

Caroline Madera

(305) 877-5490

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EDUCATION

Florida International University, Miami, FL - *Bachelors in Art History*

2021-2024

Miami-Dade College, Miami, FL - *Dual Enrollment*

2018-2021

New World School of the Arts, Miami, FL - *High School*

2017-2021

EXPERIENCE

Florida Cultural Heritage Center, Miami, FL - *Archival Assistant*

2022- Present

- Currently collaborating on cataloging the largest cigar label collection in Florida alongside leading cigar experts.
- Conducted documentation of stamp, postcard, book, and photograph collections, all pertaining to Cuban/Miami culture.
- Created various templates that have assisted in optimizing archival workflow.
- Gained familiarity with 19th century colonial Cuban history.

AWARDS

'Behold, Her' Exhibit, Florida International University, Miami, FL - 2024

Young Artist Gallery (YAG)- Woman's Club of Coconut Grove, Miami, FL - 2020

- Awarded best in show

Scholastic Art & Writing, Miami, FL - 2020

- Awarded two honorable mentions

SKILLS

Drawing, Painting, Film, Photography, Archiving, Researching, Digital Preservation, Team Collaboration, Time Management, Fast Learner, Adobe Products (Photoshop, Illustrator), Microsoft Products (Word, Powerpoint, Excel), Bilingual (English, Spanish)