



## Monthly Meeting Minutes - May 16, 2024

**Chair:** Tamara Lewis, President

**Attendees:** Tamara Lewis, Lynn Vanasse, Lesia Gilbert, Brandon Bay, Sacha Saroop

**Regrets:** Atif Rashid, Andrew Latty, Jon Gardiner,

### Minutes

Item	Details	Motion
1	<b>Call to order &amp; Welcome Attendees:</b> Tamara Lewis (2 min)	
2	<b>Adoption of the Agenda:</b> Tamara Lewis (2 min)	Moved: Tamara Lewis Seconded: Lynn Vanasse Carried: Yes
3	<b>Approval of April 24, 2024 Meeting Minutes:</b> Tamara Lewis (2 min)	Moved: Tamara Lewis Seconded: Lesia Gilbert Carried: Yes
4	<b>Treasurer's Report:</b> Atif Rashid (5 min) N/A	
5	<b>Events:</b> Lesia (5 min) Upcoming events:  <u>Movie in the Park, May 25<sup>th</sup></u> Signs are all up. Will do a Facebook post for advertising to include Riverside South, Barrhaven and Findlay Creek. We will need to get snacks and popcorn for sale.  <u>Canada Day Festival, Jul 1st</u> Special events permits are still in progress. Lesia working on getting sponsors. Requires ~180 volunteers to help with Canada Day event: ie. set-up and clean up volunteer captains. Volunteers will get a BBQ. We will have a few food trucks.  <u>Past events:</u> Spring Cleanup had a good turnout ~100 volunteers	

6	<p><b>Local Businesses &amp; Sponsorships:</b> Andrew Latty (5 min)</p> <p>Still working on gathering sponsors for our upcoming events.</p>	
7	<p><b>Communications:</b> Lynn Vanasse (5 min)</p> <p>Newsletter Items: Movie Night, Bursary Winner, Canada Day and call for volunteers.</p>	
8	<p><b>Volunteers Update:</b> Brandon (5 min) N/A</p>	
9	<p><b>New Business:</b></p> <p>Bursary Submissions Bursary winner selected</p> <p>Open to Floor</p>	
10	<p><b>Adjournment</b></p>	<p>Moved: Tamara Lewis Seconded: Lesia Gilbert Carried: Yes</p>

**Next Board of Directors Meeting:** June 20, 2024

**RSCA Board of Directors 2023-2024**

President: Tamara Lewis  
Vice-President: Jon Gardiner  
Treasurer: Atif Rashid  
Secretary: Sacha Saroop  
Director, Communications: Lynn Vanasse  
Director, Events: Lesia Gilbert  
Director, Local Businesses & Sponsorships: Andrew Latty  
Director, Volunteers: Brandon Bay