

Focus:

Describe the process, step or aspect the learner is learning about and striving to improve to move performance closer to the Challenge.

Challenge:

Describe the Challenge achieve by date and what the learner is striving to achieve.
(Date Set)

Target Condition

TC must align with Challenge

Establish Date:

Achieve By Date:

1. A desired pattern of work in the form of a block diagram with times. (Steps, sequence and time).



2. Process Characteristic(s): New or unique feature or element required for the desired pattern of work
3. Process Metric (s): An in-the-moment measure listed as a value the learner predicts the desired pattern will achieve, this should mathematically/logically relate to Outcome Metric.
4. Outcome Metric: A lagging measure listed as a value learner predicts the desired pattern and process metric will achieve in the time frame of the target condition.

Actual Condition Now

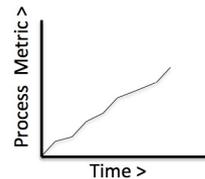
CC should include

Date Updated

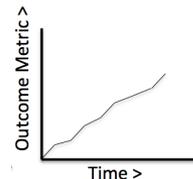
1. A description of current pattern of work with times (Steps, Sequence and Times) modified as changes have occurred over time.



2. Process Characteristics: Status of new or unique feature or element
3. Current and up to date Process Metric Chart(s)



4. Current and up to date Outcome Metric Chart(s)



PDCA Cycles Record

PDCA Cycles Record any other pertinent information, pictures, etc....

PDCA should address a specific Obstacle to achieving the TC's Desired Pattern of Work

Obstacles Parking Lot

Obstacles listed, indicating the one learner is addressing. Obstacles should be specific not vague, nor should solutions or lack of solutions be listed.

Obstacles need to relate to TC's Desired Pattern of Work

Kata Practice Tracking Form

Up to date Kata Practice Tracking Form to demonstrate frequency and duration of kata practice by the learner, coach and second coach.