

**Christ Episcopal Church**  
7145 Fieldcrest Drive  
Lockport, NY 14094

**Vestry Meeting**  
November 23, 2020

**Attendance**

*Wardens:* Ron Steen, Jack Taylor

*Vestry:* Debbie Bronschidle, Gloria Bryant, Patti Dickinson, Jim Glaser, Ken Miller, Cindy Theurer, Cheryl Urtel

*Clergy:* The Rev. Thomas J Mitchell, The Rev. Joseph Kozlowski

*Excused:* The Rev. Deacon Martha Farone,

Fr. Thomas Mitchell apologized for the late start. He was having issues getting Zoom to start. He called the meeting to order at 7:09 pm and offered the opening prayer. Today is the day of celebration for Clement of Rome and the opening prayer reflected his work.

**Minutes Approval**

No corrections were made to the minutes of our November 9th meeting. Patti Dickinson moved the minutes be accepted as presented. Seconded by Cindy Theurer and carried.

**Finance**

The current checking account balance is \$8,344.23. Vestry has a copy of the anticipated bills for the remainder of the year – copy attached to minutes. In addition we have a bill for \$493.75 for repair of the air handler for the church when there was no heat, so the effective balance is \$7,850.48. Earlier requests for mileage to Erie, PA and for new coats are no longer needed. Jim Glaser recommended that we follow the recommendations of the Finance Committee: take the pension payments from the Rectory investments and the rest from the General fund investments. Seconded by Cindy Theurer and passed.

Budget Review: copies of the draft as proposed by the Finance Committee were sent out early. Debbie Bronschidle noted that the Tops cards are still in the draft budget although we will not be selling them for now – they will be removed. A new, corrected, draft of the budget will be sent to the Vestry and the budget will be voted on at the next meeting.

**Remarks by Clergy Present**

- Fr. Thomas Mitchell: Remember the Deanery Thanksgiving Service at 7:00 pm on Wednesday night. Last Saturday we tested the new FM transmitter and it is working, but we need a new microphone that will work with the system. We are working on plans for Christmas Eve. We've had two baptisms since our last meeting and expect another one or two. Please pray for Betsey Ersing and Gen Nelson.
- Fr. Joseph Kozlowski: no report

**Warden's Reports**

- Ron Steen – Sr. Warden: no report
- Jack Taylor – Buildings and Ground: no report

### **New Business**

- Prayers – We decided that everyone will be invited to pray together so that we know that we are all praying – we will have community prayer. There are two times: 9:00 - 10:00 am and 7:00 – 8:00 pm daily.
- Nominating Committee – The whole Vestry will act as the nominating committee. Only Debbie Bronschidle, Gloria Bryant, Ken Miller, and Cheryl Urtel will be on the Vestry next year, which means we need two Wardens and six Vestry members.

### **Old Business**

- Church Roof Leaks – Update, Sue Bauer: Shingles have been blowing up and a few shingles in the second row on the west side are missing. Property Services of WNY is planning to fix all the issues.
- Church Lanterns Update – Tim McQueen: still waiting for installer to respond
- Heating System – Update, Sue Bauer: The thermostat in air handler for the church burned out and was replaced. When I called they came right away.
- Worship at Christ Church – we are working on an FM transmitter so we can have drive-in services – people stay in their cars and listen to the service on the radio.
- Christ Church Emergency Plan – Debbie is still waiting to hear from the Salvation Army.
- Employee Letters of Agreement – Sue Bauer is still trying to get sample letters that we can start with.
- Holidays: We noticed that holidays are not specified in the paid time off specification we developed at the last meeting. Fr Thomas Mitchell and the employees will recommend holidays at the next meeting for Vestry approval.
- Robin Kozlowski has been invited to the next level and she is now meeting in discernment groups online; she is now in the formation process for ordination to the Diaconate. Congratulations, Robin.
- Fr. Abuid Sam recently had three cousins die in two weeks. Two were local and the third who was from away was only 37 years old. Keep Fr. Sam and his family in your prayers.

### **Closing**

We closed with the Lord's Prayer and a blessing. The meeting adjourned at 8:17 pm.

Respectfully submitted,  
Sue Bauer  
Office Manager

**Next Vestry Meeting:  
December 7, 2020 at 7:00 pm via Zoom**