

**Christ Episcopal Church**  
7145 Fieldcrest Drive  
Lockport, NY 14094

**Vestry Meeting**  
September 13, 2021

**Attendance**

*Wardens:* Jack Taylor, Gloria Bryant

*Vestry:* Mary Brennan-Taylor, Debbie Bronschidle, Pat O. Few, Theresa McCabe, Ken Miller, Ann Rucci, John Scott, Cheryl Urtel

*Clergy:* The Rev. Thomas J Mitchell, The Rev. Joseph Kozlowski

*Excused:* Sue Venezia-Waddell

Fr. Thomas Mitchell called the meeting to order at 7:00 pm and offered the opening prayer.

**Consent Agenda**

- Minutes
- Finance Report
- Junior Warden (Buildings & Grounds) – Gloria Bryant
- Following Reports not Received:
  - Senior Warden – Jack Taylor
  - Finance Committee – John Scott
  - Landscaping – John Scott
  - Outreach – Theresa McCabe

There was one question on the Finance report and then Mary Brennan-Taylor moved we accept the consent agenda. John Scott seconded the motion and it carried.

**Remarks by Clergy Present**

- Fr. Thomas Mitchell: Fr. Thomas went to the Lake Church picnic on Saturday. There were about forty people there and it was a nice afternoon. Fr. Thomas was the only one from Christ Church.
- Fr. Joseph Kozlowski: Fr. Joe and Robin toured Good Shepherd, St. Thomas School and the cemetery on Saturday. It was enlightening, and there were bits of good that came from the school but most of the history was sad and damaged the Native American culture.

**New Business**

- 2020 Audit Report – Gloria Bryant moved we accept the audit report as received. In addition, if there are forms to be signed to submit the audit to the Diocese the appropriate people will do that. Debbie Bronschidle seconded the motion and it carried.
- Our response to increasing COVID transmissions – We are still expecting a surge here this fall and winter, and it may be worse than last year. At the college, starting September 15<sup>th</sup>, everyone is required to wear masks and practice distancing at all times in the buildings. Everyone there was required to be vaccinated by August 29<sup>th</sup>. The CDC is requiring all organizations to have a protocol to prevent the spread of COVID. The Clergy learned at a recent meeting that Church Insurance will likely not provide any protection to churches who have outside groups sharing the facilities. We need a Certificate of Liability Insurance from each group. We have Certificates from Glee Club, Chorale, and

NA. The New Century Club needs to give us a Certificate of Liability Insurance to meet at church.

- Our Church – the protocol is to wear a mask and distance in the building, but masks may be removed for eating.
- Outside Groups – each group needs to enforce our protocols
- NA: New Year's Eve party request

Theresa McCabe moved that we write letters to all groups stating our protocols, concerns and expectations that they enforce the protocols. Further, at this time we can't commit to the NA New Year's Eve Party – it will depend on the status of COVID transmissions at that time. Seconded by Mary Brennan Taylor and carried.

- Red Doors need paint (scrape, sand, prime & two coats – Rustoleum) – Everyone agrees the doors look terrible and they need to be painted before the temperature drops, but no one is willing to do it. Fr. Thomas will ask for volunteers at the services on Sunday.
- Pay for “flush-cut” trees? According to their quote, “Remove 3 ash trees, chip branches and take wood. Cut stumps flush to ground-no grinding.” The trees were not removed per their quote. We will not pay until the work is done to the quote. Gloria Bryant will contact Lakeshore Tree Service.
- Plowing Contract – There is an increase of \$125 after at least three years with no increase. John Scott moved we accept the bid from Gary May. Pat Few seconded the motion and it carried.
- Copier Requirements – Add to the list of requirements: print over the Internet from offsite and it should be wireless.
- 2022 Vestry Elections – The canons require published ballots and profiles of all the candidates prior to annual meeting. Please start thinking about who will run next year.
- Support for Robin Kozlowski's postulancy – Fr. Thomas Mitchell said that the members of the candidate's church do not have any voice in whether a candidate would be a good clergy person. That is strictly decided by the Commission on Ministry. We have no information on what expenses we will incur – that information is not available from the Diocese. Christ Church is expected to simply promise to support financially and in prayer the candidate. All Clergy, Wardens and members of the Vestry will stop by the office between Sunday (9/19) and Wednesday (9/22) to sign the form. The office is open 9:00 – 3:00 each day.

### **Old Business**

- Employee Letters of Agreement – skipped because the meeting was more than one hour already.

### **Closing**

Fr. Thomas Mitchell offered the closing prayer. The meeting adjourned at 8:11 pm.

Respectfully submitted,

*Sue Bauer*

Office Manager

**Next Vestry Meeting: October 11, 2021 at 7:00 pm**  
**Reports due October 4, 2021: Buildings & Grounds, Disaster Plan, Finance, Finance Committee, Men's Group, Parish Life, and Senior Warden**