

**Christ Episcopal Church**  
7145 Fieldcrest Drive  
Lockport, NY 14094

**Vestry Meeting**  
December 21, 2020

**Attendance**

*Wardens:* Jack Taylor

*Vestry:* Debbie Bronschidle, Gloria Bryant, Jim Glaser, Ken Miller, Cindy Theurer, Cheryl Urtel

*Clergy:* The Rev. Thomas J Mitchell, The Rev. Joseph Kozlowski

*Excused:* Ron Steen

*Absent:* Patti Dickinson

*Other Attendees:*

Fr. Thomas Mitchell called the meeting to order at 7:00 pm and since today is the celebration of St. Thomas the Apostle, offered the opening prayer recognizing his importance in our faith.

**Minutes Approval**

The following corrections were made to the minutes of our December 7<sup>th</sup> meeting: under the Emergency Plan, Debbie Bronschidle contacted the Director of Emergency Services for Niagara County, not for the Red Cross. Gloria Bryant moved the minutes be accepted as amended. Seconded by Debbie Bronschidle and carried.

**Finance**

We received our 2021 notification from the Diocese, and our Fair Share is up \$16 or \$1.30 per month from 2020 for a total of \$18,507 or \$1,542.22 monthly.

Although our 941X for the third quarter of 2020 is ready and it was agreed we should submit it, I decided to hold it until January because of the issues the USPS is having with all the holiday mail. The form is due January 31<sup>st</sup>.

**Remarks by Clergy Present**

- Fr. Thomas Mitchell: We are getting a good turn-out for drive-in church. There is a Deanery clergy check-in Wednesday. We thought we might have an issue with music licensing for Zoom and YouTube worship, but after further investigation, we just need an addition to our One License account, which should be about \$60, and that will be in place before Christmas Eve. We realize now that we will always need to have online worship – it is a service that will be needed whenever people cannot get to church.
- Fr. Joseph Kozlowski: The Diocesan estimate we have for ECCA was low, and although they may be a little more expensive than initially thought, they understand churches.

**Warden's Reports**

- Ron Steen – Sr. Warden: excused
- Jack Taylor – Buildings and Ground: no report

**New Business**

- Parking/Attendance – Christmas Eve & Sundays: Ken Miller has offered to park cars on Christmas Eve and Cindy Theurer will do it on Christmas Morning. Gloria Bryant will take

attendance and distribute bells (provided by Linda Few – to be rung each time the words “Glory” or “Gloria” are said in the service) on Christmas Eve.

- Annual Meeting
  - Date: January 24, 2021; we will have the Annual Meeting on Zoom.
  - Reports are due on January 10, 2021. Fr. Thomas reminded everyone the reports are meant to be a short summary, but should not include details.

### **Old Business**

- Church Lanterns Update – Tim McQueen: Fr. Thomas Mitchell reported that the electrician has still not submitted an estimate.
- Nominations for Annual Meeting
  - 2 Wardens –
  - 6 Vestry – have Pat O. Few, Theresa McCabe, Sue Venezia-Waddell
  - 6 Candidates for Diocesan Convention – have Robin Kozlowski, Bob Theurer, and Cindy Theurer
- Christ Church Emergency Plan: The group working to open our buildings as an emergency shelter needs a copy of the floor plans to submit to the Director of Emergency Services.
- Employee Letters of Agreement: we have drafts that are being reviewed.
- Second Saturday Food Drives: Debbie Bronschidle announced that the drive on January 9<sup>th</sup> will be only for the Blessing Boxes.

### **Closing**

Fr. Thomas offered the closing prayer. The meeting adjourned at 7:52 pm.

Respectfully submitted,  
Sue Bauer  
Office Manager

**Next Vestry Meeting:  
January 4, 2021 at 7:00 pm via Zoom**