**Empowering Families Referral Form**

#### Please e-mail the completed referral form to: empoweringfamiliesuk@gmail.com

 **Before completing a referral, please note the following:**

* Empowering Families require consent from the child and their parent/carer as part of the referral process. Empowering Families are unable to support a child without consent.
* Empowering Families are not a Lead Professional service.
* Empowering Families are not a crisis intervention service.
* Empowering Families are unable to accept referral forms that are not fully completed by the referrer.

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| **Data Protection/Consent**By completing and submitting this referral to Empowering Families, you are confirming that you have discussed the referral with the parents/carers of the child, and they have consented to you sharing the information contained within this referral with Empowering Families. The parent/carer is aware that the information provided within the referral will be used to process the referral and to enable Empowering Families to deliver the requested service. Empowering Families will securely hold the information contained within the referral for the full duration of their involvement. You are confirming that you have spoken with the child to discuss the referral and what the requested service will mean for them.  |

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| **Child Information**Forename:Surname: Date of Birth: Gender: Address: Disability/Learning Need: Current Education Provider: Adults with Parental Responsibility:  |

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| **Parent/Carer Information**Name(s):Relationship: Address: Telephone Contact: E-mail: Preferred communication method:  |

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| **Service Requested:**Please highlight the service that you are requesting from Empowering Families. Please note that there is a charge for all the services. Information about all the services can be viewed at [www.empoweringfamilies.co.uk](http://www.empoweringfamilies.co.uk) Mentoring: 12-month Gold Package - £1950.00 Mentoring: 12-month Silver Package - £1200.00 Mentoring: 6-month Gold Package - £990.00 Mentoring: 6-month Silver Package - £650.00 Child Exploitation: Child Session - £75.00 Child Exploitation: Parent Session - £75.00 Respite Support (1-3 hours) – please e-mail Empowering Families to check availability and to obtain a quote before submitting a referral. Prices start from £20 per hour. ……………………………………………………………………………………………………………………………….Once a referral has been accepted, an invoice will be supplied to the referring agency. Please confirm the details of where this invoice needs to be submitted to: Name:Address:E-mail address:  |

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| **Reason for Referral**Please include the views of the child and what outcomes you are hoping will be achieved through the support being delivered. For mentoring and respite referrals, please specify the hobbies and interests of the child.  |

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| **Referrer Information**Name:Agency: Role: Address:Telephone Contact:E-mail:  |

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| **Referrer Agreement**By signing this referral document, you are confirming that you have accurately completed this referral form to the best of your ability, and you have obtained consent from the parent/carer and the child alongside sharing the data protection information with them.Signed (Referrer) …………………………… Print Name……………………………..Date:………… Signed (Parent/Carer) ………………………Print Name……………………………..Date:…………Signed (Child) …………………………………Print Name……………………………..Date:………… Upon receipt of this referral form, Empowering Families will acknowledge your response within 5 working days.  |