

Wormegay Parish Council

Minutes of the additional Ordinary Parish Council Meeting held on Tuesday 18th February 2025, commencing at 7.00 pm in the Mission Room, Wormegay

Present: Cllr Michael Chopping, Cllr David Davenport, Cllr Andrew McAdam (chairman), Cllr David Parker, Cllr Dawn Payne (recording the minutes, in the absence of a Clerk)

Borough & County Councillor: County Cllr and Borough Cllr Jim Moriarty, Borough Cllr Pallavi Devulapalli

Members of the Public: 3

1. **To receive apologies for absence** None.
2. **To receive Declaration of Interests and any requests for dispensation** - None.
3. **To agree the minutes of the last meeting on 21st January 2025**
Cllr McAdam suggested cheque numbers should be included in item 8 (Finance); it was decided to continue with the current format, established by former Locum Clerk S Sweet. The minutes were **AGREED** as a true record and signed by the Chairman.
4. **Public forum**
 - a) **To receive update from Norfolk County Councillor** – County Cllr Jim Moriarty sent several emailed documents prior to the meeting that were circulated to all. Cllr Moriarty gave a verbal update to the meeting which included:
 - Hazardous materials collection dates at King's Lynn Recycling Centre – 4th and 5th April 2025. Dates for other Centres can be found on the Borough Council website.
 - County elections in May 2025 now being postponed until May 2026.
 - Norfolk and Suffolk County Councils Devolution Consultation seeking views on a Mayoral Combined County Authority for the local government areas of Norfolk and Suffolk began on 17th February and runs until 13th April 2025.
 - Regarding BCKL&WN decision to pay parish precepts over £10,000 in two instalments, should this cause the Parish Council any difficulties, Cllr Moriarty can be contacted for assistance.
 - Timelines and further details pending further information from Central Government.
 - An error had been identified in the way that central government had collated house-building data in the Borough, as reported at the last meeting, and this has now been resolved.
 - b) **To receive update from Borough Councillor** - Borough Cllr Pallavi Devulapalli encouraged individuals and Parish Councils to submit their views on the Norfolk and Suffolk Devolution Consultation <https://consult.communities.gov.uk/lggc/norfolk-and-suffolk-devolution-consultation/>.
 - c) **To hear from members of the public**
 - Mrs Howling reported that most of the lavender planted on the Green to commemorate Queen Elizabeth II's Platinum Jubilee had not survived due to mole activity and the remaining plants will be donated to the next charity plant sale in the village.
 - Mrs Setford confirmed that Mr Setford wishes to continue his voluntary upkeep of the green outside Oak View. Cllr Chopping asked that he consider putting aside an area for wild flowers, as part of the parish Biodiversity Plan.

Chairman signature.....

Date..... 22/04/2025

5. **Administrative and Governance Matters – None.**6. **Parish Council Assets**

- a) **To receive and consider grounds maintenance quote 2025** – members reviewed the quote received from SER, payable at the end of the season. It was **RESOLVED** to accept the quote. Cllr McAdam asked Cllr Chopping to request that SER cut the back of the hedge at the cemetery, as well as the front.
- b) **To agree Cemetery Regulations – AGREED.**
- c) **To approve Cemetery Fees – AGREED.**
- d) **To note the Clerk will serve as the Council's Burial Clerk on all matters relating to the council cemetery and hold and maintain all records – AGREED.**
- e) **To receive report on cemetery land management** – the report was reviewed and **AGREED.**
- f) **To agree on the councillor responsible for contacting Park Farm to informally consult on the possible location of the cemetery land boundary** – Cllr Chopping will check the archives for any details. If nothing is found, Cllr Payne will contact the Manager at Park Farm to ask whether he can provide any information.
- g) **To note that once the boundary is agreed in principle, the Clerk will obtain quotes for the tree risk assessment of council owned trees – AGREED.**

7. **Finance**

Description	Type	Payee	Amount	Total chq
Expenses – stamps	chq	S Sweet	£6.80	
Clerk wages, PAYE, employer NI	chq	S Sweet & HMRC	£496.20	£ 503.00
(Feb 2024)				
Reimbursement ink & paper	chq	A McAdam		£ 28.79

It was noted that the new account at Unity Trust Bank is now in credit and remaining funds will be moved over from Lloyds in due course.

8. **To consider a council comment to the application for the approval of Norfolk Garden Weddings, Glenkindie, Stoke Road, Wormegay, as a venue for marriages and civil partnerships** – it was **RESOLVED** that the parish council's response will be that, provided the venue will provide adequate offroad parking for their functions, so as not to cause an obstruction to traffic on Castle Road and its junction with Stoke Road (A134), the Parish Council has no objection to this application.
9. **To note that the Tree Preservation Officer anticipates the TPO work for trees within the village will be carried out approximately in May** – Noted. County/Borough Cllr Moriarty was thanked for his assistance in this matter.
10. **To consider planning applications received from Borough Council of King's Lynn and West Norfolk** – None.
11. **To note planning decisions and other planning information from Borough Council of King's Lynn and West Norfolk** – None.

Cllr D Davenport left the meeting.

12. **To receive items for inclusion on the next agenda**

- Equality Policy – Cllr Chopping will check material received from the Locum Clerk at handover.

13. **To confirm the date of the next council meeting as 4th March** – it was **RESOLVED** to skip the March meeting and instead hold the next Ordinary Parish Council Meeting immediately after the AGM on 22nd April 2025 at 7.00 p.m. in the Mission Room, Wormegay.

Chairman signature.....

Date.....

22/04/2025

It was **RESOLVED** under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972) to exclude the public and press from the meeting for item 14, on the grounds that it could involve the likely disclosure of private and confidential information.

The members of the public and County/Borough Councillors left the meeting

14. Staffing

To discuss and agree locum clerk arrangements – no progress yet in finding a locum clerk, but Norfolk Parish Training and Support (NPTS) is still looking out for a someone to fill the position.

To review and agree job advertisement for permanent clerk – it was **RESOLVED** that the suggested advertisement and job description supplied by NPTS be approved. Cllr Chopping will confirm with NCT to begin the recruitment process at the agreed price of £200 (item 15 of minutes of meeting on 21st January 2025).

Meeting closed at 8.15 p.m.

Chairman signature.....

Date.....22/04/2025