit of insurance applies to "personal property" located at new premises.

Equipment Breakdown³: Pays up to the limit in the declarations for direct physical damage to covered real property or personal property and loss of income sustained and extra expense incurred that is the result of an accident or electronic circuitry impairment. The most paid under any one equipment breakdown is the limit for real property and personal property for the applicable premises. The most paid for loss of income or extra expense in any one equipment breakdown is the limit of insurance shown in the declarations under C. Loss of Income and D. Extra Expense, respectively. The limits in this extension are part of and not in addition to the limits applicable in Section I – Coverages.

Under this extension, the following coverages also apply to loss caused by or directly resulting from an accident or electronic circuitry impairment. However, with respect to coverage (9) Service Interruption below, coverage will apply only to the direct result of an accident and will not apply to the direct result of an electronic circuitry impairment. The coverages described in (1) through (10) below do not provide additional amounts of insurance, they are part of and not in addition to the applicable limits of insurance:

- (1) **Data Restoration** – Pays up to your reasonable and necessary cost to research, replace and restore lost electronic data. The most we will pay for loss, damage, or expense for electronic data restoration including actual loss of income you sustain and necessary extra expense you incur is **\$500,000**.
- (2) **Expediting Expenses** – With respect to your covered real property and personal property that is damaged, we will pay the reasonable cost to make temporary repairs; and expedite permanent repairs or permanent replacement. The most we will pay for loss or expense under this coverage is **\$100,000**.
- (3) **Extra Expense** – Extra expense is extended to apply to extra expense incurred as a result of an accident or electronic circuitry impairment covered under this extension, and subject to the policy limit.
- (4) **Green** – Subject to more extensive provisions outlined in the policy, we will pay additional costs for the repair, replacement, disposal, etc. and/or damages as they relate to items associated with a recognized environmental standards program. The most we will pay for any qualifying loss, damage, or expense under this coverage, including actual loss of Business Income you sustain and any necessary Extra Expense you incur is **\$100,000**.
- (5) **Hazardous Substances** – Pays for the additional cost to repair or replace covered real property or personal property because of contamination by a hazardous substance. This includes the additional expense to clean up or dispose of such property. This does not include contamination of perishable goods by refrigerant. The most we will pay for loss, damage, or expense under this coverage, including actual loss of income you sustain and necessary extra expense you incur is **\$250,000**.
- (6) **Loss of Income** – Loss of Income is extended to apply to loss of income sustained as a result of an accident or electronic circuitry impairment covered under this extension, and subject to the policy limit as show in the Equipment Breakdown Coverage Supplemental Declarations.
- (7) **Off-Premises Equipment Breakdown** – Subject to more extensive provisions outlined in the policy, this extends coverage to apply to an accident or electronic circuitry impairment for the following types of equipment used in the member's firefighting, ambulance or rescue operations, whether mobile/portable or permanently mounted on a vehicle, anywhere in the policy territory: 1) mobile cascade units; 2) mobile electrical generators; 3) portable pumping units; and 4) portable extrication devices, such as jaws-of-life. For equipment other than that used in your firefighting, ambulance or rescue operations, we will pay for physical damage to transportable covered equipment that, at the time of the accident or impairment is not at a covered location, among other offerings. The most we will pay is **\$25,000**.

- (8) **Public Relations** – Subject to you sustaining an actual loss of income covered under this extension, this pays for reasonable costs for professional services to create and disseminate communications, when the need for such communications arises direction for the interruption of your business. Communication must be directed to the media, public, or your customers/clients/members. Costs are subject to being incurred during the period of restoration + 30 days. The most we will pay for loss or expense under this coverage is **\$5,000**.
- (9) **Service Interruption** – Subject to more extensive provisions outlined in the policy, any insurance provided for loss of income, extra expense, data restoration or spoilage is extended to apply to your loss, damage, or expense caused by a failure or disruption of service.
- (10) **Spoilage** – We will pay for physical damage to perishable goods due to spoilage; for physical damage to perishable goods due to contamination from the release of refrigerant; and/or any necessary expenses you incur to reduce the amount of loss under this coverage. Valuation and replacement conditions apply. The most we will pay for loss, damage or expense under this coverage is **\$100,000**.

³Please consult the exact policy language for all provisions that apply to each of the above Equipment Breakdown coverage.

Pollution Remediation Expenses: Pays up to \$25,000 (covered cause of loss) or \$100,000 (specified cause of loss) for remediation expenses incurred as a result of an actual, alleged, or threatened presence of pollution conditions at a premises described in the Declarations from a Covered Causes of Loss or Specified Cause of Loss occurring during the policy period and reported within 180 days. Covered Causes of Loss means risks of direct physical loss unless the loss is excluded or limited by the Property Coverage Form. Limits may be increased for a charge.

Specified Cause of Loss means the following: fire, lightning, windstorm or hail, explosion, riot or civil commotion, vehicles or aircraft, smoke, sonic boom, vandalism and malicious mischief, sprinkler leakage, sinkhole collapse, volcanic action, falling objects, weight of ice, snow or sleet, or water damage. Water damage means only accidental discharge or leakage of water or steam as the direct result of the breaking or cracking of any part of a system or appliance containing water or steam.

Property In Transit or Off Premises: Pays up to \$100,000 for direct physical loss or damage to covered property (real and personal property) while in transit or while temporarily off premises caused by a covered cause of loss, including your covered computer hardware while off premises.

SCADA Upgrades: Pays up to \$100,000 to upgrade your scheduled SCADA system after direct physical loss from a Covered Cause of Loss. The upgrade is in addition to its replacement cost. SCADA means the Supervisory Control and Data Acquisition system used in water and wastewater treatment and distribution to monitor leaks, waterflow, water analysis, and other measurable items necessary to maintain operations.

Unintentional Errors: Pays up to \$250,000 for any unintentional error or omission you make in determining or reporting values or in describing the covered property or covered locations.

Personal Effects: Pays up to \$25,000 for direct physical loss or damage to personal effects owned by you, your officers, managers, elected or appointed officials, employees, or volunteer workers caused by a covered cause of loss at your premises. Will pay up to "replacement cost."

Lock Replacement: Pays up to \$25,000 for lock, lock cylinder, & key replacement after theft at covered premises or damage to a lock as a result of a covered cause of loss at a covered premises. No deductible applies.

Foundations: Your real property includes foundations located at a described premise.

KEY DEFINITIONS

Covered Equipment: Means covered real property and personal property that generates, transmits, or utilizes energy or which, during normal usage, operates under vacuum or pressure, other than the weight of its contents. Covered equipment may utilize conventional design and technology or new or newly commercialized design and technology.

None of the following is covered equipment: (a) structures, foundation, cabinet or compartment; (b) insulating or refractory material; (c) sewer piping, buried vessels or piping, piping forming or part of a sprinkler or fire suppression system; (d) water piping other than boiler feedwater piping, boiler condensate return piping or water piping form as part of a refrigerating or air conditioning system; (e) vehicle or any equipment mounted on a vehicle; (f) satellite, spacecraft or any equipment mounted on a satellite or spacecraft; (g) dragline, excavation, or construction equipment; (h) equipment manufactured by you for sale; or (h) electronic data.

Electronic Circuitry: Means microelectronic components, including but not limited to circuit boards, integrated circuits, computer chips, and disk drives.

Electronic Circuitry Impairment:

- (a) Means a fortuitous event involving electronic circuitry within covered equipment to suddenly lose its ability to function as it had been functioning immediately before such event. This definition is subject to the conditions specified in (b), (c), and (d) below.
- (b) We shall determine that the reasonable and appropriate remedy to restore such covered equipment's ability to function is the replacement of one or more electronic circuitry components of the covered equipment.
- (c) The covered equipment must be owned or leased by you or operated under your control.
- (d) None of the following is an electronic circuitry impairment:
- (i) Any condition that can be reasonably remedied by:
 - 1) Normal maintenance, including but not limited to replacing expendable parts, recharging batteries or cleaning;
 - 2) Rebooting, reloading, or updating software or firmware; or
 - 3) Providing necessary power or supply.
 - (ii) Any condition caused by or related to:
 - 1) Incompatibility of the covered equipment with any software or equipment installed, introduced, or networked within the prior 30 days; or
 - 2) Insufficient size, capability, or capacity of the covered equipment;
 - 3) Exposure to adverse environmental conditions, including but not limited to change in temperature or humidity, unless such conditions result in an observable loss of functionality. Loss of warranty shall not be considered an observable loss of functionality.

Outdoor Property: Fixed or permanent structures including but not limited to:

- Docks, wharves, piers, pilings, or bulkheads;
- Dumpsters, concrete trash containers, or permanent recycling bins;
- Electric utility power transmission and distribution lines, poles and related equipment owned by the member;
- Exterior signs not located at a premises;
- Fences and retaining walls;
- Historical markers and flagpoles;
- Hydrants, not associated with a sprinkler system;
- Lighting towers;
- Playground equipment, park shelters, pedestrian-only bridges, picnic tables, water fountains or coolers, benches, dugouts, bleachers, or scoreboards;
- Storage sheds, garages, pavilions, or other similar buildings or structures not located at a premises; or
- Traffic lights, streetlights, traffic signs, parking meters, or bus shelters.

Personal Property: Means all property used in your operations other than real property, including but, not limited to:

- Furnishings and office equipment
- Building contents;
- Computer equipment;
- Communication systems;

- Materials, supplies (including your inventory of vehicle parts and supplies) while held on your premises awaiting installation;
- Base stations and dispatching systems, provided the property is on your premises and also provided you own the property, or the property is in your custody or control, and you are responsible for it, even though it belongs to someone else;
- Value of your right to use improvements made as a tenant, if you have paid for alterations or additions to any building or structure that you do not own (improvements must be at a premises).

Pollution Conditions: The discharge, dispersal, release, seepage, migration, or escape of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids or gases, hazardous materials, waste materials (including medical, infectious and pathological wastes) or electromagnetic fields into or upon land or any structures thereon, the atmosphere, or any watercourse or body of water including groundwater.

Real Property: The items at a premises described in the Declarations.

This includes:

- Aboveground piping;
- Aboveground and belowground "penstock";
- Additions under construction;
- Air cascade units that are not designed to be used off "premises";
- All appurtenant buildings or structures other than playground equipment, park shelters, pedestrian-only bridges, picnic tables, water fountains or coolers, benches, dugouts, bleachers, or scoreboards;
- Alterations and repairs to the buildings or structures;
- Completed additions;
- Exterior signs, meaning neon, automatic, mechanical, electric or other signs either attached to the outside of a building or structure, or standing free in the open;
- Foundations;
- Materials, equipment, supplies and temporary structures you own or for which you are responsible, on the "premises" or in the open (including property inside "vehicles") within 1,000 feet of the "premises", used for making additions, alterations or repairs to buildings or structures at the "premises";
- Outdoor fixtures;
- Paved surfaces such as sidewalks, bike paths, walkways, patios or parking lots;
- Permanently installed fixtures, machinery, and equipment;
- "Personal property" used for the maintenance and service of buildings or structures, including tools, lawn care equipment, and free-standing appliances for refrigerating, ventilating, cooking, dishwashing and laundering;
- Submersible pumps, pump motors and engines; or
- Underground piping located on or within 100 feet of a "premises" described in the Declarations.

Remediation Expenses: Expenses incurred for or in connection with the investigation, monitoring, removal, disposal, treatment, or neutralization of pollution conditions to the extent required by: (1) federal, state or local laws, regulations or any subsequent amendments thereof enacted to address pollution conditions; and (2) a legally executed state voluntary program governing the cleanup of pollution conditions.

Tools and Equipment: All tools and equipment, together with attached devices, accessories and trailers, that are used in your operations. Tools and equipment include, but are not limited to, hand tools, mechanics tools, power tools, meter readers, generators, air compressors, welders, trash pumps, trenchers, saws, jackhammers, maintenance or diagnostic equipment including specialized audio-visual equipment and its associated laptop, as well as recreational equipment, such as outdoor portable seating, temporary stands, food service trailers not licensed for road use, or portable restrooms.

Tools and equipment also include mobile equipment such as, but not limited to, bulldozers, mobile equipment that travels on crawler treads, tractors, loaders, backhoes, excavators, graders, or road surfacing equipment, and equipment whether self-propelled or not, maintained primarily to provide mobility to permanently mounted cranes, shovels, loaders, diggers, and drills. Tools and equipment also include snowplows, salt spreaders, and other similar equipment when not attached to a vehicle.

PROPERTY SUBLIMITS

Coverage	Limit
Accounts Receivable	\$50,000
Arson, Theft, or Vandalism Information Reward	\$25,000
Building Glass – Tenant	Lesser of replacement cost or amount liable under contract
Claim Expense	\$20,000
Commandeered Property (RC + loss of use)	For the time you officially use the commandeered property + reasonable return time.
Damage to Building from Theft	\$100,000
Debris Removal Expenses	25% + \$100,000
Equipment Breakdown	Building + BPP Limit + Loss of Income & Extra Expense
Fine Arts	\$50,000 (appraised) \$25,000 (unappraised – subject to \$1,500/item max)
Fire Department Charges	\$25,000
Fire Extinguishing Equipment Recharge Costs	"Necessary and reasonable" (per policy)
Limited Coverage for Fungus, Wet Rot or Dry Rot	\$25,000
Lock Replacement	\$25,000
Newly Acquired or Under Construction Real Property (Coverage A) and Related Personal Property (Coverage B)	Coverage A: \$1,000,000 Coverage B: \$500,000
Non-owned Detached Trailers	\$50,000
Ordinance Coverage	Coverage A: Limit of Insurance (applicable to that item)
Coverage A: Undamaged Real Property	Coverage B and Coverage C: Greater of 100% of direct physical loss or \$1,000,000
Coverage B: Demolition	
Coverage C: Increased Cost	
Outdoor Property	\$150,000
Personal Effects	\$25,000
Pollution Remediation Expense (covered cause of loss)	\$25,000
Pollution Remediation Expense (specified cause of loss)	\$100,000
Preservation of Property	Included
Real Property or Personal Property in Transit or Off-Premises	\$100,000
Software	\$500,000
Spoilage Due to Off Premises Electric Service Interruption	\$50,000
Supplementary Provisions for Coverage C. "Loss of Income" and Coverage D "Extra Expense"	Included
Trees, Shrubs, Plants and Lawns (max \$1,000 any one item)	\$25,000
Utility Services – Direct Damage	\$100,000
Valuable Papers and Records	\$50,000
Water Contamination Notification Expense	\$25,000 (annual aggregate)
Water Sewer Backup	\$100,000

NOTES:

Contribution is calculated from application's property schedule (please review property schedule for coverage and limit adequacy).

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

Section 2. INLAND MARINE (Included in the proposal? Yes)

ISSUER:	<ul style="list-style-type: none"> California Association of Mutual Water Companies Joint Powers Risk and Insurance Management Authority (JPRIMA) No Joint and Several Liability for Members 100% Reinsured
REINSURER	<ul style="list-style-type: none"> A+ XV (Superior) A.M. Best Rating AA- Standard & Poor's Rating
FORM:	Proprietary & Integrated

LIMITS

Coverage A: Blanket Tools and Equipment: (Unscheduled, Maximum \$10,000 any one item)	\$25,000
Coverage B: Scheduled Equipment:	\$10,000
Coverage C: Blanket Emergency Services Equipment:	Guaranteed Replacement Cost

COVERAGE EXTENSIONS – Adds or extends the coverage under Section I – Coverages. Unless stated otherwise in the policy, a) each extension is limited to direct physical loss or damage cause by or resulting from a covered cause of loss; b) the limits in each extension are in addition to the limits applicable in Section I – Coverages; and c) All other applicable terms and conditions of the coverage form apply to each extension. (**whichever comes first)

Debris Removal Expenses	Max \$15,000 (per occurrence)
Employee Tools (no deductible applies)	Max \$25,000 (per occurrence)
Emergency Services and Law Enforcement Personal Effects (Coverage C extension, no deductible applies)	Replacement Cost
Rented or Borrowed Equipment	
<ul style="list-style-type: none"> Coverage A: Blanket Tools and Equipment <u>and</u> Coverage C: Blanket Emergency Services Equipment (\$1,000 deductible applies) 	**Replacement Cost or \$10,000 (per occurrence)
<ul style="list-style-type: none"> Coverage B: Scheduled Equipment (Extended to equipment not owned by you, \$1,000 deductible applies) 	**Actual Cash Value or \$100,000 (per occurrence)
Newly Acquired Scheduled Equipment (Coverage B extension, \$1,000 deductible applies)	30 days on Replacement Cost (not to exceed purchase price)
Personal Watercraft and Watercraft (Coverage A & C extension only)	**Replacement Cost or \$25,000 (per occurrence)
Rental Reimbursement for Scheduled Equipment (Coverage B extension, no deductible applies)	Max \$10,000 (per occurrence)
Unmanned Aircraft (\$500 deductible applies)	Max \$25,000 (per occurrence)
Fire Department Charges (no deductible applies)	Max \$1,000 (per occurrence)
Fire Extinguishing Recharge Costs (no deductible applies)	Necessary and Reasonable Costs (extinguishing equipment must be for the protection of your inland marine equipment)

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

DEDUCTIBLES

Coverage A: Blanket Tools and Equipment	\$5,000
Coverage B: Scheduled Equipment	\$5,000
Coverage C: Blanket Emergency Services Equipment	\$5,000

POLICY HIGHLIGHTS:

- Blanket Coverages: "Tools and Equipment" and "Emergency Services Equipment"
- Suite of Coverage Extensions available in the core form.
- Deductible Waiver in certain circumstances for Coverages A & B.
- Service Animal Floater Purchased: No – Valuation: Agreed Value (No deductible applies)

VALUATION:

- Coverage A: Blanket Tools and Equipment: Replacement Cost
- Coverage B: Scheduled Equipment: Replacement Cost or Actual Cash Value
- Coverage C: Blanket Emergency Services Equipment: Guaranteed Replacement Cost

NOTES:

Please note that L/B/R coverage is an extension of Schedule Equipment. As such, we must add a \$10,000 scheduled item in order to offer the L/B/R coverage extension. Please advise "Description" and "Year" for equipment to be added i.e. "2022 Riding Lawn Mower".

Section 3. COMMERCIAL CRIME (Included in the proposal? Yes)

ISSUER:

- California Association of Mutual Water Companies
Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

REINSURER

- A+ XV (Superior) A.M. Best Rating
- AA- Standard & Poor's Rating

FORM: Proprietary & Integrated

LIMITS

Coverage Group	Employee Theft	Forgery or Alteration	Theft of Money & Securities (Inside the Premises)	Robbery or Safe Burglary (Inside the Premises)	Outside the Premises	Computer & Funds Transfer Fraud	Money Orders & Counterfeit Money
5	\$250,000	\$250,000	\$250,000	\$100,000	\$250,000	\$250,000	\$250,000

DEDUCTIBLE

\$1,000 (each claim)

POLICY HIGHLIGHTS:

Separate Limits Apply to Each Coverage
Broad Definition of Employee
Non-auditable
Faithful Performance of Duty

NOTES:

Fraudulent Impersonation is excluded.

Section 4. COMMERCIAL GENERAL LIABILITY (Included in the proposal? Yes)

ISSUER:

- California Association of Mutual Water Companies
Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

REINSURER

- A+ XV (Superior) A.M. Best Rating
- AA- Standard & Poor's Rating

FORM: Proprietary & Integrated

LIMITS

General Aggregate	\$10,000,000
Products & Completed Operations Aggregate	\$10,000,000
Each Occurrence	\$1,000,000
Personal & Advertising Injury Limit	\$1,000,000
Damage to Premises Rented to You	\$1,000,000
Medical Payments	\$10,000

DEDUCTIBLE (Excluding Expenses)

\$0 (each occurrence)

SELECTED OPTIONAL COVERAGES

Professional Healthcare Liability

POLICY HIGHLIGHTS:

- Duty to Defend w/ Defense Costs In Addition to Limits
- Broad Definition of Enrolled Named Member – including, but not limited to Employees, Volunteers, Elected or Appointed Officials
- Host Liquor Liability, Unless Otherwise Excluded
- Owned (Up to 100 HP – higher available by endorsement) & Nonowned Watercraft
- Blanket Additional Enrolled Named Member
- Non-auditable

NOTABLE EXCLUSIONS:

- PFAS Chemicals

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

SPECIAL COVERAGES

Contractual Liability - Railroads: Coverage is provided for any contract or agreement that indemnifies a railroad for bodily injury or property damage arising out of construction or demolition operations, within 50 feet of any railroad property and affecting any railroad bridge or trestle, tracks, road-beds, tunnel, underpass or crossing. Available via endorsement only.

Pollution: The pollution exclusion contains the following exceptions:

- To bodily injury if sustained within a building owned or occupied by a member and caused by smoke, fumes, vapor, or soot if produced or originating from certain equipment.
- To bodily injury or property damage arising out of heat, smoke, fumes from a hostile fire occurring or originating from certain premises, sites, or locations as outlined in the policy.
- To bodily injury or property damage that occurs as a result of your operations (unless otherwise specifically excluded) including:
 - Emergency operations conducted away from premises owned by or rented to you or any fire department, hazardous materials unit, first aid squad, ambulance squad or rescue squad qualifying as an insured under this coverage part;
 - Training operations;
 - Water runoff from the cleaning of equipment used in "emergency operations";
 - Urgent response for the protection of property, human life, health or safety conducted away from premises owned by or rented to or regularly occupied by you;
 - Smoke drift from controlled or prescribed burning that has been authorized and permitted by the respective regulatory agency;
 - Natural gas or propane gas you use in your water or wastewater treatment process;
 - Storage or application of pesticides/herbicides if such storage or application meets all standards of any statute, ordinance, regulation or license requirement of any federal, state or local government; or
 - Fuels, lubricants or other operating fluids needed to perform the normal electrical, hydraulic or mechanical functions necessary for the operation of "mobile equipment" subject to additional policy terms.
 - To bodily injury or property damage if such bi/pd is caused by the escape of back-up of sewage or wastewater from any sewage treatment facility or fixed conduit that you own, operate, lease, control.

Who is Covered: Coverage is extended to Scheduled Named Members comprising individuals, spouses, partnerships, joint ventures, corporations, trusts, limited liability companies, public entities, operating authorities, boards, commissions, districts, governmental units, nonprofit entities, and other organizations. Members also include: elected or appointed officials; employees or volunteer workers; real estate managers; temporary custodians; legal representatives; medical directors; mutual aid agreements; Good Samaritans; owners of commandeered equipment; blanket additional enrolled named members; and newly acquired or formed entities.

KEY DEFINITIONS

Insured (Member) Contract:

- A contract for a lease or premises (see full terms and conditions).
- A sidetrack agreement;
- Any easement or license agreement, except in connection with construction or demolition operations on or within fifty (50) feet of a railroad;
- An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;
- An elevator maintenance agreement;
- That part of any other contract or agreement pertaining to your operations (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for bodily injury or property damage to a third person or organization (see full terms and conditions).

Suit: Means a civil proceeding in which damages because of bodily injury, property damage, personal and advertising injury, medical incident, law enforcement wrongful act, or a water or wastewater professional activity to which this insurance applies are alleged. Suit includes: a) An arbitration proceeding in which such damages are claimed and to which the member must submit or does submit with our consent; or 2) Any other civil alternative dispute resolution proceeding in which such

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

damages are claimed and to which the member submits with our consent.

NOTES:

Primary and Non-Contributory – JPA PE GL 315 01 20 applies

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

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Section 5. PUBLIC OFFICIALS & MANAGEMENT LIABILITY (Included in the proposal? Yes)

ISSUER:

- California Association of Mutual Water Companies
Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

REINSURER

- A+ XV (Superior) A.M. Best Rating
- AA- Standard & Poor's Rating

FORM: Proprietary & Integrated – Occurrence

LIMITS

Coverage A: Wrongful Acts	\$	1,000,000	Each Wrongful Act or Offense
- Employment Practices		Included	
- Employee Benefits Liability		Included	
Coverage B: Injunctive Relief	\$	5,000	Each Action
Aggregate Limit	\$	10,000,000	Coverage A & B Combined

WRONGFUL ACTS DEDUCTIBLE

\$10,000
(each Wrongful Act or Offense Including Expenses)

WRONGFUL ACTS RETROACTIVE DATE (CLAIMS-MADE)

N/A

EMPLOYMENT PRACTICES DEDUCTIBLE

\$25,000
(each Wrongful Act or Offense Including Expenses)

EMPLOYMENT PRACTICES RETROACTIVE DATE (CLAIMS-MADE)

N/A

EMPLOYEE BENEFITS LIABILITY RETROACTIVE DATE (CLAIMS-MADE)

N/A

POLICY HIGHLIGHTS:

- Duty To Defend
- Broad Definition of Named Enrolled Named Member
- Third Party Offense Coverage
- Non-auditable

KEY DEFINITIONS

Employment Practices: Injury, including consequential bodily injury, arising from any of your employment practices including, but not limited to:

- Discrimination;
- Harassment;
- Retaliation;
- Any actual or alleged wrongful dismissal, discharge, or termination (either actual or constructive) of employment, including breach of an implied employment contract or an implied covenant of good faith and fair dealing in an employment contract;
- Any actual or alleged wrongful hiring, demotion, discipline, evaluation, supervision and investigation of an employee or intentional interference with an employment contract;
- Any actual or alleged wrongful deprivation of a career opportunity, to promote an employee or the wrongful failure to employ;
- Any actual or alleged false arrest, false imprisonment, false detention or malicious prosecution, libel, slander, defamation, disparagement or invasion of the right of privacy, as respects employment practices;
- The violation of any federal, state, or local statutes, rules or regulations applicable to employers;

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
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- The development, implementation, and enforcement of any and all practices, policies and procedures governing any aspect of employment practices;

Injunctive or Declaratory Relief: (a) means equitable relief sought through the demand for the issuance of a permanent, preliminary, or temporary injunction, restraining order, or similar prohibitive writ against, or order for specific performance by, a member; or (b) any request that a court make a finding of law or fact, provided such action is filed during the policy period.

Wrongful Act: means any actual or alleged error, act, omission, neglect, misfeasance, nonfeasance, or breach of duty, including violation of any civil rights law, by any member in discharge of their duties individually or collectively that results directly but unexpectedly and unintentionally in damages to others.

NOTES:

Section 6. BUSINESS AUTO (Included in the proposal? Yes)

ISSUER:

- California Association of Mutual Water Companies
Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

REINSURER

- A+ XV (Superior) A.M. Best Rating
- AA- Standard & Poor's Rating

FORM: Proprietary & Integrated

PORTFOLIO

Coverage	Symbol	Limit
Combined Single Limit for Bodily Injury & Property Damage (each accident)	1	\$1,000,000
Hired Auto Liability	8	\$1,000,000
Non-Owned Auto Liability	9	\$1,000,000
Medical Payments	2	\$5,000
Uninsured / Underinsured Motorists	2	\$1,000,000
Hired Physical Damage	8	\$100,000
Physical Damage – Comprehensive	7	Agreed Value
Physical Damage – Collision	7	Agreed Value

DEDUCTIBLE

Liability: FULL (per accident)

Comprehensive: \$2,000 (each covered auto)

Collision: \$2,000 (each covered auto)

FLEET COVERAGE ENHANCEMENTS & COVERAGE EXTENSIONS (As Applicable)

- Agreed Value Endorsement (for qualifying vehicles)
- Commercial Auto 360 Endorsement
- Pollution Liability – Broadened Coverage for Covered Autos
- Covered Auto Designation Symbol 10 Added Endorsement

NOTES:

The Business Auto Coverage requires 17-digit VIN Numbers. The member's policy cannot be released without this information.

Auto deductible is \$5,000 for vehicles with agreed values \geq \$100,000.

Loss Payable Provisions CA 99 44 10 13 applies
PNC Equipment Finance, PO Box 933106, Cleveland, OH 44193
Description: 2019 Pierce Pumper 4P1BAAFF3KA019928

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

Section 7. COMMERCIAL EXCESS LIABILITY (Included in the proposal? Yes)

ISSUER:

- California Association of Mutual Water Companies
- Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

REINSURER

- A+ XV (Superior) A.M. Best Rating
- AA- Standard & Poor's Rating

FORM: Proprietary & Integrated

LIMITS

\$3,000,000/\$3,000,000

SCHEDULED UNDERLYING COVERAGE FORMS

Commercial General Liability – Included

Auto Liability – Included

Public Officials & Management Liability (Wrongful Acts) – Included

Employers' Liability: (minimum underlying limit requirement of \$500,000 / \$500,000 / \$500,000) – Excluded

Other:

NOTABLE COVERAGES INCLUDED IN THE EXCESS (require minimum underlying limits of \$1,000,000)

Hired and Non-Owned Auto Liability (General Liability) – Excluded

Employee Benefit Plans (General Liability) – Excluded

Hired and Non-Owned Auto Liability (Owned Auto) – Included

Employment Practices (POML) – Included

Employee Benefit Plans (POML) – Included

NOTABLE EXCLUSIONS:

- Workers' Compensation
- Uninsured Motorists / Underinsured Motorists
- Underlying Limits < \$1,000,000 except for Employer's Liability

NOTES:

Employers' Liability subject to MRSI security requirements.

Please provide a copy of the current W/C declarations for review and affirmation of coverage.

Section 8. UNDERWRITING SUBJECTIVITIES AND GENERAL NOTES

ISSUER:

- California Association of Mutual Water Companies
- Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

REINSURER:

- A+ XV (Superior) A.M. Best Rating
- AA- Standard & Poor's Rating

FORM: Proprietary & Integrated

MEMBER: Penryn Fire Protection District

GENERAL NOTES

QUOTE SUBJECTIVITIES:

Please provide a statement of values that includes the following information: improvement years (location 1-1). Once received, terms and premiums may change.

Please note that L/B/R coverage is an extension of Schedule Equipment. As such, we must add a \$10,000 scheduled item in order to offer the L/B/R coverage extension. Please advise "Description" and "Year" for equipment to be added i.e. "2022 Riding Lawn Mower". Once received, terms and premiums may change.

Please provide a signed statement of values and equipment schedule. Once received, terms and premiums may change.

THE FOLLOWING ITEMS ARE DUE AT THE TIME OF BINDING:

- ▶ Signed and Dated Public Entity Application and Member FEIN # (required to bind auto).
- ▶ Terrorism: This coverage is included in most jurisdictions (all but 8) without an associated charge for Package (Property/GL). In those instances, a signed selection/rejection is not required. In the 8 jurisdictions with an associated charge including the entire State of California for Excess, a signed selection/rejection form is required to be returned at the time of binding.
- ▶ Signed and Dated Uninsured/Underinsured Motorist Selection/Rejection Form.
- ▶ Copy of the latest Dam Inspection reports and member response to any inspection deficiencies, if applicable and not already provided.
- ▶ Signed Statement of Values (Property, Inland Marine and Auto, as applicable).
- ▶ Provide Name, Phone Number, and Email Address for both the Risk Manager and Boiler & Machinery Inspection contacts.
- ▶ Provide a complete driver schedule including name, date of birth, and license number.

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

MEMBER: Penryn Fire Protection District
EFFECTIVE DATE: 4/1/2025

DISCLAIMER: Actual coverage is subject to the language of the policies as issued.
Your issued policy may contain limits, exclusions, and limitations that are not detailed in this proposal.

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A D J U S T E R S , I N C

• CLAIMS ADMINISTRATORS • ADJUSTERS • INVESTIGATORS

Stanford Place I - 8055 East Tufts Avenue, Suite 600, Denver, CO 80237 – Ph: 877-533-1211

CLAIM CALL CENTER

8055 E. Tufts Ave

Suite 600

Denver, CO 80237

877-533-1211

Adam Beltz– Ext 765
Reyleen Wood Ext 699
J. Mayer – Ext 664

Karen Zapata – Ext. 326
Subrogation Supervisor

TO REPORT A NEW CLAIM OR LOSS

- **PHONE** **877-533-1211 Option 3**
24 Hour Call Center
- **E-MAIL** **networknewloss@networkadjusters.com**

ALLIED PUBLIC RISK - STATEMENT OF VALUES
INSURED: Penryn Fire Protection District
POLICY YEAR EFFECTIVE: 4/1/2025 - 4/1/2026

LOC./ BLDG NUM	ADDRESS	BUILDING DESCRIPTION	INCL IN BLANKET	BUILDING VALUE	CONTENTS VALUE	TOTAL INSURED VALUE	VALUATION	FLOOD (Y or N)	EARTH- QUAKE (Y or N)
1-1	7206 Church Street, Penryn, CA 95663	Fire Station	Yes	\$436,232	\$118,688	\$554,920	Replacement Cost	N	N

Total Values Subject to the Blanket: \$554,920
All Other Values: \$0

PRINTED NAME

AUTHORIZED SIGNATURE

DATE

ALLIED PUBLIC RISK - INLAND MARINE SCHEDULE
INSURED: Penryn Fire Protection District
POLICY YEAR EFFECTIVE: 4/1/2025 - 4/1/2026

ITEM NUM	IM CATEGORY	DESCRIPTION	SERIAL #/ID#	TOTAL INSURED VALUE	DEDUCTIBLE	VALUATION
1	Scheduled Equipment	TBD	TBD	\$10,000	\$5,000	ACV

PRINTED NAME

AUTHORIZED SIGNATURE

DATE

Michelle Armstrong

From: NCFDA <ncfda@atwoodins.com>
Sent: Thursday, March 6, 2025 4:53 PM
To: Michelle Armstrong
Subject: Cyber Liability Quote Effective 04/01/2025 DNE
Attachments: Cyber Quote 1 5.pdf

NCFDA Member,

As cyber threats continue to rise, public agencies—especially fire departments—are increasingly becoming targets for ransomware, data breaches, and other cyberattacks. Given your critical role in emergency response and public safety, ensuring the security of your digital infrastructure is more important than ever.

Cyber insurance provides financial and operational protection in the event of an attack, covering costs related to system restoration, incident response, legal liabilities, and even ransom payments if necessary. Our specialized cyber coverage is designed for public entities, ensuring that your agency remains resilient and operational no matter what threats arise. To help protect your department, we've prepared a Cyber Liability and Security Insurance proposal tailored to your needs.

Your Cyber Liability annual proposal is \$2,812.63. Please see attached Cyber Liability Proposal for limits and deductibles. If you'd like to proceed with this quote, please complete the attached application and sign page 2 and 4 of the Cyber Proposal. This policy will be invoiced to you separately.

Stephanie Martin · NCFDA Account Manager · CA License #0101005 · Agency License #0452737
ISU Insurance Services - Atwood Agency · 800 Pacific Street · Placerville, CA 95667
530.626.2533 · F. 530.626.2539 · NCFDA@atwoodins.com · smartin@atwoodins.com

Hillary Erickson, CPCU · Vice President · CA License #0F53962 · Agency License #0452737
ISU Insurance Services - Atwood Agency · 800 Pacific Street · Placerville, CA 95667
530.626.2533 · F. 530.626.2539 · NCFDA@atwoodins.com · herickson@atwoodins.com



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CYBER LIABILITY & NETWORK SECURITY PROPOSAL

SPECIALIZED PRODUCT FOR WATER-RELATED ENTITIES: APRIL 1st MASTER POLICY ANNIVERSARY DATE
(PRICING WILL BE PRO-RATED TO COINCIDE WITH THE POLICY PERIOD NOTED BELOW)

APPLICANT: Penryn Fire Protection District

POLICY PERIOD: 04/01/2025 to 04/01/2026 (12:01am PST)

ANNUAL REVENUE: \$1,276,000

INSURER: Associated Industries Insurance Company, Inc.
<https://amtrustfinancial.com/>
A.M. Best Rating: A-XV (Excellent)

FORM: Claims Made and Reported
Defenses Costs Inside the Limit
Duty to Defend

LIMITS: \$1,000,000 (per cyber event)
\$20,000,000 (policy aggregate)
180 Days Business Interruption Period of Restoration (subject to 24 hours waiting period)
180 Days Business Interruption from Suppliers Period of Restoration (subject to 24 hours waiting period)

COVERAGE:

MASTER POLICY WITH SEPARATE LIMITS PER INSURED WITH A \$20,000,000 SHARED POLICY AGGREGATE FOR EACH TWELVE-MONTH POLICY PERIOD. INSURER WILL OFFER A ONE-TIME REINSTATEMENT OF AGGREGATE LIMIT FOR AN ADDITIONAL PREMIUM SHOULD THERE BE AN EXHAUSTION OF AGGREGATE LIMITS. NONADMITTED PROPOSAL.

Direct Loss to Insured	Limit	Loss Brought Against Insured	Limit
Ransom Payment	\$1,000,000	Privacy and Network Security	\$1,000,000
Data and System Recovery	\$1,000,000	Regulatory Fines and Penalties	\$1,000,000
Business Interruption	\$1,000,000	Payment Card	\$1,000,000
Reputation Harm	\$1,000,000		\$1,000,000
Cyber Event	\$1,000,000		
Business Interruption from Suppliers	\$ 500,000		
Bricking Costs	\$ 50,000		
Proof of Loss	\$ 50,000		
Crypto Jacking	\$ 50,000		

ENHANCEMENT: Moonlighting Activities of State Based Actors

RETENTION: \$ 5,000 per incident

CONDITION & TERMS: As per Policy Wording (refer to attached specimen policy)

PREMIUM:

\$	\$2500.00	Annualized Premium
\$	\$86.69	Surplus Lines Taxes & Stamping Fee (3.18%)
\$	\$100.00	Fully Earned Surplus Lines Filing Fee
\$	\$126.00	JPRIMA Administrative Fee
\$	\$2812.63	Total Cost Due*

*Annualized cost, which will be pro-rated to 100% minimum earned premium.

REQUIREMENTS:

- Completed and Signed Application.
- Completed SL-2 and D1 Forms (please complete as instructed in the sample)
- Heightened Patching (we recommend Alvaka Networks) <https://www.alvaka.net/patchworx/>)
- \$1,000,000 ransomware limit requires 'YES' answers as follows:
 - Under \$1M (Question #1)
 - Between \$1-5M (Questions #1 through 5)
 - Over \$5M (Questions #1 through 5)
- \$50,000 ransomware limit will be provided to enrolled insureds that answer 'NO' to any of the foregoing questions.

DISCLAIMER: Coverage offered on a claims-made basis with loss adjustment expenses included within the available limit of insurance. Any loss adjustment expenses paid under this coverage will reduce the available limit of insurance and may exhaust it completely. Actual coverage is subject to the language of the policies as issued. Your issued policy may contain limits, exclusions, and limitations that are not in this proposal or differ from the specimen policy.



CYBER LIABILITY & NETWORK SECURITY APPLICATION

WATER-RELATED ENTITIES W/ ANNUAL REVENUE BETWEEN \$1M – 5M

Coverage offered on a claims made basis with loss adjustment expenses included within the available limit of insurance. Any loss adjustment expenses paid under this coverage will reduce the available limit of insurance and may exhaust it completely. Please read the entire policy carefully.

SECTION I – GENERAL INFORMATION

Name of Applicant:

Address:

Telephone:

Website:

Contact / Email:

Type of Water-Related Entity:

Please list all subsidiaries for which coverage is requested under this policy:

Total Number of Employees:

Annual Revenue \$1M-5M:

Yes ☐

No ☐

Annual Revenue Amount:

SECTION II – RISK CONTROLS AND LOSS EXPERIENCE

Please use the Additional Information section for any answers requiring further explanation.

1. Do you secure remote access to your Corporate IT network with a minimum of 2FA? Yes ☐ No ☐
 2. Do you have Air gap between your Corporate IT and Operational Technology system environments? Yes ☐ No ☐
 3. Is this backed up data stored in an environment, which is completely separate to your network and tested at least every 180 days for integrity? Yes ☐ No ☐
 4. Do you deploy a regularly updated (at least once a week) commercial grade firewall at all external gateways of your network? Yes ☐ No ☐
 5. Do you run a regularly updated (at least once a week) commercial grade antivirus application across your entire network, including endpoints and servers? Yes ☐ No ☐
- [If NO to any of the above questions – \$50,000 ransomware sublimit will apply]
6. During the last 3 years, have you suffered any cyber-related loss? Yes ☐ No ☐

SECTION III - ADDITIONAL INFORMATION

This section may be used to provide additional information to any question on this application.

Please identify the question number to which you are referring.

FRAUD STATEMENT AND SIGNATURE SECTIONS

The Undersigned states that he/she is an authorized representative of the Applicant and declares to the best of his/her knowledge and belief and after reasonable inquiry, that the statements set forth in this Application (and any attachments submitted with this Application) are true and complete and may be relied upon by Underwriters in quoting and issuing the policy. If any of the information in this Application changes prior to the effective date of the policy, the Applicant will notify the Underwriters of such changes and the Underwriters may modify or withdraw the quote or binder. The signing of this Application does not bind the Underwriters to offer, or the Applicant to purchase the policy

NAME

TITLE (Must be signed by the President, Chairman, CEO, or Executive Director)

SIGNATURE

DATE

IMPORTANT NOTICE:

- 1. The insurance policy that you are applying to purchase is being issued by an insurer that is not licensed by the State of California. These companies are called “nonadmitted” or “surplus line” insurers.**
- 2. The insurer is not subject to the financial solvency regulation and enforcement that apply to California licensed insurers.**
- 3. The insurer does not participate in any of the insurance guarantee funds created by California law. Therefore, these funds will not pay your claims or protect your assets if the insurer becomes insolvent and is unable to make payments as promised.**
- 4. The insurer should be licensed either as a foreign insurer in another state in the United States or as a non-United States (alien) insurer. You should ask questions of your insurance agent, broker, or “surplus line” broker or contact the California Department of Insurance at the toll-free number 1-800-927-4357 or internet website www.insurance.ca.gov. Ask whether or not the insurer is licensed as a foreign or non-United States (alien) insurer and for additional information about the insurer. You may also visit the NAIC’s internet website at www.naic.org. The NAIC—the National Association of Insurance Commissioners—is the regulatory support organization created and governed by the chief insurance regulators in the United States.**
- 5. Foreign insurers should be licensed by a state in the United States and you may contact that state’s department of insurance to obtain more information about that insurer. You can find a link to each state from this NAIC internet website: https://naic.org/state_web_map.htm.**

6. For non-United States (alien) insurers, the insurer should be licensed by a country outside of the United States and should be on the NAIC's International Insurers Department (IID) listing of approved nonadmitted non-United States insurers. Ask your agent, broker, or "surplus line" broker to obtain more information about that insurer.

7. California maintains a "List of Approved Surplus Line Insurers (LASLI)." Ask your agent or broker if the insurer is on that list, or view that list at the internet website of the California Department of Insurance: www.insurance.ca.gov/01-consumers/120-company/07-lasli/lasli.cfm.

8. If you, as the applicant, required that the insurance policy you have purchased be effective immediately, either because existing coverage was going to lapse within two business days or because you were required to have coverage within two business days, and you did not receive this disclosure form and a request for your signature until after coverage became effective, you have the right to cancel this policy within five days of receiving this disclosure. If you cancel coverage, the premium will be prorated and any broker's fee charged for this insurance will be returned to you.

Date: _____

Insured: _____

**AGREEMENT
BY AND BETWEEN
PLACER HILLS FIRE PROTECTION DISTRICT
AND
PENRYN FIRE PROTECTION DISTRICT
(Joint Administrative Services)**

THIS AGREEMENT FOR JOINT ADMINISTRATIVE SERVICES (“Agreement”) is entered into as of the 1st day of July 2025, by and between the Placer Hills Fire Protection District (“Placer Hills”) and the Penryn Fire Protection District (“Penryn”).

**I.
RECITALS**

WHEREAS, the Placer Hills Fire Protection District is a fire protection district duly formed and existing under the Fire Protection District Law of 1987, Government Code section 13800 et seq.;

WHEREAS, the Penryn Fire Protection District is a fire protection district duly formed and existing under the Fire Protection District Law of 1987, Government Code section 13800 et seq.;

WHEREAS, pursuant to Government Code section 6502 Placer Hills and Penryn are public agencies that, with the authorization of their governing boards, may jointly exercise any power common to them;

WHEREAS, Placer Hills and Penryn jointly seek to enter into a contractual arrangement that will provide a basis for administrative services to be shared between the parties;

WHEREAS, neither Placer Hills nor Penryn intends to create a fire protection contract, as there will be no exercise of new or extended fire protection services outside of either agency’s boundaries;

WHEREAS, this Agreement does not transfer responsibility for providing services; and

WHEREAS, this Agreement does not change the employment status of more than 25 percent of the employees of either agency;

NOW, THEREFORE, pursuant to the authority granted by Government Code sections 6502 and 55632 and Health and Safety Code section 13050, and in consideration of the mutual promises and obligations set forth herein, the parties hereby agree that this Agreement for Joint Administrative Services is hereby established as follows:

II. TERMS AND CONDITIONS

A. General Provisions

1. The preceding Recitals are incorporated as though fully set forth below.
2. The parties agree that this Agreement will provide a basis for the provision of fire protection and emergency medical services without the relinquishment of either parties existing responsibility to provide such services.

B. Term and Renewal

1. The term of this Agreement shall commence on July 1, 2025 and continue through June 30, 2026. The Agreement is subject to earlier termination pursuant to Paragraph E, below.
2. Upon mutual agreement between the parties, this Agreement may be extended for one additional year.

C. Joint Administrative Services

1. Placer Hills currently employs individuals in the following positions (“Position” or “Positions”) that can serve in Administrative Positions for Penryn:
 - 1.1 Fire Chief (full-time)
 - 1.2 Battalion Chief – A (full-time)
 - 1.3 Battalion Chief – B (full-time)
 - 1.4 Battalion Chief – C (full-time)
 - 1.5 District Manager (full-time)
 - 1.6 Office Assistant (part-time)
 - 1.7 Fire Marshal (part-time)
2. The Joint Administrative Services to be provided by the Positions are set forth in **Exhibit A**, attached hereto and incorporated herein by this reference. The Scope of Services may be amended as set forth in Paragraph F.5, below.
3. The Joint Administrative Services for each Position shall be completed at the direction of the Penryn Board of Directors and in accordance with Penryn Rules, Regulations, Policies and Practices as assigned below:
 - 2.1 Fire Chief shall serve as the Penryn Fire Chief for twenty-five percent of their full-time position.
 - 2.2 Battalion Chief – A shall serve as a Penryn Fire Battalion Chief for twenty-five percent of their full-time position.

- 2.3 Battalion Chief – B shall serve as a Penryn Fire Battalion Chief for twenty-five percent of their full-time position.
 - 2.4 Battalion Chief – C shall serve as a Penryn Fire Battalion Chief for twenty-five percent of their full-time position.
 - 2.5 District Manager shall serve as a Penryn District Manager for twenty-five percent of their full-time position.
 - 2.6 Office Assistant shall serve as a Penryn Office Assistant for ten percent of their full-time position.
 - 2.7 Fire Marshal shall serve as a Penryn Fire Marshal for thirty-three percent of their part-time position.
3. Notwithstanding anything to the contrary contained in this Agreement, the Positions shall not, without prior authorization from the Penryn Board of Directors or such officer as the Board of Directors may designate engage in the following on behalf of Penryn:
- 3.1 Borrow or obtain credit in any amount or execute any guarantee, except for items for sale by vendors in the ordinary operation of the fire department as set forth in Penryn Policy; and
 - 3.2 Expend funds for capital equipment in excess of expenditures expressly budgeted and approved by the Board of Directors; and
 - 3.3 Sell or transfer capital assets; and
 - 3.4 Apply for, solicit, or accept any grant, donation contributions by foundations, or the like, that require any financial commitment on the part of Penryn either initially or in the future; and
 - 3.5 Execute any lease of real or personal property.
4. The Fire Chief and Battalion Chief(s) have the authority to assign tasks and functions of the referenced scope of duties to qualified department staff members.

D. Consideration for Joint Administrative Services

1. Compensation

- 1.1 Penryn shall make payment to Placer Hills in the amount of One Hundred Eighty Four Thousand Two Hundred Seventy Dollars (\$184,270.00), as agreed to by both parties to this Agreement based on salaries and an administrative fee to account for services, operations and vehicle depreciation as identified below:

1.1.1	Fire Chief	\$45,517.50
1.1.2	Battalion Chief - A	\$27,375.00
1.1.3	Battalion Chief - B	\$30,700.00
1.1.4	Battalion Chief - C	\$27,210.00
1.1.5	District Manager	\$26,275.00
1.1.6	Office Assistant	\$4,000.00

1.1.7	Fire Marshal	\$14,417.70
1.1.8	Administrative Fee	\$8,774.80

- 1.2 Penryn shall make quarterly payments to Placer Hills, due on the first day of each quarter commencing on July 1, 2025.

3. Expenses

- 3.1 Penryn shall reimburse either Placer Hills or the Position for the actual cost of any direct expense incurred while performing the duties of the Position for Penryn. Documentary evidence of such expenses shall be submitted to Penryn to substantiate the expenses incurred and provided that prior approval is obtained by the Position for the expense.
- 3.2 Notwithstanding Paragraph 3.1 above, Fire Chief is only required to obtain advanced approval for expenditures in excess of One Thousand Five Hundred Dollars (\$1,500.00) as specified in Article VII, Section 7.04, Fire Chief Expenditures in the Penryn Fire Protection District Board of Directors By-Laws.

4. Salary, Benefits, Vacation, Sick Leave, Holidays

Placer Hills shall be responsible for the payment of salary and provision of benefits for the Positions. Penryn shall provide accommodation for vacation, sick leave and holidays as permitted by Placer Hills. In the event of a long-term absence (in excess of 30 days) for a Position, the parties agree to determine alternative arrangements for the Joint Administrative Services covered by this Agreement.

5. Vehicle

Fire Chief, Battalion Chiefs and Fire Marshall shall be provided a vehicle by Placer Hills, as vehicles are available. Placer Hills shall maintain maintenance and fuel cards for the vehicles.

6. Indemnification. Each party agrees to defend, indemnify, and save all other parties harmless from any and all claims arising out of said party's employees' negligent acts, errors, omissions or willful misconduct while performing pursuant to this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of said party, its officers, employees, or agents.

- 6.1 Each party hereby agrees to defend itself from any claim, action or proceeding arising out of the concurrent acts or omissions of their employees. In such cases, each party agrees to retain their own legal

counsel, bear their own defense costs, and waive their right to see reimbursement of such costs.

- 6.2 Notwithstanding the above, where a trial verdict or arbitration award allocates or determines the comparative fault of the members, the members may seek reimbursement and/or reallocation of defense costs, settlement payments, judgments and awards, consistent with said comparative fault.
- 6.3 For purposes of this section, the terms “employee” or “employees” shall refer to and include employees, officers, agents, representatives, subcontractors, or volunteers.
- 6.4 Notwithstanding the foregoing, no employee, officer, agent, representative, subcontractor, or volunteer of any party to this Agreement shall be considered an “employee” of any other party to this Agreement for purposes of indemnification.

7. Insurance

- 7.1 Each Party shall provide and maintain either insurance in the form and amounts prescribed below or a statement that the Party is self-insured up to the amount specified below:
 - 7.1.1 Commercial General Liability insurance, occurrence form, with the limits of not less than \$1 million each occurrence. The general aggregate limit shall be not less than \$2 million. The fire damage component of such insurance shall be not less than \$100,000.
 - 7.1.2 Automobile Liability insurance, occurrence form, with a limit of not less than \$1 million each occurrence. Such insurance shall include coverage for owned, hired, and non-owned automobiles.
 - 7.1.3 Workers Compensation in at least the minimum statutory limits. With respect to Workers Compensation coverage, the Party employing the fire department employee will provide Workers Compensation coverage for any injuries sustained in the normal course and scope of the employee’s performance of services.
- 7.2 General provisions for all insurance shall include the other Party, its elected and appointed officials, employees, and agents, as additional insureds, except errors and omissions, with respect to this Agreement and the performance of services in this Agreement. Additional insured status under this provision shall be limited to each Party’s obligation to indemnify the other as described in Paragraph 6.
- 7.3 No changes in insurance affecting the requirements above may be made without the written approval of all parties.

E. Termination

1. Termination. Upon termination of this Agreement, unless otherwise agreed to by the parties, the current payment under the Agreement shall be prorated and any amount still owed to Placer Hills will be paid on the date of termination of the Agreement or if Penryn has over paid, then Placer Hills shall reimburse Penryn on the date of termination of the Agreement.
2. Unilateral Termination. Any party to this Agreement may unilaterally terminate the Agreement by notice to the other party in writing at least ninety (90) days prior to the effective date of the termination. The notice of termination shall also include the reasons for such termination.
3. Termination Based on Mutual Agreement. This Agreement may be terminated at any time with the mutual agreement of both party's subject to mutually agreeable terms and conditions.
4. Termination for Cause. In the event any party breaches a material provision of this Agreement, the non-breaching party shall give the other party written notice of such breach. In the event the breach is not remedied within thirty (30) days of receipt of the written notice, the Agreement may be terminated unless the timelines are extended by mutual agreement.

F. Miscellaneous

1. Force Majeure. Neither party shall be liable if the performance of any part or all of this contract is prevented, delayed, hindered, or otherwise made impracticable or impossible by reason of any strike, flood, riot, fire, explosion, war, act of God, sabotage, accident, illness, death, or any other casualty or cause beyond either party's control, and which cannot be overcome by reasonable diligence and without unusual expense.
2. Non-assignability. This Agreement and the rights and duties hereunder may not be assigned by any party hereto without obtaining the prior written consent of the other, and the parties expressly agree that any attempt to assign the rights of any party hereunder without such consent will be null and void. This Agreement is not intended to create any rights of a third party beneficiary.
3. Construction and Enforcement. This Agreement shall be construed and enforced in accordance with the laws of the State of California. The article and paragraph headings are used solely for convenience and shall not be deemed to limit the subject of the articles and paragraphs or be considered in their interpretation. This Agreement may be executed in several counterparts, each of which shall be deemed an original.

4. Entire Agreement. This Agreement shall constitute the full and complete Agreement between the parties hereto. This Agreement supersedes all prior negotiations, representations or agreements, if any.
5. Amendments. This Agreement may be modified in writing and signed by both parties.
6. Invalidity of Provisions of this Agreement. If, for any reason, any provision hereof shall be determined to be invalid or unenforceable, the validity and effect of the other provisions shall not be affected.
7. No Waiver. No waiver of any provision of this Agreement shall be deemed or shall constitute a waiver of any other provision. Nor shall such waiver constitute a continuing waiver unless otherwise expressed.
8. Negotiated Agreement. The provisions of this Agreement are the product of negotiation among all parties and shall not be construed as having been prepared by one party or another. All parties to this Agreement understand their right to seek independent counsel and advice regarding the terms of this Agreement prior to execution of the Agreement.
9. No Third-Party Beneficiary. This Agreement is only for the benefit of the parties as municipal or corporate entities and shall not be construed as or deemed to operate as an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action or obtain any right to benefits or position of any kind for any reason whatsoever.
10. Notices. All notices required or permitted by this Agreement shall be in writing and shall either be hand delivered, sent by telecopy or facsimile, sent by U.S. mail, postage prepaid, addressed as set forth on the signature page hereof. A notice shall be effective either when personal delivered, on the date set forth on the receipt of telecopy or facsimile, or upon the earlier of the date set forth on the receipt of registered or certified mail or on the fifth day after mailing.

Notices shall be delivered to the following individuals on behalf of each party:

For the Penryn Fire Protection District:

Penryn Fire Protection District
P.O. Box 219
Penryn, CA 95663

Cheryl Hotaling, Chair of the Board of Directors

For Placer Hills Fire Protection District:

Placer Hills Fire Protection District
17020 Placer Hills Road, Unit 1A
Meadow Vista, CA 95722

Alex Harvey, President of the Board of Directors

11. Authorized Signatures. Each party represents and warrants that the signatories to this agreement are legally authorized to sign and enter into this Agreement on behalf of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Penryn Fire Protection District

Date: _____, 20__

By: _____

Print Name: _____

Its: _____

Placer Hills Fire Protection District

Date: 2nd February 26, 2025

By:  _____

Print Name: Alex Harvey

Its: President

EXHIBIT A

SCOPE OF SERVICES

This Scope of Services is intended to be a broad scope of responsibilities for administrative services to be provided by the positions. In no manner is it meant to be comprehensive, limited, or all-inclusive regarding the roles and responsibilities that will be administered during the duration of this Agreement.

During the time allotted for in this Agreement, the Positions shall perform the following functions for Penryn:

I. FIRE ADMINISTRATIVE SERVICES

A. Budget

- i. Budgeting and estimating revenues and administering the budget.
- ii. Seeking, soliciting, applying for and tracking grant opportunities.

B. Labor Management and Memorandum of Understanding

- i. Assist with negotiations with employee bargaining units.
- ii. Work with employee associations/unions on policy changes, prior to board approval.
- iii. Such services exclude: any labor arbitration, or labor-related dispute (including response, preparation or participation) that may be brought in any State of California or Federal tribunal, including by way of illustration, and not limitation, any proceeding before the California Employment Development Department (EDD), California Public Employees Retirement System (CalPERS), California Labor Board, or California Public Employment Relations Board (PERB).

C. Personnel Management

- i. Oversight and managing personnel issues, scheduling and coordinating of new hires and promotions.
- ii. Process employee discipline matters appealed through the Board of Directors level.
- iii. Such services exclude: participation in any dispute involving employee discipline (including response, preparation or participation) that may

be filed in a court of law or otherwise appealed to any tribunal beyond the Board of Directors level.

D. Allied Agency Interaction

- i. Work with the Penryn Board of Directors on budgets, future planning, and cooperation with surrounding public safety agencies to improve levels of service.

II. OPERATIONAL SERVICES

A. Incident Management

- i. Assist with management of Penryn incidents and coordinate with Cal Fire on State Responsibility incidents.

B. Daily Operations

- i. Coordination of activities in major incidents in Penryn.
- ii. On-duty Battalion Chief to coordinate day-to-day operations, provide emergency incident management, and assist with the planning and oversight of training needs.

C. Staffing Management

- i. Schedule day to day staffing to keep Station 38 open 24/7.

D. Promotional Examination Process

- i. Coordinate all in-house promotional testing.

E. Dispatch and Communication Services

- i. Oversight of changes in dispatch search orders, response plans, response zones, and incident types.

III. SUPPORT SERVICES

A. Facilities Maintenance and Capital Improvement

- i. Forecast funding opportunities and estimate costs to upgrade and/or repair the current apparatus, equipment and station.

B. Apparatus Equipment Maintenance and Replacement Programs

- i. Forecast funding opportunities for apparatus and estimate costs for replacement.

IV. FIRE PREVENTION SERVICES

A. Fire Investigations

- i. Perform fire investigations.

B. Public Education

- i. Oversight for the Penryn Public Education Program.

C. Plan Review, Inspections, Variances, and Development Meetings

- i. Plan review, inspections, variances, new development meetings, and will serve letters.



Placer County Local Agency Formation Commission
110 Maple Street Auburn, CA 95603 | (530) 889-4097

March 6, 2025

COMMISSIONERS

Cindy Gustafson
*Chair
(County)*

Joshua Alpine
*Vice Chair
(Special District)*

Whitney Eklund
(City)

Shanti Landon
(County)

Sean Lomen
(City)

Susan Rohan
(Public)

Vacant
(Special District)

**ALTERNATE
COMMISSIONERS**

David Bass
(City)

Anthony DeMattei
(County)

Judy Friedman
(Special District)

Cherri Spriggs
(Public)

Stephanie
Youngblood
(City)

COUNSEL

Michael Walker
General Counsel

STAFF

Michelle McIntyre
Executive Officer

Amanda Ross
*Acting Assistant
Executive Officer*

Amy Engle
Commission Clerk

Subject: Selection of a LAFCO Special District Representative
To: Placer County Special District Presiding Officers
c/o Clerk of the District
From: Amy Engle, LAFCO Commission Clerk

On January 17, 2025, LAFCO initiated the nomination process for the selection of a Special District Representative, requesting that Special District Presiding Officers submit nominations for a qualified special district board member to fill this open seat. LAFCO received eight nominations.

All eight candidates are listed on the attached ballot. Each candidate submitted a statement of qualifications which is included in your packet.

- **Voting Instructions:** Please complete the attached ballot, clearly indicating your selection.

- **Authorized Signatures:** To be valid, ballots must be signed by the presiding officer of your special district or by another board member specifically designated by your board to cast the vote.

- **Quorum Requirement:** A quorum of Placer County Special Districts must submit ballots for the election to be considered valid.

- **Election Outcome:** The candidate who receives the highest number of votes will be appointed as the Special District Representative.

- **Supporting Materials:** This email includes the ballot and the statements of qualifications submitted by each candidate for your review.

- **Submission Deadline:** Please return your completed ballot via email to lafco@placer.ca.gov no later than **Tuesday, April 22, 2025, at 4:00 PM.**



Ballot: Selection of Special District Representation on LAFCO

Please choose one candidate:

- ☐ **Judy Friedman**, Tahoe City Public Utility District
- ☐ **Pete Gallegos**, South Placer Fire Protection District
- ☐ **Peter Gilbert**, Placer Mosquito and Vector Control District
- ☐ **Richard Hercules**, Foresthill Fire Protection District
- ☐ **Scott Holbrook**, Auburn Recreation District
- ☐ **Jim Holmes**, Placer Resource Conservation District
- ☐ **Christy Jewell**, South Placer Municipal Utility District
- ☐ **Earl Wilson**, Auburn Public Cemetery District

Name of Special District: _____

Name of Presiding Officer: _____

Signature of Presiding Officer: _____

Date: _____

**Must be received by LAFCO via email at LAFCO@placer.ca.gov no
later than April 22, 2025 by 4pm**

Judy Friedman
Director, Tahoe City Public Utility District
Candidate for Placer County LAFCO Special District Seat

I am running for the voting member seat representing Special Districts on LAFCO. I have been serving in the Special District Alternate position for one year, but with the resignation of Rick Stephens, have been a voting member.

I have been a full-time resident of Tahoe City, located in the unincorporated area of Placer County, for over 50 years. I approach this position the unique perspective of being an elected member and President of the of the Tahoe City Public Utility District Board of Directors, Clerk of the Board for the Tahoe City Cemetery District, and volunteer on the North Lake Tahoe Fire Protection District C.E.R.T. team.

There has been tremendous growth in Placer County. LAFCO is charged with identifying ways to organize, simplify, and streamline government and make sure that services are provided efficiently and economically. That requires thoughtful and creative solutions and well-informed decision makers. We need to work hard to balance quality of life while meeting growing service challenges.

I am committed to representing the Special District's interests on the LAFCO Board, especially where they may differ from the county and city issues. Many of the communities throughout Placer County rely on special districts to serve our unique needs. It is essential that our concerns and interests be heard and addressed as LAFCO becomes more active in our County.

I ask for your vote to serve as Special District Commissioner and appreciate the trust that comes with your support.

Statement of Qualification for LAFCO Nomination

Pete Gallegos Board of Director for South Placer Fire District

To Whom it may concern.

I am interested in the position on the LAFCO Board and feel that I am qualified for the position because of my vast experience in the fire service and being a lifelong resident of Placer County. I started my fire service career as a seasonal firefighter in 1987 for CAL FIRE. I rose through the ranks and retired as the Staff Chief/Administrator of the Command-and-Control Program statewide. I lead the planning, organization, direction, and control of CAL FIRE's statewide Command and Control programs. These programs encompass Command and Control, Operations Support (OAS), and Hired Equipment (HE). In this capacity, I was entrusted with CAL Fire policy development, budgeting, and serving as a subject matter expert for internal and external issues pertaining to these programs. I was responsible for the 23.5-million-dollar budget.

I was the Agency Administrator in the State Operations Center (SOC) during emergencies and natural disasters. This included wildland fires, mud slides, earthquakes, floods and other emergencies.

Yet another example includes my tenure as Battalion Chief (BC) overseeing two local government Schedule A Contracts, (City of Morgan Hill Fire Department and the South Santa Clara Fire Protection District), I held significant operational responsibility and managing budget administration totaling over \$10 million. Notably, I spearheaded and provided fiscal oversight for the creation of the first two-year budget for the City of Morgan Hill, demonstrating my proficiency in strategic financial planning. Furthermore, I provided clear and concise budget reports to both the fire district board and the city council, utilizing various statistical data for the annual financial report adopted by the city, fire district, and County of Santa Clara. Additionally, I played a pivotal role in designing and purchasing multiple apparatus for the city, ensuring alignment with operational needs and financial constraints. My responsibilities also extended to crafting staff reports that analyzed financial situations accurately and recommended effective courses of action. Through these efforts, I upheld fiscal responsibility while facilitating the efficient utilization of resources to support the operational objectives of both contracts. I was responsible for the staffing levels to meet operational needs.

I was raised and currently live in Granite Bay with my wife where we raised our three children. My wife and I have always been actively engaged in the community volunteering as board members in youth sports as well as coaching youth sports. We volunteer at church in the annual Christmas program feeding the hungry and I am currently on the Board of Directors for the South Placer Fire District.

Thank you for your time,

Pete Gallegos

Peter Gilbert

Statement of Qualifications: Placer LAFCO

With extensive experience as a former City Mayor and Councilmember for both the City of Lincoln and Foster City, I have had the privilege of serving on various commissions, boards, and committees over the years, contributing to the growth and development of our communities. Currently, I hold key leadership roles as a Trustee for the Placer Mosquito and Vector Control District, Chair of the Lincoln Planning Commission, and member of both the Sierra College Citizens Oversight Committee and the Lincoln Hills Foundation Board of Directors. In these positions, I provide strategic guidance, expert insights, and thoughtful direction to help shape the future of our local community and region.

I am passionate about representing special districts on the Placer LAFCO Board to ensure that these districts have a strong, unified voice in critical discussions shaping the future of our cities and special districts. Notably, there has never been representation from a mosquito control district on the Placer LAFCO Board, despite the vital role they play in safeguarding public health within our county.

With a wealth of executive management experience, I am confident in my ability to contribute meaningfully to the Placer LAFCO Board. I am a proud graduate of San Francisco State University and honorably served in the U.S. Army Intelligence Corps, attaining the rank of Sergeant. My leadership background also includes serving as the Former President and Treasurer of the Lincoln Hills Community Association, Former President of the League of California Cities Peninsula Division—representing 33 cities across San Francisco, San Mateo, and Santa Clara Counties—and Chair of the San Mateo County Criminal Justice Council.

Statement of Qualifications for Election to Placer LAFCO

Richard Hercules, President, Foresthill Fire Protection District

The Opportunity for Placer County

It is certain that the special districts within Placer County will have new challenges in their opportunities and manner in which they provide unique services to the public. These serviced communities need to be bound together to develop organizational solutions for the County. These may be that is different than what exists, but again, to the benefit of the public. New state laws will also affect those districts, governments, and their purposes.

Placer County has been affected by the increased rate of development in most all areas. Special districts will be affected, but are largely managed by elected volunteers and staff that focus on the operations of that district. It is apparent that there are separations between the larger urban districts and the more remote districts, but some effort is expected to better align these groups for the issues of the County. LAFCO, with staff and support from Placer County officials, the special district volunteers and local city officials, can evaluate impacts of growth and development on these districts and urban communities and effect change. Appropriately, citizens of Placer County have expectations of services at many levels, particularly those funded by property taxes and assessment measures.

My Background

Much of my career in private industry was the development, operation of new businesses and organizations to deliver a service or product to a wide range of users. In almost all cases, my skills in these efforts required knowledge in long term planning, policy development, defined organizational structure, and legislative and financial management. Accordingly, conflict resolution and the need to manage negotiations for those opportunities is part of that environment. Further, my experience in mergers and acquisitions has broadened my perspectives in finding solutions beneficial to those parties involved, however disparate.

I have many strengths to work and balance improvements of these services through separation, consolidations or restructuring. While these activities are within the purview of LAFCO, I would apply the reality of the needs of the County and its citizens. In the last 5 years of my work with the Foresthill Fire Protection District board, I can offer that the district is better managed in this period than some of its previous history, and with better engagement and appreciation by the community it serves. This is the type of energy and commitment I would apply to this appointment. I look forward to discuss and understand the particular issues your district is experiencing. I can be reached through the Fire District web site or by telephone.

I thank all for their consideration and hopeful vote for my candidacy for Placer LAFCO. I bring a long history of getting things done. My leadership has led to many great collaborations with other City, County, State & Federal agency creating win wins that may not otherwise have happened. The policies I have been the lead on have worked to create order, consistency and especially long-term fiscal viability.

I think out of the box, keep an open mind, and open ears to develop consensus and solutions that benefit the community and the district. I am not a rubber stamper, and feel I would be a great addition to the Board and would help represent special districts as we move forward in an ever-changing political, environmental and fiscal world.

You got nothing to lose, and a good chance you will gain by putting a checkmark next to my name, you won't regret it!

Again Thanks & as Always Keep Smilin'

Scott Holbrook

STATEMENT OF QUALIFICATIONS

For

JIM HOLMES

3641 Bell Road, Auburn CA 95603
(530) 305-7070 * USSHolmes@gmail.com

Jim Holmes brings a wealth of experience and a continuous commitment to public service, with a legacy rooted in the heart of Placer County. A descendant of two Pioneer Placer County families, Jim has spent over three decades serving the community, including 18 years as a Director of the Placer Consolidated Fire Protection District. He also contributed eight years of leadership as President and Trustee of the Auburn Union Elementary School District Board. Notably, Jim served for 20 years as a member of the Placer County Board of Supervisors for District 3, during which time he was also an active participant on the Placer LAFCO Board.

Throughout his career, Jim has demonstrated his dedication to the agricultural community, having been an influential voice in rural and county matters. As a board member of the Rural County Representatives of California, he helped advocate for policies that benefit these areas. He also founded the Placer County Youth Commission, which offers local youth the opportunity to engage with and learn about government processes.

Further extending his service to Placer County, Jim has held positions on the Placer County Air Pollution Control Board and the First 5 Children and Families Commission, focusing on issues ranging from environmental health to early childhood development. He currently serves as a board member for the Placer County Resource Conservation District, continuing his efforts in environmental stewardship. Additionally, Jim played a pivotal role in collaborating with local fire protection districts—Loomis, Penryn, and Newcastle—to successfully secure the revenue needed for sustaining vital fire services across the county.

Jim is asking for your support to continue his strong commitment to Placer County and Special Districts. If you have any questions, please feel free to contact Jim directly. Thank you for your consideration.

CHRISTY JEWELL

Rocklin, CA ♦ 916.276.7356 ♦ cjewell@surewest.net ♦ linkedin.com/in/christyjewell

COMMUNITY RELATIONS & CAREER/WORKFORCE DEVELOPMENT PROGRAM LEADER

Innovative and collaborative community relations leader skilled in providing organizational development through strategic partnerships between regional business, nonprofit, and government leaders.

**Strategic Program Implementation ♦ Communications ♦ Community Engagement
Higher Education/Business Partnerships ♦ Program Management ♦ Project Management**

OWNER/LEAD CONSULTANT

EduBridge Workforce Solutions, Rocklin, CA

9/24 – Present

- ♦ Support local governments and business partners to develop a strong talent pipeline through innovative and regionally-focused partnerships.
- ♦ Capitalize on partnerships to grow awareness of public sector employment opportunities while strategizing to reduce barriers to entry that many federal/state grants unintentionally have in place.

SENIOR PROGRAM MANAGER, WORKFORCE & CAREER PATHWAY DEVELOPMENT

Institute for Local Government, Sacramento, CA

1/24 – 9/24

- ♦ Managed the Institute's efforts in growing awareness of, and creating career pathways to, public sector employment opportunities.
- ♦ Worked with partners throughout the State to help attract, recruit and retain a diverse talent pipeline.
- ♦ Led administration of Innovative Pathways to Public Service, working to improve pipelines into public service employment, particularly for underserved communities and individuals.
- ♦ Led the administration of public sector workforce improvement pilot projects to provide local governments with guidance, resources, and a community of practice to improve their internal and external recruitment, hiring, retention, and promotion processes.

DIRECTOR OF CAREER AND LIFE PLANNING

Jessup University, Rocklin, CA

8/11 – 1/24

- ♦ Spearheaded all areas of program development, fiscal management, and implementation related to career services, partner talent acquisition, and business relations for growing University population.
- ♦ Designed, implemented and managed inclusive career counseling/development department operations.
- ♦ Known as a culture influencer, consistently resourced for numerous leadership roles across campus.

COMMUNITY LEADERSHIP & PROFESSIONAL ASSOCIATIONS

Actively serves on Chambers of Commerce and State Boards and committees related to community, education, employment, leadership, workforce and economic development.

Leadership Advisory Council Member, *We Prosper Together* - 2024

Member (Private Higher Education), *Placer County Economic Development Board*, 2022 - 2024

Director/Board President, Ward 3, *South Placer Municipal Utility District* – 2023 - Present

Chair, *Lincoln Area Chamber of Commerce Leadership Steering Committee*, 2014 – Present

Vice President, *CA Internship & Work Experience Association (CIWEA)*, 2017 – 2019

Board Member, *CA Internship & Work Experience Association (CIWEA)*, 2014 – 2019

Conference Co-Chair for Four-Year Colleges/Universities, *CIWEA*, 2014 – 2019

Co-Chair, *South Placer Women's Leadership Coalition*, 2017 – 2021

Certified Champion, *Greater Sacramento Economic Council*, 2018

**Statement of Qualifications
for Earl Wilson
Special District Representative to LAFCO Nominee**

I am Earl Wilson, a member of the Auburn Public Cemetery District Board of Trustees, seeking your vote as the Special District Representative to the Placer County Local Agency Formation Commission. I am a retired city manager. During my 40 plus years in this capacity I served in four California cities in four counties - San Joaquin, Merced, Humboldt and Siskiyou. Prior to my becoming a city manager I was employed by the City of Auburn. During that period with Auburn my duties as an administrative assistant included preparing and processing annexations for the City involving non-contiguous (airport and sewer plant), unhabitated and inhabited annexations which required the Placer County LAFCO applications and hearings. My years as a city manager brought me in contact with the various county LAFCOs for such items as annexations and spheres of influence development and update. My education background includes graduating from EV Cain and Placer High, BA from Sacramento State and MPA from CSU Stanislaus. I strongly believe in local government as each jurisdiction has its own personality and LAFCO has a positive role to provide that continuity during these periods of growth. The voice of the special districts on LAFCO provides another local government input to arrive at decisions that best serves all the citizens in Placer County. I have been a part of Placer County over the years having grown up here, my parents remained here until they passed away, and I returned here after retiring. I hope you consider my qualifications when casting a vote for the LAFCO Special District Alternate member. Thank you.