

Preserve at St Andrews

APPLICATION FOR ARCHITECTURAL MODIFICATION(S) ARCHITECTURAL CONTROL COMMITTEE (ACC) FORDM FOR REVIEW

Please allow a minimum of 30 days for processing. Modifications **MAY NOT** begin before a written approval/response is received. You will be notified by our office upon receipt of Board response.

Please submit your completed application to:

Towers / Lighthouse Management

ARC, Towers Mgmt Group <ARC@towersmgmt.com>

- **Application is considered to be incomplete if all details are not provided. Please include applicable pictures, samples, property survey, plans and/or specifications to avoid delays in processing.**

Owner Name: _____ **Unit Address:** _____ **Phone #** _____

Email Address: _____

Approval is being requested for the following modification(s), addition(s) as described below and/or on attached page(s):

Check the applicable boxes and/or describe below:

- | | | |
|--|--|---|
| <input type="checkbox"/> Awnings | <input type="checkbox"/> Landscaping Additions/Modifications | <input type="checkbox"/> Play Structure/Playgrounds |
| <input type="checkbox"/> Exterior Paint as per approved colors | <input type="checkbox"/> Other Exterior Modification | <input type="checkbox"/> Pool Installation |
| <input type="checkbox"/> Exterior Lighting/Solar Lights | <input type="checkbox"/> Patio Furniture Visible | <input type="checkbox"/> Satellite Dish Location |
| <input type="checkbox"/> Fence as per approved criteria | <input type="checkbox"/> Patio/Terrace/Decks | <input type="checkbox"/> Spa/Jacuzzi |
| <input type="checkbox"/> Hurricane Panels/Accordion Shutters | <input type="checkbox"/> Pavers/Driveway/Paver Extensions | <input type="checkbox"/> Other: _____ |

THIS IS A RE-SUBMITTAL Yes No

Additional Information/Detail: _____

Attached....Please note you must provide the following: (If Applicable) Processing will be delayed if missing!

- | | |
|---|---|
| <input type="checkbox"/> Color plan(s) | <input type="checkbox"/> Property Survey, showing location of Modification(s) |
| <input type="checkbox"/> Drainage Surface Water Plan | <input type="checkbox"/> Sample(s)/Picture(s) |
| <input type="checkbox"/> Initial or Revised Plan(s) and/or Specification(s) | <input type="checkbox"/> Contractor License/Insurance Naming Assoc. as Cert. Holder |
| <input type="checkbox"/> Material(s) Designation Plan/Sample(s) | <input type="checkbox"/> Other: _____ |

By Initialing below applicant agrees and acknowledges as follows:

Owner agrees to be fully responsible at Owner's sole expense for any and all damages to Common Areas and/or neighboring Lots including, but not limited to, damage from delivery, construction or other vehicles or machinery. Access to construction areas is only to be allowed through Owner's property.

Owner agrees and understand that should the Owner desire to install any new improvement or landscaping within the boundary of a Lot, a drainage surface water plan prepared by a professional irrigation or engineering company certified to the association will be required to accompany this application. Said water plan must certify that the proposed improvement or landscaping will not adversely affect the drainage and irrigation of the community, Common Areas and/or any adjacent Lot

Owner agrees and understands that I will be responsible for obtaining any necessary permits from the appropriate Building and Zoning Department(s) and all other applicable governmental authorities. Furthermore, owner agrees to comply with the Association Document including, but not limited to, the Declaration, in all respects.

Owner agrees to remise, release, acquit, satisfy, and forever discharge "Developer", "Management Co.", and the "Association(s)" of and from all, and all manner of, action and actions, cause and causes of action, suits, debts, sums of money, accounts, bills, covenants controversies, agreements, promises, damages (including consequential, incidental, punitive, special or other), judgments, executions, claims, liabilities and demands, whatsoever, at law and in equity (including but not limited to, claims founded on tort, contract contribution, indemnity or any other theory whatsoever) in any way related to any previous representations made by "Developer" "Management Co.", and the "Association(s)", and the construction of your requested improvements due to any defects to the marketability, ability to obtain a loan, and/or insurability of your home caused therefrom; any encroachment caused by your requested improvements: and/or the repair, reconstruction or removal of the improvements as required by any governmental or court action.

Owner agrees to defend, indemnify and hold harmless "Developer", "Management Co.", and the "Association(s)", against any and all claims, costs (including without limitation reasonable attorney's fees, paraprofessional fees and court costs at all levels), actions, liabilities and/or expenses in any way related to the construction of your requested improvements due to any defects to the marketability, ability to obtain a loan and/or insurability of your home caused therefrom; any encroachment caused by your requested improvements; and/or the repair, reconstruction or removal of the improvements as required by any governmental or court action.

Owner agrees, understands and acknowledges that failing to abide by the aforementioned will be deemed grounds for this request being DENIED.

Anticipated Commencement Date: _____ Anticipated Time For Completion: _____ Owner Signature: _____

(FOR ACC/PROPERTY MANAGEMENT OFFICE USE ONLY)

Approved Conditionally Approved Disapproved Date: _____ x _____
(Signature Of ACC Chairperson)