

**Job Seeker Contact Information:**

Malheur Lumber Company

**Whom to Contact:** Operations Manager

**Referral Instructions:**

**Additional Job Seeker Referral Instructions:**

Submit current relevant resume to WorkSource Canyon City

In person at:

120 S. Washington St  
Canyon City, Oregon

By Mail:

P.O. Box 40  
Canyon City, Oregon 97820

By email:

Please call 541-575-0744 for email address

**Work Site Information:**

Malheur Lumber Company

OR, OR 97845-0160

**Job Information:**

**Hours per week:** 40                      **Position is:** Full Time

**Duration:** Six months or more   **Shifts Available:** 1st (Day)

**Wage:** per Other, DOE

**Job Title:** Production Supervisor

**Job Description:**

Requirements: Engineering skill set to include reading engineered drawings including P& IDs. Basic understanding of project management and supervisory skill set. Working knowledge of SCADA systems and aptitude for such systems. Computer software experience to include Word and Excel. Project and operations management experience or training.

Duties: Supervise all aspects of the production activities, including scheduling and coordination, reporting and record keeping, EHS and permit compliance, maintain the SCADA system functionality and lead the Safe Work efforts of the organization. Ensure the production department meets all production goals. Conduct safety meetings, incident investigations. Track all safety incidents and reported near-misses. Ensure all appropriate EHS and compliance data are collected and reported to the responsible parties. Maintain production logs, shipping logs, quality control records and data base. Understand the operating, training and performing maintenance on the SCADA system. Assist co-workers to keep work area clean.

Pay: Salaried position up to \$4000.00 per month, depending on experience.

Hours: 40 hours per week, day shift with some off shift support as needed.

Additional Information: The successful applicant will monitor several computer screens regularly and communicate with supervisors and co-workers to accomplish needed tasks. Pass a drug test. Successful applicant will supply their own protective clothing including Leather boots (4.5" minimum top with non-slip tread), leather gloves, hearing and eye protection gear.

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linea:www.sprintrelayonline.com**