

Minutes of Wormegay Parish Council

Annual Meeting of the Parish Council agenda

Tuesday 26th May 2026 at 7:00 pm at Wormegay Mission Room

Parish Councillors Present: Cllr Andrew McAdam – Chair, Cllr Michael Chopping, Cllr David Davenport and Cllr David Parker –Clerk/RFO – R Shaw.
BC J Moriarty - BC P Devulapalli – CC M Westman
1 member of the public were present.

BUSINESS TO BE TRANSACTED.

In accordance with LGA 1972, schedule 12 10(2) (b) which states that business must be specified.

26.W 50 Election of Chairperson and Vice Chairperson

a) Nominations for Cllr McAdam to remain as Chair for a further year.

Proposed – Cllr Davenport – **Seconded** – Cllr Chopping – Cllr Parker abstained

Cllr McAdam duly signed the Declaration of Acceptance of Office- witnessed by the clerk.

b) No vice chair was appointed due to size of the council.

26. W 51 Welcome from the Chair and to receive Apologies for Absence. (LGA 1972 s 85(1)) –

Chair welcomed all and no apologies were received.

26. W 52

To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation. (Localism Act 2011 s 31 s33)

No Declarations were received.

26. W 53

To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 31st March 2026 and the Annual meeting held on 21st April 2026 (in accordance with standing order 12a)

Both the minutes from the March meeting and the April meeting were approved and duly signed by the Chair.

Signed _____

Dated _____

26. W 54**To Receive Reports from County Councillors and Borough Councillors. (5 minutes each)**

County Councillor Mike Westman introduced himself – At this moment in time, he has not been properly installed at Norfolk County Council until Thursday the 28th of May 2026.

There will be lots to do once all the paperwork has been completed and the work begins.

BC Devulapalli mentioned the next Wildlife Competition from BCKLWN – she ask if all could get involved – participation is more important than winning – details on the BCKLWN website.

BC Moriarty discussed the current WEE electrical recycling situation at the local disposal sites and with current collection services – The supplier that processes the waste has had a fire at their site and is no longer operating at this time.

Councillors also received a report prior to the meeting.

26. W 55**Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)**

There was 1 MOP – Nothing to say at this meeting.

26. W 56**Items to note:**

- New County Councillor for Nar and Wissey Valleys – Mike Westman

Contact - mike.westman.cllr@norfolk.gov.uk

- Last Update on the Defib was in April and this will be checked again shortly.
- New flags were ordered and have been displayed – a New Union Jack will soon be ordered and flown
- We now have a point of Contact for AG Pearce Ltd – Mr Kovac – He has worked already within the community to litter pick and would like to be kept abreast of the issues reported regarding Blue Hair Nets

Items Noted

Signed _____

Dated _____

Agenda Items

26. W 57 Councillors discussed and resolved to produce a public consultation in regard to gauging feedback on a new play facility within Wormegay – on the site of the old one that had been removed back in 2017 – **Clerk to action**

26. W 58 Councillors resolved to change email provider to Parish Online – This will add more security and reduce costs to the Parish –**Proposed** – Cllr Davenport – **Seconded** Cllr Chopping – All agreed - **Clerk to Action**

26. W 59 Councillors resolved to move payroll provider to NALC – to reduce costs whilst keeping transparency at the forefront - **Proposed** – Cllr Davenport – **Seconded** Cllr Parker – All agreed - **Clerk to Action**

26. W 60 Councillors agreed to supply MP Jermy with three dates in July for a Surgery to be held at the Mission Room. – Clerk to inform MP’s office.

26. W61 Planning Consultations

New Planning Application Consultations received from the Borough Council/NCC.

26/00837/F – Detached Garage and extension to dwelling at Castle Dene, Castle Road – PE33 0SG

Councillors resolved to enter a “No Observations” response to this application

Notices of Decision by Borough Council and County Council

NONE

Signed _____

Dated _____

Accounts & Finance including:

26. W 62 To Note Balance of Accounts on 1st May 2026 -

To Note Balance of Accounts - 1st May 2026	
Unity Current Account	£7,233.80
Unity Savings Account - General	£13,165.37
Unity Savings Account - Cemetery	£5,015.49
Total	£25,414.66

26. W 63 To consider/review the payments for May 2026

Payments for May 2026 Authorisation					
Payee	Goods/Services	VAT	TOTAL	DD/E P	Supplier/ Service
HMRC	0.00	0.00	0.00	EP	No Payment this month as in credit from 2025-26
AM to PM	847.00	0.00	847.00	EP	Inv 162 - Cemetery Works - Paid
Norfolk PTS	295.00	59.00	354.00	EP	Whole Council Training - May 26 - Paid
Clerk		0.00		EP	Clerk Hours - Month 2 - Paid
Clerk	26.99	0.00	26.99	EP	Clerks Exp - WFH & Air Landline - Paid

26. W 64 To Note: money received – April * May

To Note Income Received			
Unity - Cemetery Account	£15.49		31/03/2026
Unity Savings	£61.32		12/04/2026
BCKLWN	£6,250.00		13/04/2026
HMRC - VAT	£846.25		21/04/2026
BCKLWN - CiL Payment	£4,152.47		30/04/2026
TOTAL	£11,325.53		

26. W 65 To consider and approve the Statements of Accounts - Approved

26.W 66 To acknowledge the Internal audit report – Read out and noted

26.W 67 Councillors approved Section 1 of the Annual Governance and Accountability Return 2025-26, the Annual Governance Statement and the Chair duly signed the document

26.W 68 Councillors approved Section 2 of the Annual Governance and Accountability Return 2025-26- The Accounting Statements - and the Chair duly signed the document

Signed _____

Dated _____

26.W 69 To note the Exercise of the Public Rights – This was noted and display on the notice board at the end of the meeting.

26.W 70 To review the CIL funding report – to be returned to BCKLWN – Noted and signed by the Chair – **Clerk to Action**

26. W 71 To review Bank Signatories – Banking to remain as before – All Agreed.

Invoices due for payment but received after the publication of the agenda may be considered.

26. W 72 To resolve to move into a closed session, on the grounds of confidentiality in accordance with The Public Bodies Admission to Meetings Act 1960, s.1(2) - To accept - To discuss

At this point in the meeting Cllr Parker raised that he would like to resign from the Council with immediate effect – He was instructed to write to the Chair to confirm his resignation – Clerk to Notify proper authorities to allow a casual notice to be given. – Clerk to Action.

26. W 73 To receive Items for the next meeting agenda by Noon Monday 21st July 2026.

26. W 74 To confirm the date of the next meeting of the Parish Council is scheduled for

Tuesday 28th July 2026 at 7:00 pm at the Wormegay Church Mission Room

26. W 75 Close of meeting:- 20:04 (8:04pm)

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the “Agenda Item Request Form” and include as much information as possible, including any proposal.

Signed _____

Dated _____