

Minutes of Wormegay Parish Council

Annual Meeting of the Parish Council agenda (Draft)

Tuesday 25th November 2025 at 7:00 pm at Wormegay Mission Room

Parish Councillors Present: Cllr Andrew McAdam – Chair, Cllr Michael Chopping, Cllr David Davenport and Cllr David Parker –Clerk/RFO – R Shaw, BC J Moriarty and 1 member of the public were present.
Apologies for absence - BC P Devulapalli

Business to be transacted in accordance with Local Government Act 1972, Sch 12, 10(2) (b)

BUSINESS TO BE TRANSACTED.

In accordance with LGA 1972, schedule 12 10(2) (b) which states that business must be specified.

25. W 45 Welcome from the Chair and to receive Apologies for Absence. (LGA 1972 s 85(1))

The Chair welcomed everyone to the meeting. Apologies for Absence from Borough Cllr Devulapalli

25. W 46

To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation. (Localism Act 2011 s 31 s33)

None were made.

25. W 47

To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 30th September 2025 (in accordance with standing order 12a)

The minutes of the meeting held on 30th September be signed as a true copy.

Proposed Cllr Parker – Seconded Cllr Davenport – All Approved – The minutes were signed by the Chair.

Signed _____

Dated _____

25. W 48**To Receive Reports from County Councillors and Borough Councillors. (5 minutes each)**

BC Moriarty presented a report prior to the meeting – see annex 1. BC Moriarty also briefly mentioned the updated CIL process that will be in force for 2026 and beyond to include a Parish Infrastructure Plan (PIP) which will be developed in early 2026 by each Parish Council.

25. W 49**Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)**

MOP mentioned that the grant application had been handed to the Parish Clerk for the Church. They also mentioned that after a comment from the Clerk in September regarding the electrical testing of the Mission Room, an electrician had been instructed to carry out the 5-year inspection – EICR – This had now been completed and the notice will be displayed when it has been received.

The Parish Council also agreed to look at the old and unused notice board on the bus stop and if in a reasonable condition, it will be donated to the church to be recycled rather than put into landfill.

25. W 50

Items to note: AGAR Report for Information – Clerk read out comments relating to the recent annual external audit.

Clerk reported lights to Highways Department as 25. W29 from last meeting – No action as yet. Clerk reported to Highways the hedges that need to be cut along the path from the school to the bridge – This work has now been completed and thanks to the parishioner who took it upon himself to make a start at his own property.

Reference 25.W30 (Last Meeting) War Memorial Insurance is covered in the Parish insurance and Cleaning Quotes still have not come in – To be chased by the clerk.

Items Noted.**Agenda Items****25. W 51 To Review and adopt Finance Committee TOR - All**

A Draft copy of the Financial Committee Terms of reference had been circulated to all councillors prior to the meeting for their comments. All Councillors had read the document and agreed with its content. The document was **Proposed by Cllr Chopping – Seconded Cllr Davenport and All agreed** – The document was duly adopted by Council.

25. W 52 To Discuss and Accept Budget – All

The Draft budget had been presented at the last meeting for discussion and adjustments to be made. This meeting the budget was to be agreed and adopted for 2026/27 officially after the adoption of the Finance Committee Had been established.

The budget was put to the vote by the councillors – Three Councillors for and one Against. Cllr Parker wishes for it to be recorded in the minutes that he disagreed with the need to incrementally raise the Precept. His concerns were discussed and comments duly noted.

Signed _____

Dated _____

25. W 53 To Perform Internal Control Check – All -Signed by Chair

Bank statements, a copy of the Cash book and bank reconciliations were presented to the council for there quarterly check. The documents matched and were duly signed by the chair.

25. W 54 To resolve meeting dates for 2026 – All

The meeting dates were presented for 2026 and adopted – These to be published on the Councils website ready for 2026. - **Clerk to Action**

25. W 55 Biodiversity Update – Cllr Chopping

Cllr Chopping reported that it had been a great start to the biodiversity program in the village with some wildflowers being planted – There is much more work to be done here. Cllr Chopping stated that he will meet with the Grass Cutting contractor in the new year to discuss areas in the village to leave to go wild for a period to encourage butterflies and other tall grass species. Cllr Chopping also asked if the Clerk could contact BC Devulapalli regarding any future funding for the project.

25. W 56 To Confirm Checks on speed signs – Batteries - Cllr Chopping

Cllr Chopping mentioned that he is spending 3 days charging the batteries for the SAM2 camera and they are only lasting approximately 2 weeks. The batteries have been located for sale at a fixed price and the agreement by council was to purchase replacements. **Clerk to Action**

25. W 57 Planning Consultations

New Planning Application Consultations received from the Borough Council/NCC.

NONE

Notices of Decision by Borough Council and County Council

25/01258/F – Retrospective – Change of use of land and buildings to two holiday lets at Holy Cross Federation School – Wormegay - Permitted

Signed _____

Dated _____

Accounts & Finance including:

25. W 58 To Note Balance of Accounts on 1st November 2025

Current Account - **£5149.77**

Instant Saver Account - **£ 15021.27**

25. W 59 To consider/review the payments for November 2025

HMRC 92.90 HMRC - Month 7 –

25. W 60 To Note: money received - None

25. W 61 To Note – To agree dispensation for the RFO to publish the budget and to present application for Precept to BCKLWN before deadline – Agreed by All

Invoices due for payment but received after the publication of the agenda may be considered.

25. W 62 To resolve to move into a closed session, on the grounds of confidentiality in accordance with

The Public Bodies Admission to Meetings Act 1960, s.1(2) - To accept - To discuss

Clerk read out correspondence from MP Terry Jermy after an invite had been sent for the MP to attend a Parish Meeting.

It was discussed and agreed by all council for the Clerk to take all outstanding holiday for 2025 during the month of December.

25. W 63 To receive Items for the next meeting agenda by Noon Monday 19th January 2026.

25. W 64 To confirm the date of the next meeting of the Parish Council scheduled for

Tuesday 27th January 2026 at 7:00 pm at the Wormegay Church Mission Room

25. W 44 Close of meeting:- 8.16

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the “Agenda Item Request Form” and include as much information as possible, including any proposal.

Signed _____

Dated _____

Appendix. 1- Cllr Moriarty Meeting Report

Nature Recovery roadmap launched

County councils in Norfolk and Suffolk have launched their respective Local Nature Recovery Strategies (LNRS), aiming to address the region's decline in nature, identify ways to help it recover, and deliver wider benefits such as reducing flood risk.

Norfolk County Council and Suffolk County Council have worked closely together, and formed the Norfolk and Suffolk Nature Recovery Partnership, to identify common themes to address the decline in nature and opportunities to enable it to recover.

The two authorities join 46 other responsible authorities in England, appointed by The Secretary of State for Environment, Food and Rural Affairs to lead on preparing a LNRS.

Together all these strategies will form a national 'nature network', proposing actions such as the creation of wetlands, restoration of peatlands, planting of trees and hedgerows, and more sustainable management of existing woodlands and other habitats like grasslands.

Further information about the Norfolk and Suffolk partnership is available [here](#).

Devolution update

Following a discussion at full council on 16 October, Norfolk County Council's cabinet have voted in favour of proceeding with devolution (again).

Devolution will bring new powers and funding to boost jobs, transport, housing and growth in Norfolk and Suffolk. Under the Government's devolution priority programme, Norfolk and Suffolk have been offered:

The transfer of powers and funding from Whitehall, to enable decisions on jobs, skills, transport and housing to be taken in Norfolk and Suffolk.

A multi-million pound investment fund for 30 years, to spend on local priorities.

The new devolved powers and funding would be overseen by a mayor, elected by voters in May 2026, to lead a new combined authority.

Further details are available on NCC's news release [here](#).

You can find out more about devolution at www.norfolk.gov.uk/devolution.

Signed _____

Dated _____

Norfolk County Council Adoption Service

Norfolk is outperforming the national trend when it comes to recruiting adoptive parents. Whilst there has been a 12% drop in families considering adoption across England this year, Norfolk County Council's Adoption Service has seen a significant rise. In 2024/25, 43 adoptive households were approved in Norfolk - a 53% increase on the previous year. These included 37 couples and six single adopters.

This positive news comes as the council celebrates National Adoption Week (20–26 October), which this year focuses on dispelling myths about who can adopt. Research shows that many prospective adopters worry they need a “perfect” home, but the reality is that children simply need a welcoming and loving environment. In fact, 41% of adoptive parents surveyed live in homes with two bedrooms or fewer, 65% do not have a garden, and 25% live in rented accommodation.

Norfolk Adoption Service is currently seeking families for 10 children. If you or someone you know is considering adoption, please visit Norfolk Adoption Services online or call 01603 638343 for a friendly chat and details of upcoming information events.

New Norfolk-wide highways contract

Norfolk County Council has appointed Kier as its new long-term contractor responsible for the maintenance and construction of the county's highway network.

Norfolk's highway network is one of the largest in the country, comprising around 6,000 miles of roads as well as extensive pedestrian and cycle paths. Kier will deliver a programme of highways maintenance and improvement, including road resurfacing and surface dressing, bridge works, drainage and the delivery of new transport infrastructure.

As part of the contract, Kier will invest in its existing site in Wymondham - upgrading facilities to reduce energy consumption and support the latest in sustainable construction and materials innovation, which will benefit the wider Norfolk economy.

A key feature of Kier's approach will be its commitment to local skills and employment. At any given time, Kier will employ at least 15 apprentices, providing structured training, professional qualifications, and career pathways for young people across Norfolk. The company will also run an annual 10-week programme for young people in care and care leavers, offering taster sessions, work experience, and employability skills, with support from supply chain partners.

Signed _____

Dated _____