



MUHAMMADIYAH AUSTRALIA COLLEGE

ABN 67 626 804 877

1-3 Killarney Drive Melton VIC 3337

www.macollege.vic.edu.au info@macollege.vic.edu.au

0432 433 048

29TH January 2022

Dear Parents,

Assalamu'alaykum Warahmatullahi Wabarakatuh

Please find below a summary of important events and notes for the start of Term 1 (2022) for your record.

IMPORTANT DATES

(For the full schedule, please refer to attached Important Dates 2022 – more information for other Important Events are going to be issued closer to the due date)

FIRST WEEK OF TERM 1 - 2022 (31st January to 4th February 2022)

Monday 31st of January 2022 is the first day of school.

- School start at 8.50 am. Welcoming Morning Tea provided for all parents. In this opportunity, the parent would be able to meet & greet their child's teacher, principal and ask any question and have time to farewell their children
- Foundation students and Parents are encouraged to come on the first day and join the morning tea from 8.50am to 11.00am

School starts at 8.50 am and finish at 3.20 pm for all student **except for** Foundation Students

PARENT INDUCTION SESSION - Friday 4th February 2022 at 5.00 pm

During this session, we will elaborate on various programs the College offers and the values we want to promote. Through this informative session, we are hoping that not only the College and parents share common goals, but also, we can be sure that we have the support of the parents in achieving those goals.

SECOND WEEK OF TERM 1 - 2022 (7th February 2022)

FOUNDATION STUDENTS COMMENCE SCHOOL

- From 7TH to 11th February 2022 school starts at 8.50 am and finish at 12.50 pm for Foundation Students
- Normal school hour for foundation students would start from 14th February 2022 (starts at 8.50 am and finish at 3.20 pm)

ALL STUDENTS (Year 1 to Year 6)

- School time remain the same, start at 8.50 am and finish at 3.20 pm

HIFZH PROGRAM COMMENCE

For Grade 3 to Grade 6 students. Commencing in the second week from the 7th February 2022;

- Morning session (8.00 to 8.50 am)
- Afternoon session (3.20 to 4.00 pm)

The Quran teachers will assess your children during the first week to identify their level and their ability to memorise. We then develop individualised programs for your children to suit their ability and strengths-based on this assessment.

Hifzh Program Information Evening Session - Friday 11th of February 2022 at 5.00 pm.

Information Session regarding Quran Program and Islamic Studies

UNIFORM

Uniforms can be purchased from the school reception.

Please contact reception in advance via phone or email to arrange for required uniform items and sizes prior coming to school.

BOYS UNIFORM

Top:

Polo shirts; light green, long sleeves with College logo

Dark Green jacket with College logo

Bottom:

Plain dark green (track) pants

White or black socks

Dark green hat with logo (*only compulsory during summertime*)

Black runners (appropriate footwear)

No thongs or open-toed footwear are permitted

GIRLS UNIFORM

Top:

Polo shirts; light green, long sleeves with College logo

Dark Green jacket with College logo

Bottom:

Plain dark green (track) pants

Dark Green (checkered pattern) long skirt

White or black socks/stockings

Dark green hat with logo (*only compulsory during summertime*)

Off white (Ivory) Hijab (*not compulsory for Foundation Year to Year 2*)

Black runners (appropriate footwear) *No thongs or open-toed footwear are permitted*

MAC COVID SAFETY MEASURE PROTOCOL

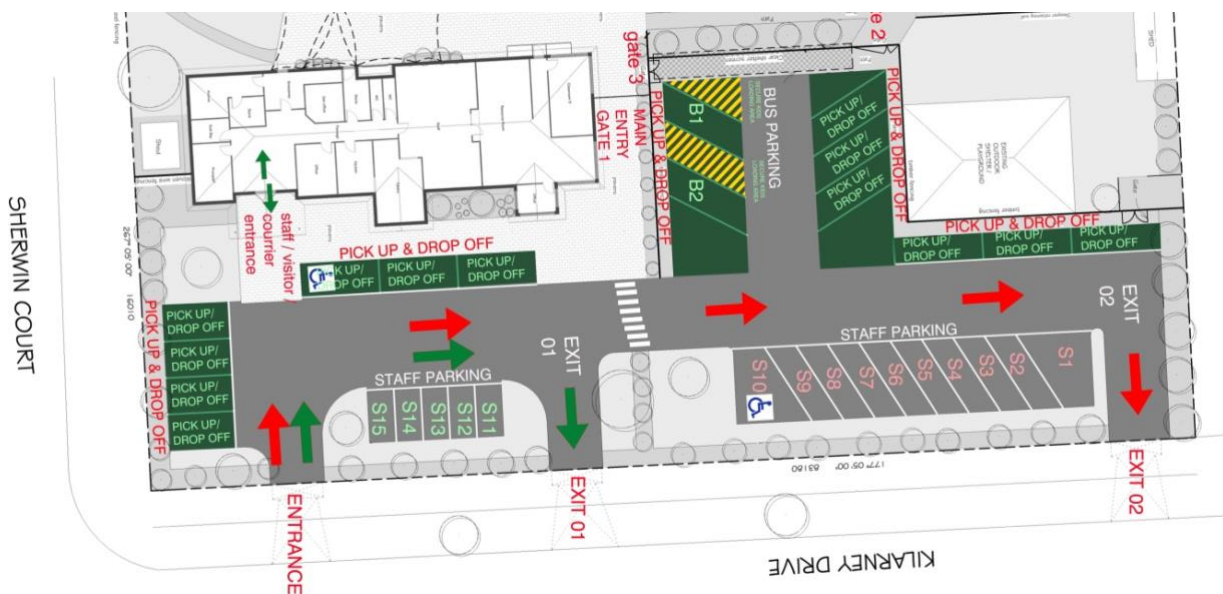
(Implementation of Covid Safety Measure would be continuously updated based on government regulation)

- *Masks **must be worn indoors** at schools by staff, visitors and students (aged eight and older) from years 3 to 6. No disposable mask is provided at school. Students must leave home with their own masks.*
- *A density quotient does not apply.*
- *QR code check-in **is not** required for students, teachers and other school workers.*
- *QR code check-in **is required** for all visitors, parents and guardians, contractors and other workers.*
- *Parents/ Visitor NOT to enter the school building beyond the Reception Area during school time.*
- *Practice Hand Hygiene at all time*
- *Practice sneezing etiquette*
- *Social distancing applies especially during mealtime (while not wearing the mask)*
- *Classroom (& office) windows & doors to remain open during school time to improve air circulation*
- *Staff & students are to stay at home if they are feeling unwell and experiencing flu-like symptoms.*
 - *Check your symptoms - you may have COVID-19 if you have any of the following: fever, chills or sweats, cough, sore throat, shortness of breath, runny nose and loss or change in the sense of smell or taste.*
 - *Get tested at a nearby testing location if you have any symptoms. Return home immediately. Optionally you can also do the RAT test.*
 - *Wait for your test results. Do not go to work or go out shopping and stay at home. It usually takes two days for your results to be returned to you (for the PCR test).*
- ***Isolation Period***
 - *If you have tested positive for COVID-19, you must stay at home or in your accommodation. This is usually at least seven days from the day you had your COVID-19 test.*

- If you are close to someone who's a confirmed case of COVID-19, you will need to quarantine for seven days since you last had contact with the person who has COVID-19. You must get tested on the first day of isolation and 6th day of isolation. You can leave on 7th day of isolation if you're tested negative day 6 test.
- If you or your child attended school while infectious, you must tell the College that you have tested positive for COVID-19. The College will tell other students and staff who are education contacts that they must get:
 - use a rapid antigen test if they have symptoms, or get a PCR test if they can't access a rapid antigen test
 - strongly recommend using a daily rapid antigen test for 5 days if they don't have symptoms.
- Victorian Government strongly recommend the primary and secondary staff and students do a RAT **twice a week on school days** (in the morning) for the first four weeks of term.
- Free RATs will be made available through schools for all students and staff from the start of Term 1 (2022). (at this stage, we are still waiting for delivery. Please check with reception for availability)
- Learn how you can test for COVID-19 at home video link: https://youtu.be/AyrgqazYk_0

SCHOOL CAR PARK, DROP OFF & PICK UP

- Parking, student drop off and pick up must be within School Area (on Street Parking are not permitted by council)
- During school time, parents are generally only allowed to drop off & pick up at the allocated bays.
- Parking for a prolonged time is to be avoided as it could cause traffic on the main road.
- Please see below Traffic Flow Map for your information.



Should you need more information, please do not hesitate to contact us via email : info@macollege.vic.edu.au or phone: 0432 433 048

Kind Regards,

Muhammed Edwars

Principal, Muhammadiyah Australia College

Attachment:

1. Important Dates 2022
2. Fee Schedule for 2022
3. Bus Service Fees



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IMPORTANT DATES 2022

DATE	AGENDA	NOTE
17/01/22	Uniform collection	-
27/01/22	Term 1 Commences/PD Day for Staff	Student Free Day
28/01/22	Professional Development Day	Student Free Day
31/01/22	Students first day of school	Orientation Program
04/02/22	Parent Induction	5pm-6.30pm all parents and students are expected to attend
07/02/22	Hifzh Program commences for Grade 3-6	Grade 3 to Grade 6
11/02/22	Quran and Islamic Studies information evening	5pm-6.30pm (parents)
21/02/22	Start of full week for Foundation Year students	-
13/04/22	Parent-Teacher Interview/Interim report	-
14/04/22	End of Term 1	11 weeks
19/04/22	Term 1 Holiday	Longer term 1 and shorter term 2, a three week holiday to accommodate Ramadan and ledul Fitr
09/05/22	Term 2 Commences	-
24/06/22	Professional Development Day	Student Free Day
01/07/22	End of term 2/Semester Report Distribution	8 weeks



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FEE SCHEDULE FOR 2022

AU\$50

Enrolment Application Fee

This fee is a one-time payment, is non-refundable and will be deducted from tuition fee if the enrolment is successful.

AU\$1800

Tuition Fee

This fee is charged annually, parents may pay in installment that is one fourth of the total amount at the start of each school term.

AU\$300

Composite Fee

This fee is charged annually to cover various items supplied at School, including but not limited to textbooks and stationery.

AU\$125

Extracurricular Fee

This fee is charged annually for every extracurricular activity the student is enrolled in.

AU\$250

Building Fee

This is a voluntary annual payment per family

Sibling Discount Applicable to Tuition Fee

1st child (no discount)	AU\$1,800
2nd child (10% discount of the tuition fee)	AU\$1,620
3rd child (10% discount of the tuition fee)	AU\$1,620
4th child (100% discount of the tuition fee)	AU\$0



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Bus Service Fees

Following transport charges shall apply to students who require the College bus service:



Within 10 KM from the College (Melton Area)

Student	Per term	Per year
First child	\$450	\$1800
Second child	\$350	\$1400
Third child	\$250	\$1000
Fourth child	Free	Free

Further than 10 KM from the College (currently servicing Tarneit and Truganina area)

Student	Per term	Per year
First child	\$500	\$2000
Second child	\$400	\$1600
Third child	\$300	\$1200
Fourth child	Free	Free

TERMS AND CONDITIONS

- Bus fees will be charged per term in advance. No further discounts will be applied to the Bus Fees.
- Parents who require one-way service (in the morning or in the afternoon) will still be required to pay the Full Fees.
- A two weeks' notice should be provided to the college in the event if you do not require the Bus Service. A notice of termination form needs to be filled out at reception, failing to do so you will be liable to pay the full bus fee.