City of Avoca
BUILDING PERMIT APPLICATION

(This Section For Official Use Only)

Building Permit Number:	Date Applied:

SECTION 1: LOCATION

Address

Assessor's Parcel #

SECTION 2: PROPOSED WORK (CHECK ALL THAT APPLY)

New Construction- Commercial, Industrial Civic, or Multi-Family ☐	**New Residential Construction** ☐

Existing Building	**Electrical** ☐	**Mechanical/HVAC** ☐	**Work in Right-of-Way** ☐
Structural Repairs ☐	Entrance Panel ☐	Furnace ☐	Water Connection ☐
Room Addition ☐	_____Amps.	Radiant BaseBd ☐	Water Stop-Box ☐
Roofing/Gutters ☐	Underground ☐	Water Heater ☐	Sewer Connection ☐
Siding/Windows ☐	Overhead ☐	Heat Pump ☐	Sidewalk ☐
Interior Alterations ☐	Water Heater ☐	Fire Place ☐	Trees/ Landscaping Plant/Remove ☐
Basement Finishing ☐	Rewiring ☐	A/C ☐	Other_____ ☐

Plumbing ☐	**Paving** ☐	**Detached Garage** ☐ **Shed** ☐	**Demolition** ☐
General ☐	Court or Patio ☐		Asbestos Test (if required) ☐
Fire System ☐	Driveway ☐	**Deck** ☐ **Porch** ☐	Asbestos Removal (if required) ☐
Landscape Irrigation ☐	Sidewalk ☐	**Fence** ☐ **Retaining Wall** ☐	**Excavation more than 4"** ☐

Sign ☐

☐ Awning Sign-Detached ☐ Directional Sign ☐ Electronic Sign ☐ Incidental Sign ☐ Off-Premises Sign ☐ Monument Sign
☐ Portable Sign ☐ Projecting Sign ☐ Residential Sign ☐ Roof Sign ☐ Temporary Sign ☐ Wall Sign

Other ☐ Specify:

Are building plans and/or construction documents being supplied as part of this permit application? Yes ☐ No ☐

Brief Description of Proposed Work:

SECTION 3: ZONING AND FLOODPLAIN MANAGEMENT

Zoning Class	**SFR** ☐ **UDR** ☐ **FMU** ☐ **TC** ☐ **HC** ☐ **GCI** ☐ **AR** ☐ **PUD** ☐
Current Occupancy or Use:	Proposed or New Occupancy/Use:

Primary Structure Regulations

Lot Area	Lot Width	Front Yard	Rear Yard
Building Height	Building Width	Street Side Yard	Interior Side Yard

Accessory Structure Regulations

Front Yard	Rear Yard	Building Height
Street Side Yard	Interior Side Yard	Distance Between Primary Structure

General Regulations

Proposed Building Coverage	Proposed Impervious Surface Coverage %
Proposed Lot Area Per Unit	Downtown Property Yes ☐ No ☐

Special Use Yes ☐ No ☐	Special Use Description:
Variance Yes ☐ No ☐	Variance Description:
Nonconforming Permitted Use Yes ☐ No ☐	Nonconforming Description:
Property Located in a Designated Floodway? Yes ☐ No ☐	Identify Zone:

SECTION 4: ADJACENT PROPERTY OWNERS

IF NECESSARY - Please provide the name of the adjacent property owners so they may be contacted for lot line verification .

Name (print)	No. and Street	City/Town	Zip Code	Telephone Number
Name (print)	No. and Street	City/Town	Zip Code	Telephone Number
Name (print)	No. and Street	City/Town	Zip Code	Telephone Number
Name (print)	No. and Street	City/Town	Zip Code	Telephone Number

SECTION 5: APPLICANT INFORMATION

Name of Applicant

Name (print)	No. and Street	City/Town	Zip Code

Name of Applicant Representative

Name (print)	Title	Telephone Number	e-mail address
Street Address	City/Town	State	Zip Code

General Contractor

Company Name

Name of Person Responsible for Construction		License No. and Type if Applicable	
Street Address	City/Town	State	Zip Code
Business Phone	Cell Phone	e-mail address	

SECTION 6: CONSTRUCTION COSTS AND PERMIT FEE

Item	Estimated Costs: (Labor and Materials)
Building/Construction	$
Electrical	$
Plumbing	$
Mechanical	$
Garage/Shed/Porch/Deck	$
Fence/Retaining Wall	$
Work in Right-of-Way	$
Sign	$
Paving	$
Demolition	$
Other	$
Total Cost	$

Current Assessed Value of Property $
If not known look up at www.pottco.org

Total Contract Amount = $

Building Permit Fee (Contract x 1%)=$

Note: Minimum fee = $50.00; Max fee $750.00

SECTION 7: SIGNATURE OF BUILDING PERMIT APPLICANT

By entering my name below, I hereby attest that all of the information contained in this application is true and accurate to the best of my knowledge and understanding.

Electronic Signature (Please type name) Email		Telephone	Date	
Title	Street Address	City/Town	State	Zip Code
Name		Date		