**If payment is not received by the 1st April 2023, your place may be offered to a child on the waiting list.**

**Please return by**

**17th March 2023**

**Date form received by club**

**THE AFTER SCHOOL KIDS CLUB LTD**

**OTTERSHAW C of E INFANT AND JUNIOR SCHOOL**

##### TERMLY BOOKING FORM

**SUMMER TERM 2023**

Child’s Name Age Class

**Parent’s Name E-mail address**

**Telephone Number Emergency Contact Name &Number**

**Password**

**DOB BREAKFAST CLUB AFTER SCHOOL CLUB**

**Please Tick In Boxes Required Please Tick In Boxes Required**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Week Commencing** | **MON** | **TUES** | **WED** | **THUR** | **FRI** | **MON** | **TUES** | **WED** | **THUR** | **FRI** |
| **17th April** |  |  |  |  |  |  |  |  |  |  |
| **24th April** |  |  |  |  |  |  |  |  |  |  |
| **1st May** | **Public**  **Holiday** |  |  |  |  | **Public**  **Holiday** |  |  |  |  |
| **8th May** | **Public**  **Holiday** |  |  |  |  | **Public**  **Holiday** |  |  |  |  |
| **15th May** |  |  |  |  |  |  |  |  |  |  |
| **22nd May** |  |  |  |  | Inset Day |  |  |  |  | Inset Day |
| **29th May** | **\*\*\*\*** | **H** | **A** | **L** | **F** | **T** | **E** | **R** | **M** | \*\*\*\* |
| **5th June** |  |  |  |  |  |  |  |  |  |  |
| **12th June** |  |  |  |  |  |  |  |  |  |  |
| **19th June** |  |  |  |  | Inset Day |  |  |  |  | Inset Day |
| **26th June** | **Inset Day** |  |  |  |  | Inset Day |  |  |  |  |
| **3rd July** |  |  |  |  |  |  |  |  |  |  |
| **10th July** |  |  |  |  |  |  |  |  |  |  |
| **17th July** |  |  |  |  |  |  |  |  |  | **End of term** |

Child 1 Child 2

No. of sessions for Breakfast Club …..….. at £ 4.75 = £ ……………. £ …………….

No. of sessions for After School Club ……... at £ 14.50 = £ …….……… £ …….………. £ …………… £ …………….

Siblings discount (-10% for second & subsequent child) =

Total due £

Payment by Bank transfer /Vouchers (**VOUCHER COMPANY NAME** ………………………….)

**Please use your child’s name as reference for payments.**

**Bank Details:** The After School Kids Club Ltd, HSBC, Sort Code 40-08-43, Acc Number: 71415395

I confirm I am aware and have read the GDPR Privacy Policy on display at the club.

Signed ……… …………………………………Date

The Club runs from 7.40am to 8:55am and 3:00 to 5:30pm Mondays to Fridays.

**Telephone during Club hours only: 077 0109 8299**

**Our website address is** [**www.theafterschoolkidsclub.com**](http://www.theafterschoolkidsclub.com)

***Please be prompt in picking up your child. Late collection fee is £5 for every five minutes, after 5:30pm.***

As we run independently to the school, you **MUST** advise us if your child is unable to attend.

**We are unable to carry forward or refund sessions cancelled once they have been booked.**

**PTO…**

**Booking Reminders:**

* The club is now running to capacity and all places are now allocated on a first come first served basis. We are noting on the front of the forms what date they are received back to ensure this.
* If payment is not received by the date specified at the top of the form, your place will not be secure and maybe offered to the next person on the waiting list.
* Any extra days required must be booked via an additional booking slip and paid for at least 24 hours in advance.
* As staffing ratios are set at the beginning of term to cover bookings received, we are unable to refund sessions already booked that you no longer require or carry these forward.
* Due to the increasing number of late collections, we are having to enforce our late fee, and persistent lateness may mean that we will be unable to accept future bookings.
* We require prompt payments. You can set monthly, Half termly or Termly Bank transfer payments. Please discuss them with Ingrid Escorihuela, Tel: 07804895922, Email: [ingridesco@hotmail.com](mailto:ingridesco@hotmail.com) so a plan can be set up.
* If you would like to pay by bank transfer, our bank details are:

HSBC Bank,

Name: The After School Kids Club Ltd

Sort Code 40-08-43,

account number 71415395

* If you would like to pay with Childcare vouchers,

**Ofsted Registration Number : EY368758**