Name of Bride: Email:

Address: City: Province: Postal Code:

Cellphone #: Wedding Date: Ceremony Time: # of Bridal Party   
 + Guests (including Bride)

getting services

Wedding Location: Photography Time/Preferred Service Completion:

**Requested Services:**  ⭘ Hair ⭘ Makeup ⭘ Pedicure ⭘ Manicure ⭘ Men’s Styling  
**Interested in booking Package:**  ⭘ Yes ⭘ No, a la carte booking is preferred

**Service Location:** ⭘ In Salon ⭘ Off Site\*  
*\*Please review and initial our off site requirements if booking an off site package.*

Off Site Location (If Applicable): Requested Arrival Time:

Total ($) of Services or Packages: Required Deposit:

By signing below, I agree to the total price of Services or listed above, and will work with The Salon to come up with a day-of event schedule with ample time to complete all requested services.

I understand and agree to the deposit of $250.00 that will be issued as a Salon credit and used towards the final total on wedding day not including trials that are booked previously to the event. Noted as the required deposit (listed above, with further information below). I understand that deposits are required in a lump sum (one time payment). I understand that any portion of the deposit will not be refunded upon cancellation after 30 days to the event date. I understand that any remaining balance of the deposit will be taken off the total owed on the day of the event.

I agree to pay the balance due from the day of the event along with a gratuity of 18% of the package total, and that payment is required on or before the event date. I understand and agree that by signing the booking contract I am responsible for any outstanding costs incurred by myself or guests booked with my event. I understand that no refund will be given for members of the wedding party who miss their appointments on the day of the event, or in the cancellation of their services with less than 30 days notice.. I understand that The Salon may not be able to accommodate last minute changes to requested appointments. I understand and agree that myself, and all of my guests will come prepared for the services we will be getting as noted in the “Booking Requirements” below, and understand that if we do not come prepared additional fees may apply.

Signature: Date:

Salon Admin: Date:

Method of Deposit (please attach receipt) Date Deposit Made:

**Cost and Schedule:** We offer the following special services for brides and bridal parties. We suggest scheduling an initial consultation to discuss all matters concerning your Wedding Day. As a part of our complimentary wedding consultations, our in-house coordinator will provide you with a quote and a suggested timeline based on your approved custom packages.  
  
 We strongly recommend both hair and makeup trials to experiment with the various options and to help us create the perfect look for you. Trials are booked for the Bride only unless requested otherwise, prices will change to reflect additional trial appointments. We recommend booking Trials 4-6 weeks before the Wedding Day.  
  
**Please note:**

* Outside contractors are charged a $20/hr space rental which will be added to the Bridal contract total.
* No outside contractors apply to The Salon pricing..
* For Holiday bookings or bookings during Salon closures, additional fees will apply.
* We are unable to provide any specialty drinks (ie mimosas, lattes etc) outside of The Salon.

**Service Menu:**

**The services below are most popular for our Special Event bookings***(Additional pricing and additional services not listed below - please visit our website or call The Salon for any inquiries)*

*HAIR SERVICES:*

* **Bridal Hair - $85-95** (60-90 Minutes)
* **Special Occasion Hair/Up Do - *$74-90*** (60 Minutes)
* **Children’s Special Occasion Hair 0-6 years - *$45-48*** (45 Minutes)
* **Curls (no pins) or Short - *$30-37*** (45 Minutes)
* **Kids Curls 0-6 Years -*$21-26*** (30 Minutes)
* **Hot Shave - *$48*** (45 Minutes)
* **Beard Grooming *$32*** (30 Minutes)
* **Men’s Hair Styling + Mini Facial - *$25*** (30 Minutes)

*MAKEUP SERVICES:*

* **Moments Makeup - *$75-90*** (60 Minutes)
* **Fresh Face Makeup - *$42-55*** (45 Minutes)
* **Strip Lashes $9.95-35***SPA SERVICES:*
* **Spa Manicure with Gel Polish - *$79-89*** (60 Minutes)
* **Spa Pedicure with Gel Polish - *$120*** (90 Minutes)
* **Teeth Whitening - *$175*** (60 Minutes)
* **Dermaplaning - *$105*** (45 Minutes)
* **Relaxation Massage - *$65*** (60 Minutes)
* **Oribe Signature Body Treatment - *$150*** (90 Minutes)
* **Brow Tint + Wax - *$34-45*** (30 Minutes)

**Off Location Fee:**

* Per Service Provider - *$25*
* Travel Time - *$30/Hour per Service Provider*
* Mileage - *$0.70/km per Vehicle - Starting at The Salon*
  + *Travel Time + Mileage not charged for locations within City of Brooks limits*

**Beverage Price List (In Salon Only):**

* Wine - White or Red - *6 oz* - $6 *9 oz* - $9
* Champagne - *6 oz* - $9
* Mimosa - *9 oz* - $9
* Espresso Drinks *(latte, macchiato, flat white)* - $4.50

**Deposits:** To officially reserve your event date at The Salon, a deposit of $250 is required. This deposit serves as a commitment to securing our services for your special day.

For added convenience and flexibility, a portion of the deposit can be allocated to cover the costs of trials if requested by the Bride. Alternatively, the deposit can remain intact, with the cost of trials settled at the time of service.

**Booking Requirements:**

We at The Salon want to have you and your Bridal Party feeling and looking your best for your special day. In order to do so, we do have a couple of requirements:

* Anyone in the Bridal Party receiving services must arrive on time and ready for hair/makeup. This includes:
  + Fully dried hair washed no longer than 48 hours, preferably washed the evening prior to the event.
    - If a Salon Service Provider deems any guest unsuitable for hair i.e. arrives with wet hair, or hair not ready to be styled, there will be a $15 base charge + $1 per minute on top of their styling service cost in order to be properly prepared for the service. Please note that the final outcome may be altered based on the amount of time the preparation takes.
  + Cleansed skin ready for makeup application.
    - If a Salon Service Provider deems any guest unsuitable for makeup i.e. remaining makeup residue, there will be an additional charge of $1 per minute on top of their makeup service cost to prepare for makeup application.

Without these above requirements being met, it may result in extra time and difficulty to provide the services.   
I understand that if myself or my guests come unprepared there will be additional charges, and potential changes to the achievable outcome.

Initial: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Off Site Requirements:**

If you are booking your services off site, please review the following requirements.

* Each Service Provider must have a designated work area with:
  + Minimum one outlet for hot tools
  + Work surface to place any products/tools and chair - ideally a bar height chair
  + Natural light - the more the better
* The service providers must be able to walk and work entirely around the chair clear of any obstructions.
* All members of Bridal Party receiving services must be present and ready when the service providers arrive:
  + This includes fully dried hair washed no longer than 48 hours prior to the event
  + Cleansed skin ready for makeup application  
      
      
     Initial: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Cancellation Policy:**

We understand that circumstances may change, and we aim to accommodate our clients as best as possible. In the event of cancellation, any payment or remaining deposit will be fully refundable up to 14 days prior to the date of the event. However, should you need to cancel with less than 14 days notice, the amount of the deposit will act as a cancellation fee, should the remaining balance of deposit be less than $150, the remaining balance will be owed . Any service (bridal or guest) canceled within 7 days of the wedding date will require full payment of the service total including all applicable taxes and fees noted in this contract. Cancellations must be made in writing by email to hello@thesalonbrooks.ca as soon as possible.

It is your responsibility to ensure that the cancellation notice is received and acknowledged by The Salon. Any change to a confirmed wedding service, date or location is subject to availability of The Salon. In any circumstance where our service providers are ill or otherwise unable to perform the contracted services, we will provide you with another qualified service provider on your wedding day.

Initial: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Bride Details:**

Hair Trial (Date): Wedding Day Hair Time: Stylist:

Makeup Trial (Date): Wedding Day Makeup Time: Artist:

Additional Services: ⭘ Manicure ⭘ Pedicure

**Bridal Party Details:**

Name (Maid of Honor): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure

Name (Bridesmaid 1): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure

Name (Bridesmaid 2): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure

Name (Bridesmaid 3): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure

Name (Bridesmaid 4): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure

Name (Bridesmaid 5): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure

Name (Additional Member): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure ⭘ Mens Styling + Mini Facial

Name (Mother of Bride): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure

Name (Mother of Groom): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure

Name (Flower Girl): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure

Name (Additional Member): Contact Number:

Requested Stylist: Requested MUA:

Additional Services: ⭘ Manicure ⭘ Pedicure ⭘ Mens Styling + Mini Facial

**Additional Notes or Details:**