

Huttenbauer Farms Homeowners Association

IMPROVEMENT APPLICATION

When do you file an improvement application? An application form must be submitted for any construction, modification, or addition to your lot or to the exterior of your home. If in doubt about your particular project, contact the HOA Manager. Return this form, with specifications, to:

manager@huttenbauerhoa.com

OR

through "Contact HOA" in the website: huttenbauerhoa.com

What is the object of this form? The object of requiring an owner to file an improvement application with the Board of Trustees is :

1. To insure that your planned improvement conforms to the Association's Declaration, enhances the beauty of the Community, maintains the architectural harmony of the Community, and in no way inconveniences your fellow owners.
2. To enable the Association to determine what information and assistance it can give in order to expedite completion of your planned improvement and/or modification.
3. A copy of the current Huttenbauer Farms Homeowner Association's Declarations are available on the Downloads section of the website.

Name: _____ Phone: _____ Date: _____

Address: _____ Email: _____

Type/Nature of requested improvement: _____

Dimensions, Materials, Colors, Location, etc. _____

A scale drawing of all improvements must be attached to this application to show the exact location and dimensions.

Estimated start date: _____ Estimated date of completion: _____

I understand the rules concerning the proposed improvement. This improvement in no way encroaches on a neighbor's limited common area or common ground. I agree to abide by the rules established by the Association and will be solely liable for any upkeep required by the construction of this improvement. I further agree to obtain all licenses and/or building permits and meet all legal requirements for building codes.

Date: _____ Signature: _____

For Association Use Only:

Date Application Received: _____ Received By: _____

Approved by: _____ Special Provisions for Approval: _____

Denied: _____ Reasons for denial: _____

