

# Minutes of Wormegay Parish Council

Annual Meeting of the Parish Council agenda

Tuesday 31<sup>st</sup> March 2026 at 7:00 pm at Wormegay Mission Room

Parish Councillors Present: Cllr Andrew McAdam – Chair, Cllr Michael Chopping, Cllr David Davenport and Cllr David Parker – Clerk/RFO – R Shaw.

Mr Andrew Wallace – NCC Highways

5 members of the public were present.

Apologies for absence - , BC J Moriarty, BC P Devulapalli

Business to be transacted in accordance with Local Government Act 1972, Sch 12, 10(2) (b)

## **BUSINESS TO BE TRANSACTED.**

In accordance with LGA 1972, schedule 12 10(2) (b) which states that business must be specified.

### **26. W 24 Welcome from the Chair and to receive Apologies for Absence.**

**(LGA 1972 s 85(1))**

The Chair welcomed everyone to the meeting. Borough Cllr Devulapalli arrived 5 minutes after the start of the meeting.

### **Chair Suspended Standing Orders to Allow Mr Andrew Wallace to speak and take questions in relation to Highways issues within the village.**

Mr Wallace was asked by Cllr Chopping in relation to additional positions for the speed camera within the village. AW stated that these can be updated – Cllr Chopping to advise Clerk of the new locations –

Cllr Davenport noted issues with speeding out of the open end of the village and the current state of the road markings. – AW confirmed that the road markings had be scheduled in for this financial year.

It was agreed that all traffic data will be sent to PC Jamie Cowen and Andrew Wallace to aid and assist in collating information to drive any new incentives.

Cllr McAdam asked if the signage within the village was correct and if anything was missing as post have downed along the main road. AW said he will send out the safety team to address this concern.

Cllr Davenport also raised the issue with Children walking along the 60mph stretch of Castle Road. It was discussed that a “Pedestrian Warning” sign , either fixed or digital could be placed along the road to warn motorists of potential people in the road due to the lack of pathways. Clerk to look into funding from Norfolk Parish Partnership when available.

MOP asked if the roadway from Wormegay to Blackborough end could be assessed due to damage and potholes. AW will investigate.

The condition of Craven Lane was discussed – AW to inspect.

MOP of brought up potholes outside bungalows in the village.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

MOP mentioned crazing of tarmac in areas – AW stated that no resurfacing works are planned for 2026.

The Passing place on Wormegay Road was also discussed in relation to the priority of traffic being reversed due to the blind bend and many altercations with drivers not giving way past the passing place and also vehicles using the passing place as a layby and parking up to go for a walk. Creating more issues. – AW to investigate.

## **26. W 25**

**To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation. (Localism Act 2011 s 31 s33)**

None were made.

## **26. W 26**

**To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 25<sup>th</sup> November 2025 (in accordance with standing order 12a)**

The minutes of the meeting held on 27<sup>th</sup> January be signed as a true copy.

**Proposed Cllr McAdam– Seconded Cllr Davenport – All Approved** – The minutes were duly signed by the Chair.

## **26. W 27**

**To Receive Reports from County Councillors and Borough Councillors. (5 minutes each)**

BC Moriarty and BC Devulapalli were both absent and sent reports via email prior to the meeting.

These were read out by the Clerk.

## **26. W 28**

**Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)**

A MOP thanked the Council and in particular Cllr Chopping for his work restoring the old notice board from the bus shelter and then donating it, to have a new life in the Church Yard.

## **26. W29**

**Items to note:**

- MP Terry Jermy's office has been contacted again to see if he would like to visit either a meeting or hold a surgery at the Mission Room. – Dates were discussed and resolved to be submitted to the MP for agreement.
- Clerk is still to sort out the contact details for the "Speed Watch Team" as other work has taken precedence. It will be followed up in April – **Clerk to Action**

**Items Noted.**

Signed \_\_\_\_\_

Dated \_\_\_\_\_

## **Agenda Items**

### **26. W 30 To Discuss and Review Cemetery actions - All**

The Clerk presented to the council, the work that has taken place since the councillors met at the Cemetery in February. This was by the medium of slides to the room – A digital map, burial record and action plans for the Cemetery and Land Management were also presented.

### **26. W 31 To Review Cemetery Fees - All**

The council discussed the need to check and update if required the agreed rates for the Cemetery. It was resolved by council to keep the costs agreed and adopted in February 2025.

The agreed rates will be advertised on the notice board, the website and sent to Funeral directors locally – **Clerk to Action** once information has been received from the Chair.

### **26. W 32 Planning Consultations**

**New Planning Application Consultations received from the Borough Council/NCC.**

**NONE**

**Notices of Decision by Borough Council and County Council**

**NONE**

Signed \_\_\_\_\_

Dated \_\_\_\_\_

## **Accounts & Finance including:**

**26. W 33** To Note Balance of Accounts on 1st March 2026

Current Account - **£2432.34**

Instant Saver Account - **£ 10104.05**

Cemetery Account - **£5000.00**

**26. W 34** To consider/review the payments for March 2026

HMRC £121.27

Clerks Hours £463.80

Clerks Expenses £43.01

Norfolk PTS Annual Subscription £150.00

WPCC – Rental Invoice £105.00

WPCC - Grant £400.00

**26. W 35** To Note: money received –NONE

*Invoices due for payment but received after the publication of the agenda may be considered.*

**26. W 36** To resolve to move into a closed session, on the grounds of confidentiality in accordance with

The Public Bodies Admission to Meetings Act 1960, s.1(2) - To accept - To discuss

Quotes for Cemetery Planned Works –

It was resolved to accept the quote from AM to PM services.

Proposed Cllr McAdam – Seconded Cllr Davenport – Cllr Chopping abstained from the vote.

Three votes for and one abstained – motion carried.

**26. W 37** To receive Items for the next meeting agenda by Noon Monday 19<sup>th</sup> May 2026.

**26. W 38** To confirm the date of the next meeting of the Parish Council is scheduled for

**Tuesday April 21<sup>st</sup> 2026 – The Annual Assembly meeting followed by  
Tuesday 26<sup>th</sup> May 2026 at 7:00 pm at the Wormegay Church Mission Room**

**26. W 39** Close of meeting:- 8.35

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the “Agenda Item Request Form” and include as much information as possible, including any proposal.

Signed \_\_\_\_\_

Dated \_\_\_\_\_