

**Boynton Waters HOA, Inc. Architectural Review Committee - Application for Exterior Modifications**

Date: \_\_\_\_\_ Lot #: \_\_\_\_\_ Address: \_\_\_\_\_

Lot Owner Name : \_\_\_\_\_ Phone: \_\_\_\_\_

**Proposed Modifications (fill-out only what is being requested for approval):**  
Attach color samples (3" x 3" minimum) and pictures of styles (paint excluded).

**Roof:** Material \_\_\_\_\_ Style: \_\_\_\_\_ Color: \_\_\_\_\_

**Paint:** (NOTE: No bright colors or pastels. No single-color schemes; complimentary trim color req'd.)

House Body Color (manufacturer and color name or number): \_\_\_\_\_

House Trim Color (manufacturer and color name or number): \_\_\_\_\_

Front Door Color (manufacturer and color name or number): \_\_\_\_\_

Garage Door Color (manufacturer and color name or number): \_\_\_\_\_

**Driveway** Paving or Coating:

Pattern name: \_\_\_\_\_ Color: \_\_\_\_\_

**Other:** \_\_\_\_\_

Attach additional sheets as necessary to completely describe your project

**Instructions for Filing Request: (THREE SETS OF ALL DOCUMENTS MUST BE PROVIDED)**

1. Structural modifications and all additions must include a survey showing the exact position of the addition, existing and proposed trees, planting, etc. and a copy of Palm Beach County permits.
2. Structural additions must include: 1) landscaping plan with quantities, names and sizes of proposed material, 2) Paint information as listed above.
3. Any documents submitted shall become part of this application and remain on file with the HOA.
4. All requests involving work to be done by a contractor shall include
  - Contractor name and address.
  - Daytime phone number.
  - Proof of valid contractor license, active in the State of Florida (attach copy)
  - Proof of liability insurance & workers compensation (attach copy)
5. Only complete packages will be accepted; no determination will be made until a complete package is submitted.
6. Responsibility for damages to community property: the lot owner is responsible for any damage to common area elements such as but not limited to the sidewalk, grass swale, valley gutter, streets, light poles, utilities, etc. It is the responsibility of the lot owner to provide notification to the ARC, accompanied with photographs, of any existing damage to the aforementioned areas. Failure to identify any existing damage may result in an assessment to repair damages deemed a result of the work being performed on your lot. Cracks in concrete, gouges in asphalt, damage to the street coating are examples of what should be noted.
7. The Architectural Review Committee reserves the right to request additional information deemed necessary to make an informed decision.
8. SUBMIT APPLICATION DIRECTLY TO THE ARC Chairperson: Linda DelPopolo 561-523-9673
9. Homeowners will be notified in writing of the ARC determination.

Lot #: \_\_\_\_\_ Address: \_\_\_\_\_

The Architectural Review Committee, in accordance with Bylaws Article VI, Section 2, is charged with the review of an application and to render a decision as to whether or not the proposed modification complies with the governing documents and harmonizes with the aesthetics of the community. The Architectural Review Committee, in accordance with Declarations Article VI, Section 12, may base their decision "on any ground, including purely aesthetic grounds".

The Board of Directors nor the ARC does not review or assume any liability for structural adequacy, capacity or safety features, hazards caused by conditions occurring either on or off the property, quality of soils, soil erosion, or unstable soil conditions, mechanical, electrical or any other technical design requirements, compliance with any applicable building codes, safety requirements or governmental laws, regulations, codes or ordinances or the performance or quality of work of any contractor.

**An approval is valid for 90 days;** modifications approved in this application must begin within 90 days of the approval date or an approval becomes void and a new application must be submitted. An extension may be granted upon written request.

**Work must be completed within 6 months;** any work approved in this application must be completed within 6 months of the commencement of work or become subject to penalties. An extension may be granted upon written request.

Default approval is granted if the Boynton Waters ARC does not act within 30 days of receiving an application for exterior modification.

**Understood and agreed to by:**

Lot owner \_\_\_\_\_ Date: \_\_\_\_\_

*Print and sign name*

**Do not write in this section; for ARC use only.**

**Check only if completed - the lot has been visited by an ARC member who cert**

The exterior modification(s) as represented in this application has been reviewed by the ARC during a meeting held on \_\_\_\_\_, during which a quorum of members was present and voted as follows:

Name \_\_\_\_\_ Approve / Deny (circle one)

Name \_\_\_\_\_ Approve / Deny (circle one)

Name \_\_\_\_\_ Approve / Deny (circle one)

Name \_\_\_\_\_ Approve / Deny (circle one)

Name \_\_\_\_\_ Approve / Deny (circle one)

**This application for exterior modification(s) is approved / denied (circle one) and affirmed by:**

\_\_\_\_\_  
**ARC Representative (Print name)**

\_\_\_\_\_  
**Dated**